

BILL NO. S-17-05-04

SPECIAL ORDINANCE NO. S-_____

AN ORDINANCE approving the awarding of RFP #4165, PROMENADE PARK PLAYGROUND PROJECT - (\$199,999.00) by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and COUNTRYSIDE PLAY STRUCTURES, INC. for the PARKS AND RECREATION DEPARTMENT.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;

SECTION 1. That RFP #4165, PROMENADE PARK PLAYGROUND PROJECT between the City of Fort Wayne, by and through its Department of Purchasing and COUNTRYSIDE PLAY STRUCTURES, INC. for the PARKS AND RECREATION DEPARTMENT, respectfully for:

construction of a new playground including all play equipment and safety surfacing at the site of the new park being constructed along the Saint Marys River between Superior and Wells Streets;

involving a total cost of ONE HUNDRED NINETY-NINE THOUSAND NINE HUNDRED NINETY-NINE AND 00/100 DOLLARS - (\$199,999.00) all as more particularly set forth in said RFP #4165, PROMENADE PARK PLAYGROUND PROJECT - which is on file in the Office of the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

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2 **SECTION 2.** That this Ordinance shall be in full force and effect
3 from and after its passage and any and all necessary approval by the Mayor.
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7 _____
8 Council Member
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10 APPROVED AS TO FORM AND LEGALITY
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14 _____
15 Carol Helton, City Attorney
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SELECTION CRITERIA EVALUATIONS

RFP#4165 Promenade Park Playground Improvement Project

Proposal Evaluation Meeting Date: April 18, 2017

Evaluation Criteria	Weight	Countryside Play Structures		Snider Recreation		Kinetic Recreation		Recreation Insights		Sinclair Recreation	
		Rate	Score	Rate	Score	Rate	Score	Rate	Score	Rate	Score
Playground manufacturers qualifications	7	9	63	9	63	1	7	9	63	9	63
Playground manufacturers years in business	6	9	54	9	54	1	6	9	54	9	54
Installers qualifications and experience	7	9	63	0	0	1	7	6	42	9	63
Sales Team qualifications and experience	7	9	63	0	0	1	7	6	42	9	63
Warranty of all equipment	6	6	36	6	36	3	18	6	36	6	36
Play value of the equipment and layout proposed	8	9	72	6	48	3	24	6	48	9	72
Ease of maintenance and materials	7	9	63	6	42	3	21	6	42	6	42
Functionality and appropriateness of proposed surfacing materials	8	6	48	6	48	6	48	6	48	6	48
Uniqueness of design and complementary with surroundings	8	6	48	6	48	9	72	6	48	6	48
Accessibility Universal Design	8	9	72	3	24	3	24	3	24	6	48
Creativity of layout of equipment	7	6	42	3	21	3	21	6	42	6	42
Completeness & Quality of proposal	5	9	45	3	15	3	15	9	45	9	45
Maxium Score Possible:	756	Total:	669		399		270		534		624
% of Total			88%		53%		36%		71%		83%

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	4165
Awarded To	Countryside Play Structures , Inc.
Amount	\$199,999.00
Conflict of interest on file?	☒ Yes ☐ No
Number of Registrants	6
Number of Bidders	5
Required Attachments	Proposal Review Tab Sheet

EXTENSIONS

Date Last Bid Out	0
# Extensions Granted To Date	0

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	n/a
Sole Source/ Compatibility Justification	

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	☒ Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	n/a
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	<u>This project consists of the construction of a new playground including all play equipment and safety surfacing at the site of the new park being constructed along the Saint Marys River between Superior and Wells Streets.</u>
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REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	n/a

FUNDING SOURCE

<i>Account Information.</i>	Legacy Funds, Regional City Funds, and Private Donation Funds.

MEMORANDUM

To: City Council Members, City of Fort Wayne
From: Steve Schuhmacher
CC: File
Subject: Council Approval of RFP# 4165, Promenade Park Playground Project
Date: May 2, 2017

The Fort Wayne Parks and Recreation Department is requesting approval on behalf of the Board of Park Commissioners for a contract with Countryside Play Structures Inc. for the Promenade Park Playground Project. This project consists of the construction of a new playground including all play equipment and safety surfacing at the site of the new park being constructed along the Saint Marys River between Superior and Wells Streets.

Funding Source: Legacy Funds, Regional City Funds, and Private Donation Funds.

Please review the attached Selection Criteria Evaluation Tab Sheet for more information.

I will be available at the Council meetings to answer any questions you may have and I may also be reached at 427-6401 or email steve.schuhmacher@cityoffortwayne.org.

Thank you for your consideration and support.

We respectfully request your approval of this contract so that we may proceed with the work. If you have any questions, please feel free to contact me at 427-6401 or deputy director, Steve McDaniel at 427-6407.

Thank you in advance.