

1 **BILL NO. S-17-06-43**

2 **SPECIAL ORDINANCE NO. S-_____**

3 **AN ORDINANCE** approving the awarding of
4 **PURCHASE OF BULK DIESEL FUEL FOR 2018**
5 by the City of Fort Wayne, Indiana, by and through
6 its Department of Purchasing and AG PLUS -
(\$630,000.00) for the CITY OF FORT WAYNE
FLEET MANAGEMENT DEPARTMENT.

7 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL**
8 **OF THE CITY OF FORT WAYNE, INDIANA;**

9 **SECTION 1.** That PURCHASE OF BULK DIESEL FUEL FOR 2018
10 between the City of Fort Wayne, by and through its Department of Purchasing
11 and AG PLUS for the CITY OF FORT WAYNE FLEET MANAGEMENT
12 DEPARTMENT, respectfully for:

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14 purchase of bulk diesel fuel for 2018;
15 involving a total cost SIX HUNDRED THIRTY THOUSAND AND 00/100
16 DOLLARS – (\$630,000.00) all as more particularly set forth in said
17 PURCHASE OF BULK DIESEL FUEL FOR 2018 which is on file in the Office
18 of the Department of Purchasing, and is by reference incorporated herein,
19 made a part hereof, and is hereby in all things ratified, confirmed and
20 approved.
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SECTION 2. That this Ordinance shall be in full force and effect
from and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Carol Helton, City Attorney

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs, BIDS, OTHER PROJECTS

Bid/RFP#/Name of Project	2018 Bulk Diesel
Awarded To	Ag Plus
Amount	Not to exceed \$630,000 (plus applicable taxes)
Conflict of interest on file?	☒ Yes ☐ No
Number of Registrants	
Number of Bidders	NA
Required Attachments	Dept Memo

EXTENSIONS

Date Last Bid Out	FWCS led bid
# Extensions Granted To Date	

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	
Sole Source/ Compatibility Justification	Unique opportunity for savings IC 5-22-10-5

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	☐ Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	2017 rate is \$1.71/gal. Diesel currently is near this rate.
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	Supply of bulk diesel fuel for 2018
	Approval of this not to exceed budget amount will secure the 2018 budget

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	Seeking Council approval for a contract price not to exceed \$2.10 per gallon of 300,000 gallons of diesel. Purchasing is expecting to contract at a more favorable rate upon Council final approval.

FUNDING SOURCE

<i>Account Information.</i>	Fleet Maintenance budget line

Memo

To: City Council
From: Larry Campbell, Fleet Director
CC: Purchasing
Date: July 2017
Re: Purchase of bulk diesel from AG Plus

Council,

We request approval of a future contract or contracts with AG Plus for a volume of 300,000 gallons for 2018 at a base price **not to exceed** \$2.10 per gallon and a total contract price **not to exceed** \$630,000. We expect to be able to lock this diesel at a much lower price pending final passage of this Ordinance. The price of this contract if we locked today would be \$_____. This contract is for bulk tank delivery only.

The City Public Works Director /Purchasing Director/Controller will continue to monitor pricing.

Thank you Larry Campbell