

1 **BILL NO. S-16-02-16**

2 **SPECIAL ORDINANCE NO. S-_____**

3 **AN ORDINANCE** approving the contract extension
4 of ITB #3722 - MOWING & WEED CONTROL OF
5 RESIDENTIAL & COMMERCIAL PROPERTIES
6 by the City of Fort Wayne, Indiana, by and through
7 its Department of Purchasing and DIAMOND
8 GREEN for the PROPERTY MANAGEMENT
9 DEPARTMENT.

10 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL**
11 **OF THE CITY OF FORT WAYNE, INDIANA;**

12 **SECTION 1.** That the contract extension for ITB #3722 - MOWING &
13 WEED CONTROL OF RESIDENTIAL & COMMERCIAL PROPERTIES
14 between the City of Fort Wayne, by and through its Department of Purchasing
15 and DIAMOND GREEN for the PROPERTY MANAGEMENT DEPARTMENT,
16 respectfully for:

17 mowing and weed control of residential and commercial
18 properties during 2016;

19 involving a total cost of ONE HUNDRED THIRTY-EIGHT THOUSAND AND
20 FORTY-ONE DOLLARS - (\$138,041.00) all as more particularly set forth in
21 said contract for ITB #3722 - MOWING & WEED CONTROL OF
22 RESIDENTIAL & COMMERCIAL PROPERTIES which is on file in the Office
23 of the Department of Purchasing, and is by reference incorporated herein,
24 made a part hereof, and is hereby in all things ratified, confirmed and
25 approved.

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SECTION 2. That this Ordinance shall be in full force and effect
from and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Carol Helton, City Attorney

REF. NO.:	3722
DEPT:	Board of Public Works, OHNS, & City Utilities
DATE:	2/19/14
ITEM/SERVICE:	Residential & Commercial Mowing
ADVERTISED BID:	Yes
DATES ADVERTISED:	2/1/14 & 2/8/14
DATE OPENED:	2/17/14
SINGLE SOURCE:	No
NO. OF VENDORS NOTIFIED:	7
NO. OF VENDORS RETURNING BID:	5
NO. OF VENDORS DISQUALIFIED:	0
DATE SENT TO DEPT FOR RECOMM:	2/17/14
DATE RECOMM RECEIVED BACK:	2/19/14
DATE SENT TO LAW DEPT:	2/17/16
INTRODUCTION DATE:	2/23/16
DISCUSSION DATE:	3/1/16
PASSAGE DATE:	3/8/16

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs , BIDS, OTHER PROJECTS

Bid/RFP#/Name of Project	2014-2015 ITB #3722 Mowing of Residential and Commercial Properties for Board of Public Works, Office of Housing and Neighborhood Developments Services and City Utilities
Awarded To	Diamond Green
Amount	\$138,041.00
Conflict of interest on file?	X Yes ☐ No
Number of Registrants	
Number of Bidders	
Required Attachments	

EXTENSIONS

Date Last Bid Out	February 10, 2014
# Extensions Granted To Date	None

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback-Authority)	2014-2015 ITB #3722 Mowing of Residential and Commercial Properties for Board of Public Works, Office of Housing and Neighborhood Developments Services and City Utilities
Sole Source/ Compatibility Justification	NA

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	X Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	No increase from prior years
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	Mowing of City owned real estate.

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	

FUNDING SOURCE

<i>Account Information.</i>	City Utilities Budget and Community Development CREDIT Funds

City of Fort Wayne ITB #3722	Elle's Home Svcs	Mulchworx	Yard Jobs	Diamond Green	Homescapex	
Mowing Bid Open Feb 17, 2014						
DISTRICT 1	n/b	\$ 63,774.00	\$ 31,892.00	\$ 32,289.00	\$ 30,476.00	
DISTRICT 2	\$ 26,664.40	\$ 12,293.00	\$ 7,812.00	\$ 8,272.00	\$ 8,142.00	
DISTRICT 3	n/b	\$ 27,705.00	\$ 13,100.00	\$ 12,373.00	\$ 14,395.00	
DISTRICT 4	n/b	\$ 57,040.00	\$ 38,000.00	\$ 36,525.00	\$ 36,754.00	
DISTRICT 5	n/b	\$ 9,300.00	\$ 2,660.00	\$ 2,754.00	\$ 3,185.00	
DISTRICT 6	n/b	\$ 13,070.00	\$ 5,650.00	\$ 5,742.00	n/b	
DISTRICT 7	n/b	\$ 28,675.00	\$ 13,000.00	\$ 12,226.00	n/b	
DISTRICT 8	\$ 34,714.15	\$ 16,740.00	\$ 15,375.00	\$ 15,643.00	n/b	
DISTRICT 9	\$ 15,878.80	\$ 7,115.00	\$ 4,330.00	\$ 4,408.00	n/b	
DISTRICT 10	n/b	\$ 25,162.00	\$ 28,500.00	\$ 27,949.00	\$ 27,684.00	
DISTRICT 11	n/b	\$ 24,010.00	\$ 23,000.00	\$ 23,277.00	\$ 22,823.00	
DISTRICT 12	n/b	\$ 15,138.00	\$ 13,500.00	\$ 12,576.00	n/b	
OUTSIDE OF DISTRICTS	n/b	\$ 108,204.00	\$ 68,500.00	\$ 64,341.00	n/b	
Vendor Totals		\$ 25,162.00	\$ 35,827.00	\$ 138,041.00	\$ 53,299.00	
City Utilities Reg		\$ 5,344.00	\$ 3,887.00	\$ 37,212.00	\$ 6,580.00	
Community Development Reg		\$ 19,818.00	\$ 31,940.00	\$ 100,829.00	\$ 46,719.00	
		\$ 25,162.00	\$ 35,827.00	\$ 138,041.00	\$ 53,299.00	
Estimated Total Bids All Districts						\$ 252,329.00



CITY OF FORT WAYNE

THOMAS C. HENRY, MAYOR

February 18, 2016

City Council Members
City of Fort Wayne

RE: 2016 Mowing Contract

Dear Council Members:

The City has requested a contract extension with Diamond Green for the 2014-2015 Mowing and Weed Control contract.

We are recommending an extension of the contract in the amount of \$138,041.00 be awarded to Diamond Green.

We are asking for City Council approval of this contract. The funds for the expenditures will be appropriated out of the City Utilities budget and Community Development CREDIT funds.

If you have any questions on the above, please feel free to contact me at 427-5402.

Sincerely,

A handwritten signature in cursive script that reads "Daniel A. Brenner".

Daniel A. Brenner
Property Manager

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