

1 **BILL NO. S-15-06-07**

2 **SPECIAL ORDINANCE NO. S-_____**

3 **AN ORDINANCE** approving the awarding of ITB
4 #3617 - 2015 CONTRACT FOR STREET
5 PRUNING by the City of Fort Wayne, Indiana, by
6 and through its Department of Purchasing and
MUDRACK TREE CARE INC. for the PARKS &
RECREATION DEPARTMENT.

7 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL**
8 **OF THE CITY OF FORT WAYNE, INDIANA;**

9 **SECTION 1.** That ITB #3617 - 2015 CONTRACT FOR STREET
10 PRUNING between the City of Fort Wayne, by and through its Department of
11 Purchasing and MUDRACK TREE CARE INC. for the PARKS &
12 RECREATION DEPARTMENT, respectfully for:
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14 annual maintenance contract to prune 3299+/- street trees in the
15 Southwest part of the City;

16 involving a total cost of ONE HUNDRED THIRTY-NINE THOUSAND ONE
17 HUNDRED THREE AND 86/100 DOLLARS - (\$139,103.86) all as more
18 particularly set forth in said ITB #3617 - 2015 CONTRACT FOR STREET
19 PRUNING which is on file in the Office of the Department of Purchasing, and
20 is by reference incorporated herein, made a part hereof, and is hereby in all
21 things ratified, confirmed and approved.
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SECTION 2. That this Ordinance shall be in full force and effect
from and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Carol Helton, City Attorney

REF. NO.:	3617
DEPT:	Park Department
DATE:	5/30/2013
ITEM/SERVICE:	2013 Street Tree Pruning
ADVERTISED BID:	Yes
DATES ADVERTISED:	2/12/13 & 2/19/13
DATE OPENED:	2/26/13
SINGLE SOURCE:	No
NO. OF VENDORS NOTIFIED:	4
NO. OF VENDORS RECEIVING BID:	4
NO. OF VENDORS RETURNING BID:	5
NO. OF VENDORS DISQUALIFIED:	0
DATE SENT TO DEPT FOR RECOMM:	2/26/13
DATE RECOMM RECEIVED BACK:	5/20/13
DATE SENT TO LAW DEPT:	6/3/15
INTRODUCTION DATE:	6/09/15
DISCUSSION DATE:	6/16/15
PASSAGE DATE:	6/23/15

2015 ITB#3617- City of Fort Wayne Street Tree Pruning

Entire City-All Sections Combined

Vendor		Apex Tree Service		JLO Services		Mudrack Tree Experts		Procure Tree Service		Asplundh Tree Experts	
DBH Class	Number of Trees	Price Per Tree	Sub Total	Price Per Tree	Sub Total	Price Per Tree	Sub Total	Price Per Tree	Sub Total	Price Per Tree	Sub Total
2" - 10"	2359	\$ 43.20	\$ 101,908.80	\$ 275.00	\$ 648,725.00	\$ 29.54	\$ 69,684.86	\$ 54.22	\$ 127,904.98	\$ 63.60	\$ 150,032.40
11"-37" and over	940	\$ 50.50	\$ 47,470.00	\$ 550.00	\$ 517,000.00	\$ 73.85	\$ 69,419.00	\$ 87.75	\$ 82,485.00	\$ 204.65	\$ 192,371.00
Total	3299	n/a	\$ 149,378.80	n/a	\$ 1,165,725.00	n/a	\$ 139,103.86	n/a	\$ 210,389.98	n/a	\$ 342,403.40

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	3617
Awarded To	Mudrack Tree Experts
Amount	\$139,103.86
Conflict of interest on file?	☐ Yes ☐ No
Number of Registrants	5
Number of Bidders	5
Required Attachments	RFPs – attach Award Matrix; Bids – attach Tab Sheet

EXTENSIONS

Date Last Bid Out	2013
# Extensions Granted To Date	1

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	
Sole Source/ Compatibility Justification	

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	☒ Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	The Street tree pruning contract was last bid in 2013. The price per large tree in that contract was \$73.85 per large tree and \$29.54 per small tree. Mudrack Tree Experts have agreed to maintain the same prices from the 2014 contract.
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	<u>This contract is an annual maintenance contract to prune 3299 street trees in the Southwest part of the city. This is the third time for pruning in these sections. The maintenance pruning contract is vital to the health of The City of Fort Wayne's street tree population. The order of the cycle is as follows: Southeast quad, Northwest quad, Northeast quad and Southwest quad. A pruning program is very important in keeping our urban forest healthy and safe for the residents of Fort Wayne.</u>

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	

FUNDING SOURCE

<i>Account Information.</i>	The funding for this contract comes from our annual budget.