

BILL NO. S-18-04-10

SPECIAL ORDINANCE NO. S-_____

AN ORDINANCE approving the awarding of the PURCHASE OF UNLEADED GAS FOR 2019 - NOT TO EXCEED \$1,750,000.00 - by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and LASSUS BROTHERS, INC. for the FLEET MANAGEMENT DEPARTMENT.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;

SECTION 1. That the PURCHASE OF UNLEADED GAS FOR 2019 - between the City of Fort Wayne, by and through its Department of Purchasing and LASSUS BROTHERS, INC. for the FLEET MANAGEMENT DEPARTMENT, respectfully for:

purchase of 700,000 gallons of unleaded gas for 2019;
involving a total cost of not to exceed ONE MILLION SEVEN HUNDRED FIFTY THOUSAND AND 00/100 DOLLARS - (\$1,750,000.00) all as more particularly set forth in said PURCHASE OF UNLEADED GAS FOR 2019 - which is on file in the Office of the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

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SECTION 2. That this Ordinance shall be in full force and effect
from and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Carol Helton, City Attorney

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs , BIDS, OTHER PROJECTS

Bid/RFP#/Name of Project	2019 Unleaded Gas Bulk and non-city stations
Awarded To	Lassus Brothers Inc.,
Amount	Not to exceed \$1,750,000 at \$2.50/gal
Conflict of interest on file?	☒ Yes ☐ No
Number of Registrants	
Number of Bidders	N/A
Required Attachments	Dept Memo

EXTENSIONS

Date Last Bid Out	
# Extensions Granted To Date	

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	
Sole Source/ Compatibility Justification	Unique opportunity for savings IC 5-22-10-5

BID CRITERIA (Take Buy Indiana requirements into consideration.)

Most Responsible, Responsive Lowest	☐ Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	2016 at \$1.99/gal
	2017 at \$1.95/gal
	2018 at \$1.82/gal

DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	Supplies City fleet with unleaded gas at City fueling stations or Lassus stores
	½ delivered to City stations
	½ consumed at Lassus stores
	Approval of this amount will secure 2019 budget.
	Provides 700,000 gallons

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	Seeking Council approval for a contract price not to exceed \$2.90 per gallon of 700,000 gallons of diesel. Purchasing is expecting to contract at a more favorable rate upon Council final approval.

FUNDING SOURCE

<i>Account Information.</i>	Fleet Maintenance budget line

Memo

To: City Council
From: Larry Campbell, Fleet Director
Date: April, 2018
Re: Gas Lassus Brothers INC, purchase for 2019

Dear Council

In regards to the Gas for 2019 contract with Lassus Brothers INC, estimated not to exceed \$ 1,750,000 for 700,000 Gallons. Per gallon price will not exceed \$2.50/gal. We expect to be able to lock this Gas at a lower price at a later date pending final passage of this ordinance. This price of this contract if we had locked today would have been \$_____ per gallon. Pricing this commodity changes on a daily basis we seek this approval in advance of potential favorable market conditions.

The City Purchasing Director, Public Works Director, Fleet Director, and Controller will continue to monitor pricing.

Thank you Larry Campbell

G/ drive shared award letters 2018 Lassus GAS 2019