

BILL NO. S-12-03-04

SPECIAL ORDINANCE NO. S-_____

AN ORDINANCE approving the awarding of ITB #3501 - PURCHASE OF A TROMMEL SCREEN by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and BRANDIES MACHINERY for the BIO SOLIDS DEPARTMENT.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;

SECTION 1. That ITB #3501 - PURCHASE OF A TROMMEL SCREEN between the City of Fort Wayne, by and through its Department of Purchasing and BRANDIES MACHINERY for the BIO SOLIDS DEPARTMENT, respectfully for:

purchase of a Trommel Screen for the Bio Solids Department; involving a total cost of TWO HUNDRED FORTY-TWO THOUSAND, ONE HUNDRED THIRTY AND 00/100 DOLLARS - (\$242,130.00) all as more particularly set forth in said ITB #3501 - PURCHASE OF A TROMMEL SCREEN which is on file in the Office of the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Carol Helton, City Attorney

[illegible]

REF. NO.:	3501
DEPT:	BIO Solids
DATE:	3/6/12
ITEM/SERVICE:	Purchase of Trommel Screen for BIO Solids
ADVERTISED BID:	YES
DATES ADVERTISED:	2/9/12 & 2/16/12
DATE OPENED:	2/23/12
SINGLE SOURCE:	No
NO. OF VENDORS NOTIFIED:	3
NO. OF VENDORS RECEIVING BID:	3
NO. OF VENDORS RETURNING BID:	1
NO. OF VENDORS DISQUALIFIED:	0
DATE SENT TO DEPT FOR RECOMM:	2/23/12
DATE RECOMM RECEIVED BACK:	3/1/12
DATE SENT TO LAW DEPT:	3/6/12
INTRODUCTION DATE:	3/13/12
DISCUSSION DATE:	3/20/12
PASSAGE DATE:	3/27/12

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	ITB #3501
Awarded To	Brandies Machinery
Amount	\$242,130.00
Conflict of interest on file?	X ☐ Yes ☐ No
Number of Registrants	Sent to six (3) local three other National Inquiries
Number of Bidders	Two
Required Attachments	RFPs – attach Award Matrix; Bids – attach Tab Sheet

EXTENSIONS

Date Last Bid Out	NA
# Extensions Granted To Date	NA

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	NA
Sole Source/ Compatibility Justification	NA

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	X ☐ Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	Trommel Screen for Bio Solids. This unit is to take larger items out so product can be
	used by other departments for dirt restoration. Product is also free to home owners
	if picked up and loaded by home owner at bio solids.

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	NA

FUNDING SOURCE

<i>Account Information.</i>	Department CIP

Memo

To: Council & Purchasing
From: Larry Campbell, Fleet Director
Date: March 1, 2012
Re: Trommel screen for BIO Solids ITB #3501

In regards to the Trommel Screen ITB #3501 for the Bio Solids Department: Please award to Brandies Machinery for a cost of \$242,130.00, with the rental applied to the purchase as per the specs and their bid for the ITB #3501.

A new unit cost \$287,950.00; with the City rental from last year, \$45,820.00 is being applied to this unit bringing the cost to \$242,130.00

The purchase was proposed in the Department's CIP budget and was approved in their 2012 budget. The unit has been up for replacement as it is out of life cycle resulting in high maintenance cost and down time unit is twenty-six years old.

Brandies Machinery was the lowest and most responsive bidder. Bid was sent to three different local vendors throughout Fort Wayne. Contact from six other manufactures vendors/distributors throughout country. Two local bids turned in.

The delivery time of 7 days, your consideration and approval for this purchase request is greatly appreciated.

All bidders were registered as a buy Indiana and a local company in Indiana.

Thank you Larry Campbell

G/ drive shared award letters 2012 Trommel screen ITB #3501