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2 **BILL NO. S-17-02-06**

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5 **SPECIAL ORDINANCE NO. S-_____**

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7 **AN ORDINANCE** approving the payment of Yearly
8 Maintenance for Asset and Work Management
9 software at a total cost of \$139,000 from and
10 through Infor Public Sector, Inc. by the City of Fort
11 Wayne, Indiana,

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13 **Whereas**, said software is used for the maintenance and repair
14 of Fort Wayne's public infrastructure, such as
15 water mains, water valves, fire hydrants, sewer
16 mains, street lights, and streets of Fort Wayne;

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18 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON**
19 **COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:**

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21 **SECTION 1.** That the purchase of Yearly Maintenance for Asset
22 and Work Management software from Infor Public Sector, Inc. for a total of
23 cost to the City of \$139,000 is hereby approved in all respects. That said
24 Yearly Maintenance will be used to ensure the proper maintenance of the
25 City's public infrastructure.

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27 **SECTION 2.** That the City is authorized and directed to take all
28 action necessary for the payment of software maintenance of this system by
29 and through Infor Public Sector, Inc.

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31 **SECTION 3.** That this Ordinance shall be in full force and effect
32 from and after its passage and any and all necessary approval by the Mayor.

33
34 _____
35 Council Member

36
37 **APPROVED AS TO FORM AND LEGALITY**

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39 _____
40 Carol T. Helton, City Attorney

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	N/A
Awarded To	Infor
Amount	\$139,000
Conflict of interest on file?	☒ Yes ☐ No
Number of Registrants	N/A
Number of Bidders	N/A
Required Attachments	

EXTENSIONS

Date Last Bid Out	N/A
# Extensions Granted To Date	N/A

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	N/A
Sole Source/ Compatibility Justification	Sole Source – Software Maintenance

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	☐ Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	N/A

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	This maintenance increased 6% from 2015.
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	The need for the yearly maintenance is to obtain support to help staff deal with software issues and periodically obtain new versions of the software.

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	N/A

FUNDING SOURCE

<i>Account Information.</i>	Utility Administration

Date: February 9, 2017

To: Common Council Members
From: Joseph Welch, City Utilities Chief Information Officer
RE: Yearly Maintenance for Infor Asset Management Software

Members of City Council:

This ordinance is to authorize the purchase of yearly maintenance for asset management's software from Infor Public Sector, Inc. for the maintenance and repair of the City's infrastructure. This year's cost of maintenance for this software is \$139,000.

The software is used to track assets for:

- Water Maintenance and Service (Mains, Hydrants, Valves)
- Water Pollution Control Maintenance (Mains, Manholes, Inlets)
- Street Department (Streets, Intersections)
- Street Light Operations (Poles, Lights)

The software also manages Inventory Tracking, Preventative Maintenance Scheduling, and Requests for Repairs for the above departments and Sewer Engineering.

The cost for this software is divided between Fort Wayne Civil City (25%) and Fort Wayne City Utilities (75%). The share was determined by the approximate ratio of infrastructure assets under control of the system.

Our decision to pay maintenance rests on four tests:

- Do we have a continuing internal commitment to use this software?
- Is the software vendor continuing to improve the product?
- Is the vendor useful in solving problems with the software?
- If the software fails, what's the worst case scenario?

The Civil City and City Utilities both have substantial investments in the use of Infor Asset Management software. Infor provides regular updates to the software and supports our day to day operation of the software.

If you have any questions, please let me know.

Joseph Welch
Fort Wayne City Utilities
Chief Information Officer

CC: BOW
Matthew Wirtz
Diane Brown
Construction Manager
File