

BILL NO. S-16-01-05

SPECIAL ORDINANCE NO. S-_____

AN ORDINANCE approving the awarding of the
CONTRACT for PURCHASE OF BULK DIESEL
FUEL during 2016 by the City of Fort Wayne,
Indiana, by and through its Department of
Purchasing and LASSUS BROS, INC. AND AG
PLUS for the CITY OF FORT WAYNE FLEET
MANAGEMENT DEPARTMENT.

**NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL
OF THE CITY OF FORT WAYNE, INDIANA;**

SECTION 1. That the CONTRACT FOR PURCHASE OF BULK
DIESEL FUEL DURING 2016 between the City of Fort Wayne, by and
through its Department of Purchasing and LASSUS BROS, INC. AND AG
PLUS for the CITY OF FORT WAYNE FLEET MANAGEMENT
DEPARTMENT, respectfully for:

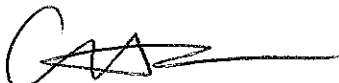
Purchase of Bulk Diesel Fuel for 2016;
involving a total cost not to exceed THREE HUNDRED FIFTY-EIGHT
THOUSAND, FIFTY AND 00/00 DOLLARS – (\$358,050.00) all as more
particularly set forth in said CONTRACT PURCHASE OF BULK DIESEL FUEL
FOR 2016 which is on file in the Office of the Department of Purchasing, and
is by reference incorporated herein, made a part hereof, and is hereby in all
things ratified, confirmed and approved.

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SECTION 2. That this Ordinance shall be in full force and effect
from and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY



Carol Helton, City Attorney

Memo

To: City Council
From: Larry Campbell, Fleet Director
CC: Purchasing
Date: February 2016
Re: Purchase diesel from AG Plus or Lassus Bros, Inc.

Council,

We request approval of a unique opportunity to obtain premium diesel for the remaining 2016 volume of 165,000 gallons at a base price **not to exceed** \$2.17 per gallon and a total contract price **not to exceed** \$358,050. This is a high estimate and we expect to be able to lock this diesel at a significantly lower price pending final passage of this Ordinance. This contract is for bulk tank delivery only

The City Fleet Director and Purchasing Director will continue to monitor pricing between the two vendors.

Thank you Larry Campbell

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs , BIDS, OTHER PROJECTS

Bid/RFP#/Name of Project	2016 Bulk Diesel
Awarded To	Will be awarded to Lassus Bros, Inc. or Ag Plus
Amount	Not to exceed \$358,050
Conflict of interest on file?	☒ Yes ☐ No
Number of Registrants	
Number of Bidders	NA
Required Attachments	Dept Memo

EXTENSIONS

Date Last Bid Out	
# Extensions Granted To Date	

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	
Sole Source/ Compatibility Justification	Unique opportunity for savings

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	☐ Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	Significant decrease from prior year
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	Remaining supply of bulk diesel fuel of 165,000 gallons
	Prior commitment of 2016 usage is contracted at \$2.17 gal

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	Seeking Council approval for a contract price not to exceed \$2.17 gallons of 165,000 gallons of diesel. Purchasing is expecting to contract at a much better rate upon Council final approval.

FUNDING SOURCE

<i>Account Information.</i>	Fleet Maintenance budget line