

BILL NO. S-14-07-20

SPECIAL ORDINANCE NO. S-_____

AN ORDINANCE approving the awarding of ITB #3734 - CONTRACT FOR DESIGN AND INSTALLATION OF A NEW INDOOR PLAYGROUND AT MCMILLEN PARK COMMUNITY CENTER BUILDING by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and SINCLAIR RECREATION, INC. for the PARKS AND RECREATION DEPARTMENT.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;

SECTION 1. That ITB #3734 - CONTRACT FOR DESIGN AND INSTALLATION OF A NEW INDOOR PLAYGROUND AT MCMILLEN PARK COMMUNITY CENTER BUILDING between the City of Fort Wayne, by and through its Department of Purchasing and SINCLAIR RECREATION, INC. for the PARKS AND RECREATION DEPARTMENT, respectfully for:

design and construction of a new indoor playground at the new McMillen Park Community Center Building;

involving a total cost of TWO HUNDRED TWENTY-FIVE THOUSAND AND 00/100 DOLLARS - (\$225,000.00) all as more particularly set forth in said ITB #3734 - CONTRACT FOR DESIGN AND INSTALLATION OF A NEW INDOOR PLAYGROUND AT MCMILLEN PARK COMMUNITY CENTER BUILDING which is on file in the Office of the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Carol Helton, City Attorney

MEMORANDUM

To: City Council Members, City of Fort Wayne
From: Steve Schuhmacher, Fort Wayne Parks & Recreation Dept.
CC: File
Subject: ITB # 3734
Date: July 15, 2014

The Fort Wayne Parks and Recreation Department is requesting approval for a contract with **Sinclair Recreation, Inc.** The contract is for the design and installation of a new indoor playground at the McMillen Park Community Center Building. The playground will be located inside the arena #1 area and will serve children ages 2-12. Project includes all playground equipment and safety surfacing.

Funding for this project is coming from the voluntary donations and park cumulative capital fund.

We respectfully request your approval of this contract so that we may proceed with the work. If you have any questions, please feel free to contact me at 427-6401 or Steve McDaniel at 427-6407.

Thank you in advance.

Steve Schuhmacher
Superintendent of Grounds & Improvements
Fort Wayne Parks & Recreation Department

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	3734
Awarded To	Sinclair Recreation, Inc.
Amount	\$225,000.00
Conflict of interest on file?	☒ Yes ☐ No
Number of Registrants	16
Number of Bidders	9
Required Attachments	RFPs – attach Award Rating Matrix

EXTENSIONS

Date Last Bid Out	June 19, 2014
# Extensions Granted To Date	0

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	n/a
Sole Source/ Compatibility Justification	

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	☒ Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	n/a
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	This project includes the design and construction of a new indoor playground
	at the new McMillen Park Community Center Building. The playground will
	consist of new play equipment and safety surfacing for children ages 2 through 12.
	The playground will be located in the multi-purpose arena known as arena #1.
	The playground is a request of the public which was derived from the public input
	meetings conducted prior to the development of the community center.

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	n/a

FUNDING SOURCE

<i>Account Information.</i>	Charitable donations: \$141,550.00
	Park Cumulative Capital Fund: \$ 83,500.00