

City of Fort Wayne



2012 Proposed Budget

Mayor Tom Henry

October 6, 2011

City Clerk / City Council
Parking Enforcement

City Clerk Overview

- Serve as liason between the citizens of Fort Wayne and the Common Council.
- Custodian of all City Council records and documents.
- Serve as Administrator for Violation Bureau
- Director of the Parking Enforcement Program
- Oversee operation of the Municipal Violation Deferral Program

Common Council Overview

- Nine part-time elected officials
- Legislative & Fiscal body for the city.
 - pass ordinances and resolutions for the city
 - control the city's property and finance
 - appropriation of monies.

Objective: provide the ways and means to ensure the safety and security of the Fort Wayne citizens, and continually strive to provide the best service in the most economical way.

City Clerk: What We Do

- Schedule all meetings of the Common Council and provide the agenda for these meetings
- Provide notification of meetings to the News Media
- Provide for copies of ordinances, resolutions and supplements to the City Code approved by Common Council and distribute correspondence to City Council
- Maintain a comprehensive website that allows citizens access to a virtual library of information and services at:

www.cityoffortwayne.org/office-of-the-city-clerk.html

City Clerk / Common Council Information on Our Website

- Streaming Video of Common Council Meetings
- Archived Videos and Documents
- City Ordinances and Resolutions
- Council Voting Records
- Council Agendas
- Council Minutes
- City Codes
- Board / Commission Applications

Violation Bureau: What We Do

Established in 1988, the Violation Bureau records information and collects fines for numerous City departments. These fines have been payable on-line since 2005.

- Neighborhood Code Violations
- Animal Control Violations
- Fire Code Violations
- Abandoned Vehicle Violations
- Parking Violations
- False Alarms
- Solid Waste
- Process City Speeding Deferral Program

www.FortWayneViolations.org

Parking Enforcement: What We Do

In addition to metered spaces, Parking Enforcement keeps our neighborhoods safe by enforcing a wide variety of City ordinances, including:

- Inoperable and Abandoned Vehicles
(Complaint Driven Response)
- Illegal Vehicles
- Obstructing Driveways and/or Alley
- Parking on Sidewalk or Crosswalk
- Fire Lane Violations
- Disability Zone Violations

Officers responded to 3,451 Abandoned Vehicle complaints in 2010

Head Count

City Clerk's Office

City Clerk	1
City Clerk's Office Administration	6

Parking Enforcement

Supervisor	1
Assistant Supervisor	1
Meter Maintenance and Collection	2
Parking Control Officers	4

Common Council

Council Members	9
Common Council Attorney	1
Legislative Affairs Administrator	1

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Goals and Accomplishments

Goal:

Provide the best possible service to the citizens of Fort Wayne in the most economical way; continuously striving to increase efficiency in all phases of the City Clerk's Office and Parking Enforcement.

Accomplishments:

- Implemented wireless iPad technology to Common Council, eliminating paper waste and cost.
- Continued usage of Hybrid patrol vehicles. Reduces emissions and \$22,000 in savings since its inception.
- Roll-out of a new electric vehicle in 2012.
- Implemented T2 software to the Violations Bureau and Parking Enforcement which increases productivity and reduces redundancy and waste.

Benefits of T2 Software

Consolidates and automates multiple tasks:

- Public Notices
- Obtain Registration Forms
- Track Citations
- Create Reports
- Update hand-held devices
- Automated Suspensions