

1 **BILL NO. S-15-11-25**

2 **SPECIAL ORDINANCE NO. S-_____**

3 **AN ORDINANCE** approving the awarding of
4 CPAFW BID #100437 - PURCHASE OF
5 PREMIUM DIESEL FUEL by the City of Fort
6 Wayne, Indiana, by and through its Department of
Purchasing and AG PLUS for the FLEET
MANAGEMENT DEPARTMENT.

7 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL**
8 **OF THE CITY OF FORT WAYNE, INDIANA;**

9 **SECTION 1.** That CPAFW BID #100437 - PURCHASE OF PREMIUM
10 DIESEL FUEL between the City of Fort Wayne, by and through its
11 Department of Purchasing and AG PLUS for the FLEET MANAGEMENT
12 DEPARTMENT, respectfully for:

13
14 contract for the purchase of 150,000 gallons of Premium Diesel
15 Fuel for a nine month period ending June 2016;

16 involving a total cost of THREE HUNDRED TWENTY-SIX THOUAND SIX
17 HUNDRED STENTY-FIVE AND 00/100 DOLLARS - (\$326,625.00) – (\$2.1775
18 per gallon) all as more particularly set forth in said CPAFW BID #100437 -
19 PURCHASE OF PREMIUM DIESEL FUEL which is on file in the Office of the
20 Department of Purchasing, and is by reference incorporated herein, made a
21 part hereof, and is hereby in all things ratified, confirmed and approved.
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SECTION 2. That this Ordinance shall be in full force and effect
from and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Carol Helton, City Attorney

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	CPAFW bid #100437
Awarded To	AG Plus
Amount	\$326,625
Conflict of interest on file?	☒ Yes ☐ No
Number of Registrants	
Number of Bidders	
Required Attachments	

EXTENSIONS

Date Last Bid Out	February 2011
# Extensions Granted To Date	2

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	
Sole Source/ Compatibility Justification	Unique Opportunity for savings in the cost of diesel fuel. Cooperative bid allows rate locks within the contract with participating Agencies

BID CRITERIA (Take Buy Indiana requirements into consideration.)

Most Responsible, Responsive Lowest	☐ Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	Purchased diesel fuel at advantageous time as compared to current market
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	NA

FUNDING SOURCE

<i>Account Information.</i>	Fleet Department 5300 Series line 536T

Memo

To: City Council
From: Larry Campbell, Fleet Director
CC: Purchasing
Date: November 2015
Re: Purchase diesel with AG Plus

Council,

Request approval of a unique opportunity to obtain premium diesel for a nine month period of 150,000 gallons at a base price of \$2.17 per gallon from AG Plus (New Haven, IN). AG Plus holds the current contract for the (Cooperative Purchasing Association of Fort Wayne) which was bid in 2011 on behalf of local participating agencies and was led by FWCS.

Fixed priced contracts are allowable to participating agencies as part of the bid award. City Fleet budget currently has diesel calculated at \$3.21 per gallon in 2015 and \$2.75 per gallon in 2016 demonstrating the savings opportunity and budget protection of this contract.

We recommend approval of this contract.

Thank you Larry Campbell