

**BILL NO. S-11-11-09**

**SPECIAL ORDINANCE NO. S-\_\_\_\_\_**

**AN ORDINANCE** approving the INCREASE FOR PURCHASE ORDER #11027010-002 - RECYCLE CART MAINTENANCE by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and TOTER, INC. for the SOLID WASTE DEPARTMENT.

**NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL  
OF THE CITY OF FORT WAYNE, INDIANA;**

**SECTION 1.** That the INCREASE for PURCHASE ORDER #11027010-002 - RECYCLE CART MAINTENANCE between the City of Fort Wayne, by and through its Department of Purchasing and TOTER, INC. for the SOLID WASTE DEPARTMENT, respectfully for:

increase Purchase Order #11027010-002 to increase the total annual expense for Cart Maintenance;

involving a total cost of FIFTY THOUSAND AND 00/100 DOLLARS - (\$50,000.00) - (original Purchase Order Amount is \$99,096.00; Total Purchase Order Amount is now \$149,096.00 all as more particularly set forth in said INCREASE of PURCHASE ORDER #11027010-002 - RECYCLE CART MAINTENANCE which is on file in the Office of the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

**SECTION 2.** That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

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Council Member

APPROVED AS TO FORM AND LEGALITY

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Carol Helton, City Attorney

## **DIGEST SHEET**

Department: Solid Waste Dept.

Resolution Number: N/A

Title of Ordinance: Purchase Order Increases

Awarded To: Toter Inc.

Amount of PO Increase:

Recycle Cart Maintenance \$50,000

Recycle Cart Purchases \$112,000

Number of Bidders:

Description of Project (Be Specific):

Increase the Recycle Cart Maintenance Purchase Order

Increase the Purchase Order for the purchase of additional Recycle Carts

What Are The Implications If Not Approved:

The City will not be able to pay for obligations owed under contract for the maintenance of the Recycle Carts and requests from residents will not be completed.

The City will not be able to provide recycle carts to those residents that wish to participate in the recycling program

If Prior Approval Is Being Requested, Justify:

NA

Additional Comments:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Date: November 8, 2011

To: City of Fort Wayne  
Members of Common Council

From: Matt Gratz  
Solid Waste Manager

Re: Recycle Cart Purchase Orders

The Solid Waste Department is seeking approval to increase its purchase order with Toter Inc. for Recycle Cart Maintenance by \$50,000. This increase is to cover the following:

1. Expenses incurred for delivery of Recycle Carts ordered after the original deployment. Over 14,000 carts were ordered after the original deployment.
2. Expenses incurred to exchange sizes of carts for residents. Over 1,100 carts had to be changed out for another size. The majority of these were changed out for the larger size.
3. Expenses incurred picking up carts from residents that tried the cart and no longer wanted to recycle. 455 carts had to be picked up and cleaned.
4. Increase in total annual expense for Cart Maintenance. Due to such a large amount of participation at the start of the program, monthly estimation #'s for cart maintenance need increased.

The Solid Waste Department is also seeking a \$112,000 increase in its purchase order with Toter Inc. to purchase additional Recycle Carts. We are still receiving on average 350 new recycle cart requests per month, which exceeds initial expectations. Also, we are sending out a mailer in November targeting all those residents that are NOT participating in the program to try and convince them to recycle. If we get a 5% response from this mailer we will need to purchase 1,300 additional recycle carts.

If you have any questions, please feel free to contact me at 427-2474.