

BILL NO. S-14-07-21

SPECIAL ORDINANCE NO. S-_____

AN ORDINANCE approving the awarding of ITB # 3617 - ANNUAL MAINTENANCE CONTRACT - STREET TREE PRUNING IN THE SOUTHWEST PART OF THE CITY by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and MUDRACK TREE EXPERTS for the PARKS AND RECREATION DEPARTMENT.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;

SECTION 1. That ITB # 3617 - ANNUAL MAINTENANCE CONTRACT - STREET TREE PRUNING IN THE SOUTHWEST PART OF THE CITY between the City of Fort Wayne, by and through its Department of Purchasing and MUDRACK TREE EXPERTS for the PARKS AND RECREATION DEPARTMENT, respectfully for:

annual maintenance contract to prune 3026 street trees in the Southwest part of the City

involving a total cost of ONE HUNDRED THIRTY-SEVEN THOUSAND, EIGHT HUNDRED EIGHTEEN AND 87/100 DOLLARS - (\$137,818.87) all as more particularly set forth in said ITB # 3617 - ANNUAL MAINTENANCE CONTRACT - STREET TREE PRUNING IN THE SOUTHWEST PART OF THE CITY which is on file in the Office of the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

SECTION 2. That this Ordinance shall be in full force and effect
from and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Carol Helton, City Attorney

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	3617
Awarded To	Mudrack Tree Experts
Amount	\$137,818.87
Conflict of interest on file?	☐ Yes ☐ No
Number of Registrants	5
Number of Bidders	5
Required Attachments	RFPs – attach Award Matrix; Bids – attach Tab Sheet

EXTENSIONS

Date Last Bid Out	2013
# Extensions Granted To Date	0

SPECIAL PROCUREMENT

Contract #/ID (State/Federal Piggyback Authority)	
Sole Source/ Compatibility Justification	

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	☒ Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years for annual purchase (if available)</i>	The Street tree pruning contract was last bid in 2013. The price per large tree in that contract was \$73.85 per large tree and \$29.54 per small tree. Mudrack Tree Experts have agreed to maintain the same prices from the 2013 contract.
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary</i>	<u>This contract is an annual maintenance contract to prune 3026 street trees in the Southwest part of the city. This is the third time for pruning in these sections. The maintenance pruning contract is vital to the health of The City of Fort Wayne's street tree population. The order of the cycle is as follows: Southeast quad, Northwest quad, Northeast quad and Southwest quad. A pruning program is very important in keeping our urban forest healthy and safe for the residents of Fort Wayne.</u>

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested</i>	

FUNDING SOURCE

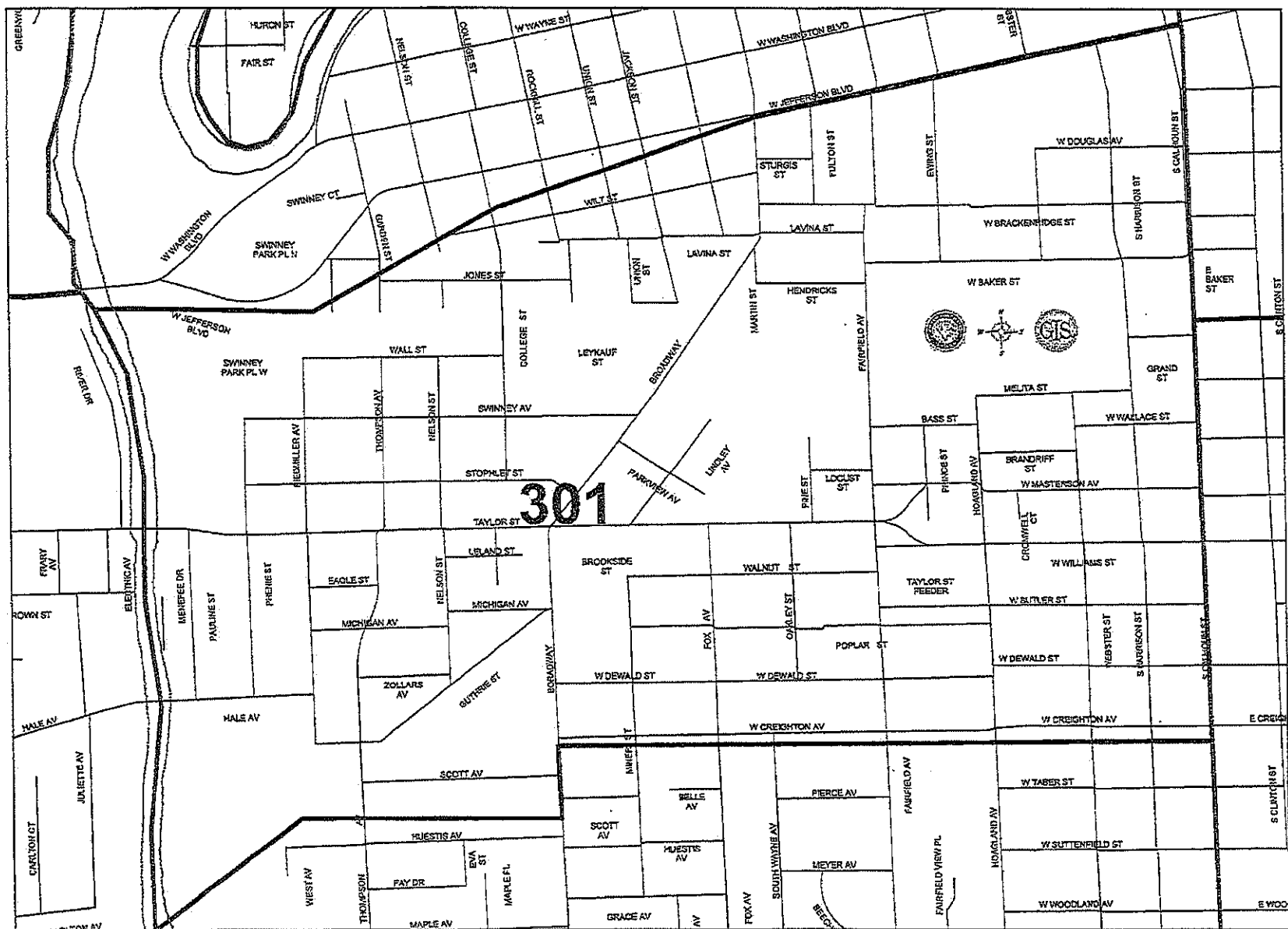
<i>Account Information</i>	The funding for this contract comes from our annual budget.

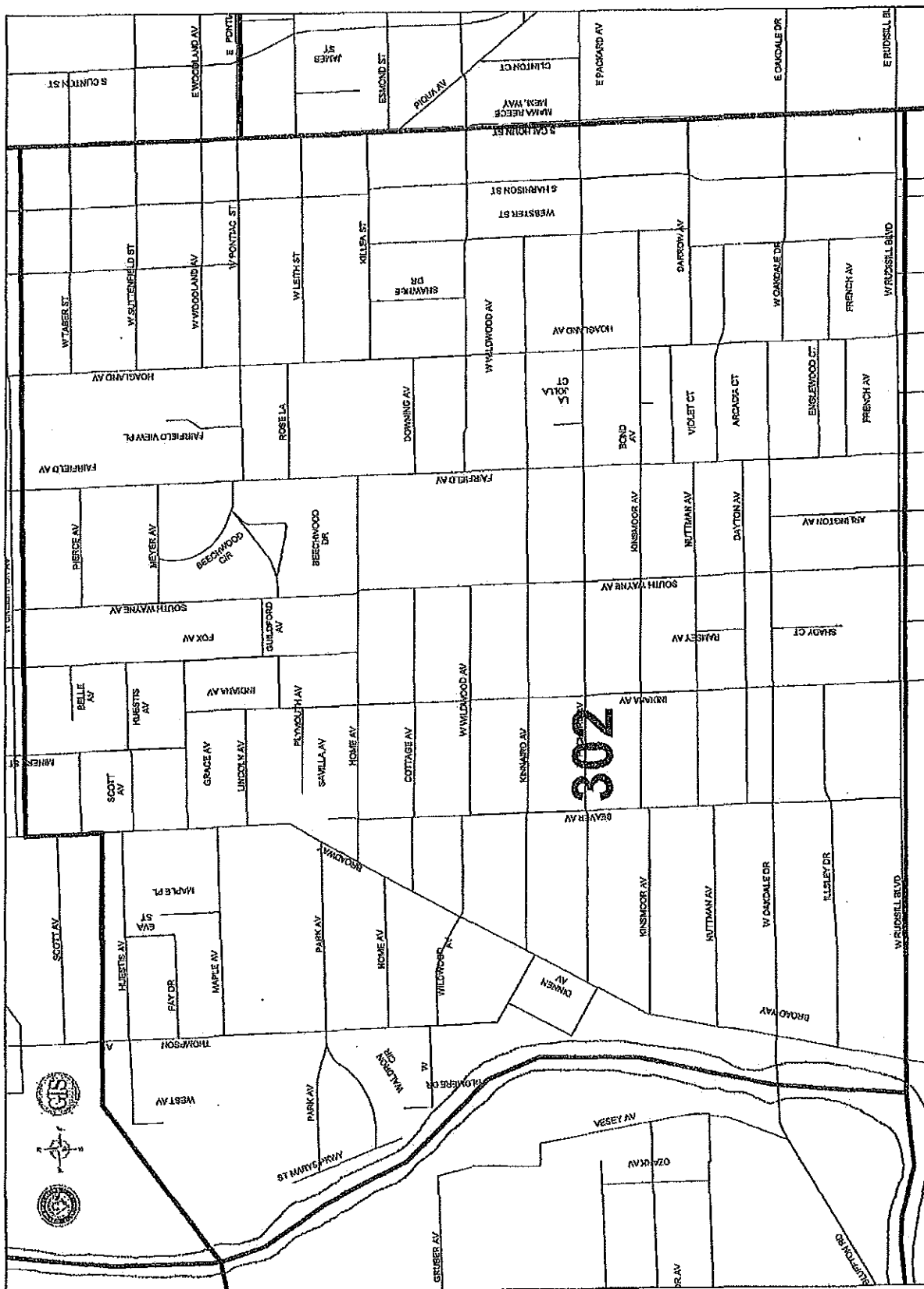
REF. NO.:	3617
DEPT:	Park Department
DATE:	5/30/2013
ITEM/SERVICE:	2013 Street Tree Pruning
ADVERTISED BID:	Yes
DATES ADVERTISED:	2/12/13 & 2/19/13
DATE OPENED:	2/26/13
SINGLE SOURCE:	No
NO. OF VENDORS NOTIFIED:	4
NO. OF VENDORS RECEIVING BID:	4
NO. OF VENDORS RETURNING BID:	5
NO. OF VENDORS DISQUALIFIED:	0
DATE SENT TO DEPT FOR RECOMM:	2/26/13
DATE RECOMM RECEIVED BACK:	5/20/13
DATE SENT TO LAW DEPT:	7/15/14
INTRODUCTION DATE:	7/22/14
DISCUSSION DATE:	8/5/14
PASSAGE DATE:	8/12/14

2013 ITB#3617- City of Fort Wayne Street Tree Pruning

Entire City-All Sections Combined

Vendor		Apex Tree Service		JLO Services		Mudrack Tree Experts		Procare Tree Service		Asplundh Tree Experts	
DBH Class	Number of Trees	Price Per	Sub Total	Price Per Tree	Sub Total	Price Per Tree	Sub Total	Price Per	Sub Total	Price Per Tree	Sub Total
2"- 10"	3446	\$ 43.20	\$ 148,867.20	\$ 275.00	\$ 947,650.00	\$ 29.54	\$ 101,794.84	\$ 54.22	\$ 186,842.12	\$ 63.60	\$ 219,165.60
11"-37" and over	1885	\$ 50.50	\$ 95,192.50	\$ 550.00	\$ 1,036,750.00	\$ 73.85	\$ 139,207.25	\$ 87.75	\$ 165,408.75	\$ 204.65	\$ 385,765.25
Total	5331	n/a	\$ 244,059.70	n/a	\$ 1,984,400.00	n/a	\$ 241,002.09	n/a	\$ 352,250.87	n/a	\$ 604,930.85





Council Agenda Item Submission Form

Staff Contact: Chad Tinkel

Division: (Select from Drop-down):

Department:

Today's Date: 7/22/14

Issue:

2014-2015 Annual Street Tree Pruning contract

Type of Action: Ordinance ☒ Resolution ☐ Presentation ☐

Anticipated Introduction Date (2nd or 4th Tuesday): / / 7/22/14

Presenter: Chad Tinkel, Steve McDaniel

Is there a requirement for a public hearing? ☐ Yes ☒ No

Is there a deadline for your action? ☐ Yes ☒ No If yes, deadline date: / /

Do you need to meet with the Mayor and Deputy Mayor regarding this Issue? ☐ Yes ☒ No

Do you plan to meet with Council members to educate on issue? ☐ Yes ☒ No
