

1 **BILL NO. S-12-10-10**

2 **SPECIAL ORDINANCE NO. S-_____**

3 **AN ORDINANCE** approving the awarding of ITB
4 #3372- 2012 STREET TREE PURCHASE AND
5 PLANTING by the City of Fort Wayne, Indiana, by
6 and through its Department of Purchasing and
7 SHADE TREES UNLIMITED for the PARKS AND
8 RECREATION DEPARTMENT.

9 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL**
10 **OF THE CITY OF FORT WAYNE, INDIANA;**

11 **SECTION 1.** That ITB #3372- 2012 STREET TREE PURCHASE AND
12 PLANTING between the City of Fort Wayne, by and through its Department of
13 Purchasing and SHADE TREES UNLIMITED for the PARKS AND
14 RECREATION DEPARTMENT, respectfully for:

15 2012 purchase and planting of 1,637 trees in the right-of-way
16 and in the parks;

17 involving a total cost of TWO HUNDRED EIGHT THOUSAND, ONE
18 HUNDRED TWENTY AND 00/100 DOLLARS - (\$208,120.00) all as more
19 particularly set forth in said ITB #3372- 2012 STREET TREE PURCHASE
20 AND PLANTING which is on file in the Office of the Department of Purchasing,
21 and is by reference incorporated herein, made a part hereof, and is hereby in
22 all things ratified, confirmed and approved.

REF. NO.: 3372

DEPT: Parks Dept

DATE: 10/3/12

ITEM/SERVICE: Street Tree Purchase and
Planting

ADVERTISED BID: YES

DATES ADVERTISED: 5/2/11 & 5/9/11

DATE OPENED: 5/26/11

SINGLE SOURCE: No

NO. OF VENDORS NOTIFIED: 25

NO. OF VENDORS RECEIVING BID: 25

NO. OF VENDORS RETURNING BID: 5

NO. OF VENDORS DISQUALIFIED: 0

DATE SENT TO DEPT FOR RECOMM: 5/26/11

DATE RECOMM RECEIVED BACK: 9/8/11

DATE SENT TO LAW DEPT: 10/3/12

INTRODUCTION DATE: 10/9/12

DISCUSSION DATE: 10/16/12

PASSAGE DATE: 10/23/12

2012 Street Tree Program
Order List

Tree Type	Unit Cost			Dist 1		Dist 2		Dist 3		Dist 4		Dist 5		Dist 6		Ash Repl.		Re
	1.5" price each	2" price each	2.5" Price each	Quant	Cost	Quant	Cost	Quant	Cost	Quant	Cost	Quant	Cost	Quant	Cost	Quant	Cost	
Tree supply- Shade Trees Unlimited	\$ 75.00	\$ 199.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	20	\$ 3,980.00	0
Black Gum	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	4
Autumn Blaze Maple	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
Sienna Glen Maple	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
Paperbark Maple	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
Armstrong Red Maple	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
Autumn Flame Red Maple	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
Brandywine Red Maple	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
Burgundy Belle Maple	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	1
Sun Valley Maple	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
October Glory Red Maple	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
Red Sunset Red Maple	\$ 75.00	\$ 130.00		0	0.00	1	\$ 130.00	0	\$ -	1	\$ 130.00	0	\$ -	0	\$ -	0	\$ -	10
Commemoration Sugar Maple	\$ 75.00	\$ 130.00		0	0.00	3	\$ 390.00	0	\$ -	0	\$ -	3	\$ 390.00	0	\$ -	0	\$ -	13
Fall Fiesta Sugar Maple	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
Green Mountain Sugar Maple	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
Autumn Brilliance Serviceberry	\$ 75.00	\$ 130.00	\$ 152.00	0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
Allegheny Serviceberry	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
River Birch	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
Heritage River Birch	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
American Hornbeam	\$ 75.00	\$ 130.00		2	\$ 260.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	2
Hackberry	\$ 75.00	\$ 130.00		0	0.00	1	\$ 130.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	70	\$ 9,100.00	12
Eastern Redbud	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	1
Thornless Cockspur hawthorn	\$ 75.00	\$ 120.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	14
Skyline Honeylocust	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	1	\$ 130.00	5	\$ 650.00	0	\$ -	0	\$ -	70	\$ 9,100.00	0
Shademaster Locust	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	4
Espresso Kentucky Coffee Tree	\$ 75.00	\$ 130.00		0	0.00	3	\$ 390.00	0	\$ -	0	\$ -	1	\$ 130.00	1	\$ 130.00	70	\$ 9,100.00	4
Rotundiloba Sweetgum	\$ 75.00	\$ 130.00		1	\$ 130.00	6	\$ 780.00	1	\$ 130.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
Tulip Tree	\$ 75.00	\$ 130.00		7	\$ 910.00	3	\$ 390.00	3	\$ 390.00	2	\$ 260.00	4	\$ 520.00	1	\$ 130.00	0	\$ -	0
Pratire Crabapple	\$ 58.00	\$ 110.00		0	0.00	1	\$ 110.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	2
Purple Prince Crabapple	\$ 75.00	\$ 110.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
Bloodgood London Planetree	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	1	\$ 130.00	0	\$ -	1	\$ 130.00	0	\$ -	70	\$ 9,100.00	3
English Oak	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	1
Sawtooth Oak	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	3
White Oak	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	5
Swamp White Oak	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	18	\$ 2,340.00	0	\$ -	30	\$ 3,900.00	16
Scarlet Oak	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
Northern Pin Oak	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	2	\$ 260.00	0	\$ -	1	\$ 130.00	0	\$ -	0	\$ -	14
Shingle Oak	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	30	\$ 3,900.00	8
Heritage Oak	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	1	\$ 130.00	0	\$ -	0	\$ -	0	\$ -	1
Bur Oak	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	1	\$ 130.00	0	\$ -	0	\$ -	19
Chinkapin Oak	\$ 75.00	\$ 130.00		1	\$ 130.00	1	\$ 130.00	0	\$ -	0	\$ -	5	\$ 650.00	0	\$ -	30	\$ 3,900.00	9
Regal Prince Oak	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	1	\$ 130.00	0	\$ -	0	\$ -	0	\$ -	0
Red Oak	\$ 75.00	\$ 130.00		10	\$ 1,300.00	1	\$ 130.00	4	\$ 520.00	3	\$ 390.00	14	\$ 1,820.00	0	\$ -	30	\$ 3,900.00	19
Ivory Silk Lilac Tree	\$ 75.00	\$ 130.00		1	\$ 130.00	1	\$ 130.00	3	\$ 390.00	0	\$ -	2	\$ 260.00	0	\$ -	0	\$ -	1
Redmond American Linden	\$ 75.00	\$ 130.00		0	0.00	4	\$ 520.00	0	\$ -	2	\$ 260.00	1	\$ 130.00	0	\$ -	0	\$ -	0
Greenspire Linden	\$ 75.00	\$ 130.00		3	\$ 390.00	1	\$ 130.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	1
Sterling Silver Linden	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
Harvest Gold Littleleaf Linden	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
Princeton Elm	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
Patriot Elm	\$ 75.00	\$ 130.00		1	\$ 130.00	1	\$ 130.00	0	\$ -	2	\$ 260.00	1	\$ 130.00	1	\$ 130.00	120	\$ 15,600.00	21
Accolade Elm	\$ 75.00	\$ 130.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
Green Vase Zelkova	\$ 75.00	\$ 130.00	\$ 210.00	0	0.00	0	\$ -	1	\$ 130.00	0	\$ -	2	\$ 260.00	0	\$ -	0	\$ -	0
Canada Red Cherry	\$ 75.00	\$ 105.00		0	0.00	0	\$ -	1	\$ 105.00	0	\$ -	0	\$ -	0	\$ -	20	\$ 2,100.00	1
Katsura Tree	\$ 75.00	\$ 170.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	20	\$ 3,400.00	0
Japanese Pagoda	\$ 75.00	\$ 105.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
American Yellowwood	\$ 75.00	\$ 170.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	20	\$ 3,400.00	0
Autumn Gold Ginkgo	\$ 95.00	\$ 105.00		0	0.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0
Total				26	\$ 3,380.00	27	\$ 3,490.00	17	\$ 2,185.00	17	\$ 2,210.00	54	\$ 7,020.00	3	\$ 390.00	600	\$ 80,480.00	189

placement	Developer		Grants		GTCC Parks		GTCC Street		Total Trees	Total \$
Cost	Quant	cost	Quant	cost	Quant	cost	Quant	cost		
\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	20	\$ 3,980.00
\$ 520.00	0	\$ -	0	\$ -	17	\$ 1,275.00	0	\$ -	21	\$ 1,795.00
\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
\$ -	0	\$ -	0	\$ -	5	\$ 375.00	0	\$ -	5	\$ 375.00
\$ 130.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	1	\$ 130.00
\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
\$ 1,300.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	12	\$ 1,560.00
\$ 1,690.00	0	\$ -	0	\$ -	15	\$ 1,125.00	0	\$ -	34	\$ 3,595.00
\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
\$ 260.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	4	\$ 520.00
\$ 1,560.00	7	\$ 910.00	0	\$ -	0	\$ -	0	\$ -	90	\$ 11,700.00
\$ 130.00	0	\$ -	0	\$ -	10	\$ 750.00	0	\$ -	11	\$ 880.00
\$ 1,680.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	14	\$ 1,680.00
\$ -	9	\$ 1,170.00	67	\$ 8,710.00	5	\$ 375.00	0	\$ -	157	\$ 20,135.00
\$ 520.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	4	\$ 520.00
\$ 520.00	10	\$ 1,300.00	0	\$ -	0	\$ -	0	\$ -	89	\$ 11,570.00
\$ -	4	\$ 520.00	0	\$ -	0	\$ -	0	\$ -	12	\$ 1,560.00
\$ -	0	\$ -	37	\$ 4,810.00	0	\$ -	0	\$ -	57	\$ 7,410.00
\$ 220.00	0	\$ -	0	\$ -	10	\$ 580.00	0	\$ -	13	\$ 910.00
\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
\$ 390.00	11	\$ 1,430.00	30	\$ 3,900.00	0	\$ -	0	\$ -	116	\$ 15,080.00
\$ 130.00	7	\$ 910.00	0	\$ -	0	\$ -	0	\$ -	8	\$ 1,040.00
\$ 390.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	3	\$ 390.00
\$ 650.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	5	\$ 650.00
\$ 2,080.00	8	\$ 1,040.00	21	\$ 2,730.00	20	\$ 1,500.00	10	\$ 1,300.00	123	\$ 14,890.00
\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
\$ 1,820.00	0	\$ -	15	\$ 1,950.00	0	\$ -	0	\$ -	32	\$ 4,160.00
\$ 1,040.00	0	\$ -	15	\$ 1,950.00	20	\$ 1,500.00	0	\$ -	73	\$ 8,380.00
\$ 130.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	2	\$ 260.00
\$ 2,470.00	0	\$ -	0	\$ -	20	\$ 1,500.00	0	\$ -	40	\$ 4,100.00
\$ 1,170.00	7	\$ 910.00	0	\$ -	10	\$ 750.00	0	\$ -	63	\$ 7,640.00
\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	1	\$ 130.00
\$ 2,470.00	7	\$ 910.00	36	\$ 4,680.00	0	\$ -	10	\$ 1,300.00	134	\$ 17,420.00
\$ 130.00	20	\$ 2,600.00	0	\$ -	0	\$ -	0	\$ -	28	\$ 3,640.00
\$ -	9	\$ 1,170.00	54	\$ 7,020.00	0	\$ -	0	\$ -	70	\$ 9,100.00
\$ 130.00	0	\$ -	16	\$ 2,080.00	0	\$ -	0	\$ -	21	\$ 2,730.00
\$ -	7	\$ 910.00	0	\$ -	0	\$ -	0	\$ -	7	\$ 910.00
\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
\$ 2,730.00	8	\$ 1,170.00	53	\$ 6,890.00	0	\$ -	0	\$ -	209	\$ 27,170.00
\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
\$ -	5	\$ 650.00	0	\$ -	0	\$ -	0	\$ -	8	\$ 1,040.00
\$ 105.00	13	\$ 1,365.00	16	\$ 1,680.00	0	\$ -	0	\$ -	51	\$ 5,355.00
\$ -	4	\$ 680.00	10	\$ 1,700.00	0	\$ -	10	\$ 1,700.00	44	\$ 7,480.00
\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
\$ -	0	\$ -	10	\$ 1,700.00	0	\$ -	10	\$ 1,700.00	40	\$ 6,800.00
\$ -	0	\$ -	0	\$ -	15	\$ 1,425.00	0	\$ -	16	\$ 1,425.00
\$ 24,365.00	137	\$ 17,645.00	380	\$ 49,800.00	147	\$ 11,155.00	40	\$ 6,000.00		
							Grand Total		1637	\$ 208,120.00

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs , BIDS, OTHER PROJECTS

Bid/RFP#/Name of Project	ITB #3372
Awarded To	Shade Trees Unlimited
Amount	\$208,120.00
Conflict of interest on file?	X Yes ☐ No
Number of Registrants	Unknown
Number of Bidders	5
Required Attachments	Planting List attached

EXTENSIONS

Date Last Bid Out	2011
# Extensions Granted To Date	zero

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback Authority)	
Sole Source/ Compatibility Justification	

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	X Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	Pricing is the same for 2012 as it was in 2011.
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	This is our annual tree planting program. This year is a continuation of the current contract with Shade Trees Unlimited that was publicly bid. Work includes purchase and planting of 1,637 trees in the right-of-way and in the parks. A portion of these trees are part of our Citizen Match Program where Citizens have applied for and are cost sharing with the City. A portion of these trees are part of our Ash Tree Replacement Program. We are trying to reforest our canopy with a variety of tree species. This contract will allow planting of trees in several areas within the City that are being funded by a variety of grants.
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REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	

FUNDING SOURCE

<i>Account Information.</i>	Funding for this program is coming for Citizen Match dollars, various grants, and various trust funds.

MEMORANDUM



To: City Council Members, City of Fort Wayne
From: Steve McDaniel
CC: Chad Tinkel, File
Subject: Council Approval of 2012 Street Tree Purchases/Planting Services
Date: October 3, 2012

The Fort Wayne Parks and Recreation Department is requesting approval for a contract with Shade Trees Unlimited Inc. The contract is for the purchase and planting of trees in the city right-of-way as well as trees being planted in the parks.

The City's Street Tree Planting Program has been successfully implemented for its 21 year existence. The total purchase of trees through the City's contracted supplier (under a publicly bid price agreement) will exceed \$100,000 for 2012, requiring Council's approval.

Please review the attached digest for more information.

Chad will be available at the Council meetings to answer any questions you may have and I may also be reached at 427-6407.

Thank you for your consideration and support.

We respectfully request your approval of this contract so that we may proceed with the work. If you have any questions, please feel free to contact me at 427-6407.

Thank you in advance.