

BILL NO. S-14-03-24

SPECIAL ORDINANCE NO. S-_____

AN ORDINANCE approving the awarding of ITB #3511 - BUILDING SECURITY AT CITIZENS SQUARE by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and ISI SERVICES INC. for the PROPERTY MANAGEMENT DEPARTMENT.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;

SECTION 1. That ITB #3511 - BUILDING SECURITY AT CITIZENS SQUARE between the City of Fort Wayne, by and through its Department of Purchasing and ISI SERVICES INC. for the PROPERTY MANAGEMENT DEPARTMENT, respectfully for:

extension of the Building Security Contract for twenty (20) months at an estimated annual cost of \$143,400.00;

involving a total cost of ONE HUNDRED FORTY-THREE THOUSAND AND 00/100 DOLLARS - (\$143,400.00) all as more particularly set forth in said ITB #3511 - BUILDING SECURITY AT CITIZENS SQUARE which is on file in the Office of the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

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SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Carol Helton City Attorney
Carol Helton, City Attorney
by LES

REF. NO.:	3511
DEPT:	Property Management
DATE:	4/9/13
ITEM/SERVICE:	Building Security at Citizens Square
ADVERTISED BID:	YES
DATES ADVERTISED:	2/23/12 & 3/1/12
DATE OPENED:	3/12/12
SINGLE SOURCE:	No
NO. OF VENDORS NOTIFIED:	3
NO. OF VENDORS RECEIVING BID:	3
NO. OF VENDORS RETURNING BID:	7
NO. OF VENDORS DISQUALIFIED:	0
DATE SENT TO DEPT FOR RECOMM:	3/13/12
DATE RECOMM RECEIVED BACK:	3/15/12
DATE SENT TO LAW DEPT:	3/21/14
INTRODUCTION DATE:	3/25/14
DISCUSSION DATE:	4/1/14
PASSAGE DATE:	4/8/14

ITB #3511- Building**Security**

3/13/2012

VENDOR	AP Private Det.		American Security		G4S		VSS		ISI		Diamond		Allen Protection	
Labor rate per hour	\$	19.87	\$	22.99	\$	23.42	\$	22.22	\$	19.12	\$	21.92	\$	22.85
Estimated monthly cost	\$	12,418.75	\$	14,368.75	\$	14,637.50	\$	13,887.50	\$	11,950.00	\$	13,700.00	\$	14,281.25

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	ITB #3511 – EXTENSION
Awarded To	ISI SECURITY INC
Amount	\$19.12 PER MAN-HOURS/ESTIMATED \$11,950.00 PER MONTH
Conflict of interest on file?	☒ Yes ☐ No
Number of Registrants	
Number of Bidders	
Required Attachments	RFPs – attach Award Matrix; Bids – attach Tab Sheet

EXTENSIONS

Date Last Bid Out	3/13/2012
# Extensions Granted To Date	ONE

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	
Sole Source/ Compatibility Justification	

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	☒ Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	BUILDING SECURITY AT CITIZENS SQUARE

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	

FUNDING SOURCE

<i>Account Information.</i>	CITIZENS SQUARE BUDGET #0002BER3-531M

Property Management Department
200 E. Berry St., Suite 490
Fort Wayne, IN 46802
(260) 427-1457
Fax: (260) 427-1393

March 3, 2014

City Council Members
City of Fort Wayne

RE: ITB #3511 -- 2014 Extension
Building Security at Citizens Square
ISI Security Inc.

Dear Council Members:

ISI Security Inc. approved an extension of the Building Security Contract for the next twenty (20) months at an estimated annual cost of \$143,400.00.

We are asking for City Council approval of this contract through December 2015. The funds for these expenditures will be appropriated out of Fund 0002BER3-531M.

If you have any questions on the above, please feel free to contact me at 427-1457.

Sincerely,

Barry C. Marquart
Property Manager -- 200 E. Berry St.