

BILL NO. S-12-03-06

SPECIAL ORDINANCE NO. S-_____

AN ORDINANCE approving the awarding of ITB #3331 - EXTENSION OF CONTRACTS FOR MOWING OF RESIDENTIAL & COMMERCIAL PROPERTIES by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and DIAMOND GREEN, GALAXIE LAWN SERVICES, GET GREEN LAWN SERVICE, HOMESCAPES, LAWNSCAPE, AND YARD JOBS INC. for the PROPERTY MANAGEMENT, PARKS AND RECREATION, FLOOD CONTROL, REDEVELOPMENT, NEIGHBORHOOD CODE ENFORCEMENT, AND CITY UTILITIES DEPARTMENTS.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;

SECTION 1. That ITB #3331 - EXTENSION FOR MOWING OF RESIDENTIAL & COMMERCIAL PROPERTIES between the City of Fort Wayne, by and through its Department of Purchasing and DIAMOND GREEN, GALAXIE LAWN SERVICES, GET GREEN LAWN SERVICE, HOMESCAPES, LAWNSCAPE, AND YARD JOBS INC. for the PROPERTY MANAGEMENT, PARKS AND RECREATION, FLOOD CONTROL, REDEVELOPMENT, NEIGHBORHOOD CODE ENFORCEMENT, AND CITY UTILITIES DEPARTMENTS, respectfully for:

mowing of residential and commercial property during 2012;
involving a total cost of THREE HUNDRED NINETY-FOUR THOUSAND, FOUR HUNDRED THIRTY-SEVEN AND 00/100 DOLLARS - (\$394,437.00) - (GALAXIE - \$100,000.00; GET GREEN - \$60,000.00; YARD JOBS, INC. -

1 \$77,277.00; HOMESCAPES - \$60,823.00; DIAMOND GREEN - \$52,637.00;
2 LAWNSCAPE - \$43,700.00) all as more particularly set forth in said ITB
3 #3331 - EXTENSION FOR MOWING OF RESIDENTIAL & COMMERCIAL
4 PROPERTIES which is on file in the Office of the Department of Purchasing,
5 and is by reference incorporated herein, made a part hereof, and is hereby in
6 all things ratified, confirmed and approved.
7

8 **SECTION 2.** That this Ordinance shall be in full force and effect
9 from and after its passage and any and all necessary approval by the Mayor.
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11
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13 _____
14 Council Member
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16 APPROVED AS TO FORM AND LEGALITY
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20 _____
21 Carol Helton, City Attorney
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CONTRACT #3331 MOWING AND WEED CONTROL CONTRACT

OPENED 2/15/11

CONTRACTORS:	GET GREEN	HOMESCAPES	LITTLES	THRIFTY MOW	YARD JOBS	OEM	LAWNSCAPE	GALAXIE	DIAMOND GREEN	PROLAWN
DISTRICT 1	-	32,825.00	-	UNRESPONSIVE	-	18,658.00	-	-	29,057.00	-
DISTRICT 2	10,895.00	6,013.00	-	-	2,802.31	3,821.00	-	-	4,859.00	8,077.00
DISTRICT 3	-	23,989.00	-	-	-	14,115.00	-	-	22,619.00	32,437.00
DISTRICT 4	-	51,558.00	-	-	-	25,225.00	-	-	42,298.00	-
DISTRICT 5	-	11,826.00	-	-	-	7,864.00	-	-	13,019.00	-
DISTRICT 6	-	4,107.00	-	-	-	3,154.00	-	-	3,282.00	-
DISTRICT 7	-	31,719.00	-	-	-	18,746.00	-	42,437.00	27,937.00	-
DISTRICT 8	-	9,816.00	-	-	-	7,144.00	-	-	11,097.00	12,272.00
DISTRICT 9	-	3,456.00	-	-	5,033.00	2,882.00	-	-	3,066.00	-
DISTRICT 10	-	14,983.00	-	-	-	12,953.00	-	-	15,507.00	-
DISTRICT 11	-	9,920.00	-	-	13,852.00	8,842.00	-	-	11,562.00	-
DISTRICT 12	-	4,936.00	-	-	7,576.00	2,056.00	-	-	3,489.00	6,496.00
OUTSIDE DIST	-	-	-	-	-	14,987.00	-	-	19,722.00	-
FLOOD - MOW	-	-	-	-	-	-	33,750.00	-	37,995.30	62,100.00
FLOOD - WEEDS	-	-	-	-	-	-	9,950.00	-	9,100.00	15,750.00
SM PARKS	-	7,424.00	34,680.00	-	-	7,885.00	-	-	6,655.00	-
SMP2	-	5,300.00	-	-	7,030.00	-	-	-	6,100.00	-
AWT	-	2,550.00	-	-	2,475.00	6,029.03	-	-	-	-

REF. NO.:	3331
DEPT:	Property Management, Neighborhood Code, Flood Control, Parks Dept, Redevelopment
DATE:	2/17/11
ITEM/SERVICE:	Residential & Commercial mowing
ADVERTISED BID:	Yes
DATES ADVERTISED:	1/28/11 & 2/4/11
DATE OPENED:	2/15/11
SINGLE SOURCE:	No
NO. OF VENDORS NOTIFIED:	36
NO. OF VENDORS RECEIVING BID:	36
NO. OF VENDORS RETURNING BID:	10
NO. OF VENDORS DISQUALIFIED:	1
DATE SENT TO DEPT FOR RECOMM:	2/15/11
DATE RECOMM RECEIVED BACK:	2/17/11
DATE SENT TO LAW DEPT:	2/17/11
INTRODUCTION DATE:	3/13/12
DISCUSSION DATE:	3/20/12
PASSAGE DATE:	3/27/12

Feb. 29. 2012 11:10AM

No. 9521 P. 1/1



CITY OF FORT WAYNE

THOMAS C. HENRY, MAYOR

February 29, 2012

Ms. Jeanene Kerlegrand
Galaxie Lawn Service
7015 Maplecrest Rd.
Fort Wayne, IN 46835

Dear Ms. Kerlegrand:

Subject: RFQ# 3331- Mowing and Weed Control Contract for 2012 Season

The City of Fort Wayne's Purchasing Department would like to extend the above subject contract at the existing pricing for 2012.

Please indicate your concurrence by signing below and returning this letter to the attention of Gayle Cooper via fax at 427-1393, no later than Friday, March 9, 2012.

Said extension is subject to the approval of the Common Council of the City of Fort Wayne and upon Council approval, a purchase order will be issued.

Should you have any questions, please do not hesitate to contact our office at (260) 427-1376.

Sincerely,

Galaxie Lawn Service

Handwritten signature of Ken Richeson in black ink.

Ken Richeson
Director of Purchasing

Handwritten signature of an authorized representative in black ink.
Signature of Authorized Representative

2/29/12
Date

KRgo

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CITY OF FORT WAYNE

THOMAS C. HENRY, MAYOR

March 7, 2012

Mr. Paul Veldman
Get Green Lawn Service
4305 Drury Ln.
Fort Wayne, IN 46807

Dear Mr. Veldman:

Subject: RFQ# 3331- Mowing and Weed Control Contract for 2012 Season

The City of Fort Wayne's Purchasing Department would like to extend the above subject contract at the existing pricing for 2012.

Please indicate your concurrence by signing below and returning this letter to the attention of Gayle Cooper via fax at 427-1393 as soon as possible.

Said extension is subject to the approval of the Common Council of the City of Fort Wayne and upon Council approval, a purchase order will be issued.

Should you have any questions, please do not hesitate to contact our office at (260) 427-1376.

Sincerely,

Get Green Lawn Service

Ken Richeson
Director of Purchasing

Signature of Authorized Representative

3-7-12
Date

KRgo

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CITY OF FORT WAYNE

THOMAS C. HENRY, MAYOR

February 22, 2012

Mr. Richard Sorg
Yard Jobs, Inc.
1300 Superior Drive
Fort Wayne, IN 46706

Dear Mr. Sorg:

Subject: RFQ# 3331- Mowing and Weed Control Contract for 2012 Season

The City of Fort Wayne's Purchasing Department would like to extend the above subject contract at the existing pricing for 2012.

Please indicate your concurrence by signing below and returning this letter to the attention of Gayle Cooper via fax at 427-1393, no later than Monday, March 5, 2012.

Said extension is subject to the approval of the Common Council of the City of Fort Wayne and upon Council approval, a purchase order will be issued.

Should you have any questions, please do not hesitate to contact our office at (260) 427-1376.

Sincerely,

Yard Jobs, Inc.

Ken Richeson
Director of Purchasing

Signature of Authorized Representative

2-24-12

Date

RECEIVED
CITY OF FORT WAYNE
FEB 27 2012

KRgc

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February 27, 2012 (2:48PM)

CITY OF FORT WAYNE

THOMAS C. HENRY, MAYOR

SUPPLEMENTAL CONTRACTOR AGREEMENT
FIRST AMENDMENT OF MOWING SERVICES CONTRACT
EFFECTIVE MARCH 9, 2011 AND EXTENSION OF AGREEMENT
FOR
THE CITY OF FORT WAYNE

WHEREAS, the City of Fort Wayne, by and through its Purchasing Department, on behalf of the City of Fort Wayne (hereinafter referred to as "City") and Yard Jobs, Inc., an Indiana corporation (hereinafter referred to as "Contractor") entered into a certain Mowing Services Contract Service Agreement effective as of March 9, 2011. (hereinafter referred to as the "Contract"); and

WHEREAS, the City and Contractor have agreed to amend or modify in writing on a form entitled **FIRST AMENDMENT OF MOWING SERVICES CONTRACT ITB #3331**; and

WHEREAS, the City has removed County of Allen property that said vendor will not be required to mow in 2012; and

WHEREAS, the City has added other properties that Contractor has agreed to mow in 2012; and

WHEREAS, in 2011 the Contractor was provided an itemized list of properties to be mowed, including County of Allen properties; and

WHEREAS, the Contractor will be provided an updated list of parcels to be mowed in 2012 without the aforementioned Allen County properties, and

WHEREAS, the Contractor's Contract has been increased by \$22,000.00 to reflect the addition of other properties and removal of said Allen County properties; and

WHEREAS, the City has exercised its option to extend the Contract for an additional term of

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~~one (1) year, expiring December 31, 2012; and~~

WHEREAS, said extension is subject to the approval of the Common Council of the City of Fort Wayne; and

WHEREAS, upon approval of the Common Council of the City of Fort Wayne Purchasing Department will issue a 2012 Purchase Order;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the City and the Contractor agree as follows:

That the amendment and extension of the existing Mowing Services Contract with Homescapes, Inc. is in the best interest of the City of Fort Wayne and its taxpayers and is hereby approved.

IN WITNESS WHEREOF, the parties have executed this **FIRST AMENDMENT OF MOWING SERVICES CONTRACT** effective as of the day of March, 2012.

CONTRACTOR:

Yard Jobs, Inc.

CITY:

**City of Fort Wayne Purchasing
Department**

By:

Authorized Agent

Date _____

2-29-12

By:

Ken Richeson

Date _____

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February 27, 2012 (2:56PM)

CITY OF FORT WAYNE

THOMAS C. HENRY, MAYOR

SUPPLEMENTAL CONTRACTOR AGREEMENT
FIRST AMENDMENT OF MOWING SERVICES CONTRACT
EFFECTIVE MARCH 9, 2011 AND EXTENSION OF AGREEMENT
FOR
THE CITY OF FORT WAYNE

WHEREAS, the City of Fort Wayne, by and through its Purchasing Department, on behalf of the City of Fort Wayne (hereinafter referred to as "City") and Diamond Green Group, Inc., an Indiana corporation (hereinafter referred to as "Contractor") entered into a certain Mowing Services Contract Service Agreement effective as of March 9, 2011. (hereinafter referred to as the "Contract"); and

WHEREAS, the City and Contractor have agreed to amend or modify in writing on a form entitled FIRST AMENDMENT OF MOWING SERVICES CONTRACT ITB #3331; and

WHEREAS, the City has removed County of Allen property that said vendor will not be required to mow in 2012; and

WHEREAS, the City has added other properties that Contractor has agreed to mow in 2012; and

WHEREAS, in 2011 the Contractor was provided an itemized list of properties to be mowed, including County of Allen properties; and

WHEREAS, the Contractor will be provided an updated list of parcels to be mowed in 2012 without the aforementioned Allen County properties, and

WHEREAS, the Contractor's Contract has been reduced by \$53,643.00 to reflect the removal of said Allen County properties; and

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of WHEREAS, the City has exercised its option to extend the Contract for an additional term
one (1) year, expiring December 31, 2012; and

of WHEREAS, said extension is subject to the approval of the Common Council of the City
Fort Wayne; and

WHEREAS, upon approval of the Common Council of the City of Fort Wayne Purchasing
Department will issue a 2012 Purchase Order;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained
herein, the City and the Contractor agree as follows:

That the amendment and extension of the existing Mowing Services Contract with
Homescapes, Inc. is in the best interest of the City of Fort Wayne and its taxpayers and is
hereby approved.

IN WITNESS WHEREOF, the parties have executed this FIRST AMENDMENT OF
MOWING SERVICES CONTRACT effective as of the 1 day of March, 2012.

CONTRACTOR:

Diamond Green Group, Inc.

CITY:

City of Fort Wayne Purchasing
Department

By: _____

Authorized Agent

Date

March 1, 2012

By: _____

Ken Richeson

Date

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CITY OF FORT WAYNE

THOMAS C. HENRY, MAYOR

February 27, 2012

Mr. Jason Fish
Landscape Maintenance and Design
P.O. Box 15928
Fort Wayne, IN 46885

Dear Mr. Fish:

Subject: RFQ# 3331- Mowing and Weed Control Contract for 2012 Season

The City of Fort Wayne's Purchasing Department would like to extend the above subject contract at the existing pricing for 2012.

Please indicate your concurrence by signing below and returning this letter to the attention of Gayle Cooper via fax at 427-1393, no later than Friday, March 9, 2012.

Said extension is subject to the approval of the Common Council of the City of Fort Wayne and upon Council approval, a purchase order will be issued.

Should you have any questions, please do not hesitate to contact our office at (260) 427-1376.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Richeson".

Ken Richeson
Director of Purchasing

Landscape Maintenance and Design

A handwritten signature in black ink, appearing to read "Jason S. Fish".

Signature of Authorized Representative

3/5/12
Date

KRgc

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COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs , BIDS, OTHER PROJECTS

Bid/RFP//Name of Project	Extension of 2011 ITB #3331 Mowing of Residential and Commercial Properties for Property Management, Neighborhood Code, Flood Control, City Utilities and Redevelopment Departments
Awarded To	Diamond Green, Galaxie Lawn Service, Get Green Lawn Service, Homescapes, Lawnscape, Yard Jobs
Amount	\$394,437.00
Conflict of Interest on file?	☒ Yes ☐ No
Number of Registrants	10
Number of Bidders	10
Required Attachments	

EXTENSIONS

Date Last Bid Out	February 15, 2011
# Extensions Granted To Date	None

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback-Authority)	ITB #3331 Mowing of Residential and Commercial Properties for Property Management, Neighborhood Code, Flood Control, City Utilities and Redevelopment Departments
Sole Source/ Compatibility Justification	NA

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	☒ Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available):</i>	Decrease in cost of contract by \$71,903.00 from 2011
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	Mowing and weed control of City owned real estate.
	Mowing of real estate in violation of City Ordinance

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	N/A

FUNDING SOURCE

<i>Account Information:</i>	Property Management, Parks and Recreation, Flood Control, Redevelopment, Neighborhood Code Enforcement and City Utilities Department budgets



CITY OF FORT WAYNE

THOMAS C. HENRY, MAYOR

March 6, 2012

City Council Members
City of Fort Wayne

RE: 2012 Mowing and Weed Control Contracts

Dear Council Members:

The City has accepted 2011 contract extensions for the 2012 Mowing and Weed Control contract.

We are recommending the extensions for the contract be awarded as follows:

Galaxie Lawn Service	\$100,000.00
Get Green Lawn Service	\$ 60,000.00
Yard Jobs, Inc.	\$ 77,277.00
Homescapes	\$ 60,823.00
Diamond Green	\$ 52,637.00
Lawnscape	\$ 43,700.00

We are asking for City Council approval of these extended contracts. The funds for these expenditures will be appropriated out of the Property Management, Parks and Recreation, Flood Control, Redevelopment, Neighborhood Code Enforcement and City Utilities Department budgets.

If you have any questions on the above, please feel free to contact me at 427-5402.

Sincerely,

Daniel A. Brenner
Property Manager

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