

BILL NO. S-16-01-04

SPECIAL ORDINANCE NO. S-_____

AN ORDINANCE approving the awarding of the
CONTRACT for PURCHASE OF DIESEL FUEL
during 2016 by the City of Fort Wayne, Indiana, by
and through its Department of Purchasing and
LASSUS BROS, INC. for the **CITY OF FORT**
WAYNE FLEET MANAGEMENT DEPARTMENT.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL
OF THE CITY OF FORT WAYNE, INDIANA;

SECTION 1. That the **CONTRACT FOR PURCHASE OF DIESEL**
FUEL DURING 2016 between the City of Fort Wayne, by and through its
Department of Purchasing and **LASSUS BROS, INC.** for the **CITY OF FORT**
WAYNE FLEET MANAGEMENT DEPARTMENT, respectfully for:

Purchase of Diesel Fuel for 2016;
involving a total cost not to exceed **ONE HUNDRED SEVENTY-FIVE**
THOUSAND AND 00/00 DOLLARS - (\$175,000.00) all as more particularly set
forth in said **CONTRACT PURCHASE OF DIESEL FUEL FOR 2016** which is
on file in the Office of the Department of Purchasing, and is by reference
incorporated herein, made a part hereof, and is hereby in all things ratified,
confirmed and approved.

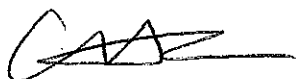
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SECTION 2. That this Ordinance shall be in full force and effect

from and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY



Carol Helton, City Attorney

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs , BIDS, OTHER PROJECTS

Bid/RFP#/Name of Project	2016 Diesel
Awarded To	Lassus Bros, Inc.
Amount	\$175,000
Conflict of interest on file?	☒ Yes ☐ No
Number of Registrants	
Number of Bidders	NA
Required Attachments	Dept Memo

EXTENSIONS

Date Last Bid Out	
# Extensions Granted To Date	

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback-Authority)	
Sole Source/ Compatibility Justification	Compatibility of tracking systems

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	☐ Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	Diesel fuel bought at off site stations at OPIS price. Diesel fuel is down from prior year
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	Supply of diesel fuel at remote stations to accommodate public safety re-fueling of City vehicles

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	

FUNDING SOURCE

<i>Account Information.</i>	Fleet Maintenance budget line

Memo

To: City Council
From: Larry Campbell, Fleet Director
CC: Purchasing
Date: February 2016
Re: Purchase of Diesel with Lassus Bros for 2016

Request approval of a contract that supports the compatibility of systems of a card fueling system and a wide station network to obtain diesel fuel for 2016 at all Lassus locations. Total estimated cost for this diesel for 2016 is \$175,000. The City pays weekly average OPIS + \$.04 pricing plus applicable taxes resulting in the City paying a less than "pump price". Lassus Bros has 32 locations throughout the area. Public Safety Departments use the Lassus fueling sites. This contract allows remote fire units and salt trucks to purchase diesel near their stations or near their plowing areas and avoid coming downtown to refuel.

City Fleet Management is able to download transactions from Lassus daily and import into the City Fleet management software program just like if they fueled up at the City Complex.

Lassus Bros is registered as buy Indiana and local company in Indiana.

Thank you Larry Campbell