

BILL NO. S-18-06-22

SPECIAL ORDINANCE NO. S-_____

AN ORDINANCE approving CONSTRUCTION
CONTRACT - KAREN & KINGSLEY STORM
DRAINAGE IMPROVEMENTS -
RESOLUTION/WORK ORDER #83472 -
\$276,676.40 between LAWNSCAPE SITE
DEVELOPMENT and the City of Fort Wayne,
Indiana, in connection with the Board of Public
Works.

**NOW, THEREFORE, BE IT ORDAINED BY THE COMMON
COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:**

SECTION 1. That the CONSTRUCTION CONTRACT - KAREN
& KINGSLEY STORM DRAINAGE IMPROVEMENTS - RESOLUTION/WORK
ORDER #83472 by and between LAWNSCAPE SITE DEVELOPMENT and
the City of Fort Wayne, Indiana, in connection with the Board of Public Works,
is hereby ratified, and affirmed and approved in all respects, respectfully for:

All labor, insurance, material, equipment, tools, power,
transportation, miscellaneous equipment, etc., necessary for
the proposed Karen & Kingsley Storm Drainage
Improvements will consist of approximately 1,375 L.F. of
storm sewer ranging from 12-inches to 24-inches. The
project also consists of installing approximately 21
structures, and replacing approximately 240 L.F. of
Residential Road;

involving a total cost of TWO HUNDRED SEVENTY-SIX THOUSAND SIX
HUNDRED SEVENTY-SIX AND 40/100 DOLLARS - (\$276,676.40). A copy of
said Contract is on file with the Office of the City Clerk and made available for
public inspection, according to law.

SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Carol Helton, City Attorney

PROJECT:		Karen & Kingsley Storm Drainage Improvements							
Resolution#:		83472							
Work Order#:		83472							
Project Designer		Charlie Cochran							
Construction Manager									
Manager		Michael Kiester							
Bid Date: (Quote Date)		June 5, 2018							
Funding:		Storm Revenue							
BID				Engineer's Estimate		Lawnscaping Site Dev.		Crosby Excavating	
Item#	Description	Quantity	Unit	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	MOBILIZATION AND DEMOBILIZATION	1	LS	\$12,777.00	\$ 13,777.00	\$ 13,000.00	\$ 13,000.00	\$ 15,200.00	\$ 15,200.00
2	WORK ALLOWANCE (CITY DETERMINED)	1	LS	\$10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
3	UTILITY POLE BRACING ALLOWANCE (CITY DETERMINED)	1	LS	\$4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
4	REMOVE & RESET WOOD FENCING ALLOWANCE (CITY DETERMINED)	1	LS	\$2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
5	REMOVE & RESET MAIL BOX ALLOWANCE (CITY DETERMINED)	1	LS	\$500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
6	MAINTENANCE AND PROTECTION OF TRAFFIC	1	LS	\$2,500.00	\$ 2,500.00	\$ 4,000.00	\$ 4,000.00	\$ 6,500.00	\$ 6,500.00
7	EROSION AND SEDIMENT CONTROL	1	LS	\$4,000.00	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,250.00	\$ 3,250.00
8	VIDEO DOCUMENTATION OF CONDITIONS	1	LS	\$1,500.00	\$ 1,500.00	\$ 2,100.00	\$ 2,100.00	\$ 1,000.00	\$ 1,000.00
9	FLOWABLE FILL FOR PIPE ABANDONMENT	12	CY	\$150.00	\$ 1,800.00	\$ 32.00	\$ 384.00	\$ 345.00	\$ 4,140.00
10	CLEARING AND GRUBBING	1	LS	\$2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 13,000.00	\$ 13,000.00
11	IRMA PATCHING (PARKING)	7	SY	\$45.00	\$ 315.00	\$ 112.00	\$ 784.00	\$ 315.00	\$ 2,205.00
12	CONCRETE REMOVAL OUTSIDE OF TRENCH LIMITS	390	SY	\$15.00	\$ 5,850.00	\$ -48.00	\$ 18,720.00	\$ 1.00	\$ 390.00
13	7" PCCP ROAD (RESIDENTIAL)	780	SY	\$100.00	\$ 78,000.00	\$ 124.00	\$ 96,720.00	\$ 90.00	\$ 70,200.00
14	FINAL GRADING AND SHEDDING	1	LS	\$4,200.00	\$ 4,200.00	\$ 4,000.00	\$ 4,000.00	\$ 22,000.00	\$ 22,000.00
15	12" CONCRETE NON-PRESSURE UTILITY PIPING	106	LF	\$30.00	\$ 3,300.00	\$ 26.75	\$ 2,835.50	\$ 65.00	\$ 6,890.00
16	24" CONCRETE NON-PRESSURE UTILITY PIPING	419	LF	\$90.00	\$ 37,710.00	\$ 53.60	\$ 22,416.50	\$ 96.00	\$ 40,224.00
17	12" PVC DR-21 STORM UTILITY PIPING (WATER MAIN CROSSING)	20	LF	\$75.00	\$ 1,500.00	\$ 30.00	\$ 600.00	\$ 55.00	\$ 1,100.00
18	12" HDPE NON-PRESSURE UTILITY PIPING	156	LF	\$45.00	\$ 7,020.00	\$ 23.10	\$ 3,603.60	\$ 33.50	\$ 5,226.00
19	12" HDPE NON-PRESSURE UTILITY PIPING (PERFORATED)	671	LF	\$48.00	\$ 32,208.00	\$ 26.80	\$ 17,982.80	\$ 34.00	\$ 22,814.00
20	WATER SERVICE REPLACEMENT LONG SIDE (UNDISTRIBUTED)	4	EA	\$1,500.00	\$ 6,000.00	\$ 2,000.00	\$ 8,000.00	\$ 3,000.00	\$ 12,000.00
21	PIPE PLUGS	2	EA	\$260.00	\$ 520.00	\$ 15.00	\$ 30.00	\$ 750.00	\$ 1,500.00
22	2X3 INLET	8	EA	\$1,900.00	\$ 15,200.00	\$ 1,500.00	\$ 12,000.00	\$ 2,500.00	\$ 20,000.00
23	30" ROUND INLET	5	EA	\$1,500.00	\$ 7,500.00	\$ 1,200.00	\$ 6,000.00	\$ 2,000.00	\$ 10,000.00
24	48" STORM DRAINAGE MANHOLE	4	EA	\$3,500.00	\$ 14,000.00	\$ 4,500.00	\$ 18,000.00	\$ 3,000.00	\$ 12,000.00
25	60" STORM DRAINAGE MANHOLE	4	EA	\$4,700.00	\$ 18,800.00	\$ 5,500.00	\$ 22,000.00	\$ 4,250.00	\$ 17,000.00
26	DRAINAGE STRUCTURE MODIFICATIONS	1	LS	\$500.00	\$ 500.00	\$ 2,000.00	\$ 2,000.00	\$ 1,200.00	\$ 1,200.00
TOTAL BASE BID					\$ 276,700.00		\$ 276,676.40		\$ 304,339.00
Addendum No. 1							X		X
Bidder's Bond							X		X
Form 96							X		X
Non-Collusion Affidavit							X		X
Cert In Lieu/Financial Statement							X		X
Employee Drug Testing Program (>\$150K)							X		
Reviewed By <i>Charlie Cochran</i> 6/7/2018									

**AGREEMENT
BETWEEN OWNER AND CONTRACTOR
ON THE BASIS OF A STIPULATED PRICE**

Resolution **83472**

Work Order 83472

THIS AGREEMENT is by and between the Board of Stormwater Management of the City of Fort Wayne, Indiana (hereinafter called Owner) and Lawnscape Site Development (hereinafter called Contractor).

Owner and Contractor, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1 – WORK

- 1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

THE PROPOSED STORM SEWER WILL CONSIST OF APPROXIMATELY 1,375 L.F. OF STORM SEWER RANGING FROM 12-INCHES TO 24-INCHES. THE PROJECT ALSO CONSISTS OF INSTALLING APPROXIMATELY 21 STRUCTURES, AND REPLACING APPROXIMATELY 240 L.F. OF RESIDENTIAL ROAD.

ARTICLE 2 – THE PROJECT

- 2.01 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows:

KAREN & KINGSLEY STORM DRAINAGE IMPROVEMENTS

ARTICLE 3 – ENGINEER

- 3.01 The Project has been designed by *City Utilities Engineering, Fort Wayne, Indiana*, which is to act as Owner's representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents. Owner will confirm to Contractor prior to issuance of Notice to Proceed as to who will serve as Engineer.

ARTICLE 4 – CONTRACT TIMES

- 4.01 Time of the Essence

A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 Days to Achieve Substantial Completion and Final Payment

- A. Milestone 1 will be completed within **90 days** after the date when the Contract Times commence to run as provided in Paragraph 2.03 of the General Conditions.
- B. The Work will be substantially completed within **120 days** after the date when the Contract Times commence to run as provided in Paragraph 2.03 of the General Conditions, and completed and ready for final payment in accordance with Paragraph 14.07 of the General Conditions within **150 days** after the date when the Contract Times commence to run.
- C. Definitions of Milestone 1 for this Work shall consist of the point at which all work is complete, with exception to final grading, seeding and final Asphalt.
- D. Definitions of Substantial Completion for this Work shall consist of all Work are complete including the final grading, seeding and final Asphalt.

4.03 "Liquidated Damages"

- A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial loss if the Work is not completed within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty), Contractor shall pay Owner **\$1,000.00** for each day that expires after the time specified in Paragraph 4.02 above for Milestone 1 until the Milestone 1 has been met. Contractor shall pay Owner **\$1,000.00** for each day that expires after the time specified in Paragraph 4.02 above for Substantial Completion until the Work is substantially complete. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by Owner, Contractor shall pay Owner **\$1,000.00** for each day that expires after the time specified in Paragraph 4.02 above for completion and readiness for final payment until the Work is completed and ready for final payment.

ARTICLE 5 – CONTRACT PRICE

5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents an amount in current funds equal to the sum of the amounts determined pursuant to Paragraphs 5.01.A, 5.01.B, and 5.01.C below:

- A. Not Used
- B. For all Unit Price Work, an amount equal to the sum of the established unit price for each separately identified item of Unit Price Work times the actual quantity of that item:

UNIT PRICE WORK

<u>No.</u>	<u>Item</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Estimated</u>
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See Article 5 (itemized Bid Schedule) of the Bid Form

TOTAL OF ALL UNIT PRICES:

Two Hundred Seventy Six Thousand, Six Hundred Seventy Six Dollars and Forty Cents
(\$276,676.40)

The Bid prices for Unit Price Work set forth as of the Effective Date of the Agreement are based on estimated quantities. As provided in Paragraph 11.03 of the General Conditions, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by Engineer as provided in Paragraph 9.07 of the General Conditions.

C. Not Used.

ARTICLE 6 – PAYMENT PROCEDURES

6.01 Submittal and Processing of Payments

- A. Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

6.02 Progress Payments; Retainage

- A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment within 30 days of receipt during performance of the Work as provided in Paragraph 6.02.A.1 below. All such payments will be measured by the schedule of values established as provided in Paragraph 2.07.A of the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Requirements.
1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Engineer may determine or Owner may withhold, including but not limited to liquidated damages, in accordance with Paragraph 14.02 of the General Conditions.
- a. 95% of Work completed (with the balance being retainage). and
- b. 95% of cost of materials and equipment not incorporated in the Work (with the balance being retainage).

- B. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 100 % of the Work completed, less such amounts as Engineer shall determine in accordance with Paragraph 14.02.B.5 of the General Conditions and less 200% of Engineer's estimate of the value of Work to be completed or corrected as shown on the tentative list of items to be completed or corrected attached to the certificate of Substantial Completion. However, payments to the Contractor are not to exceed 95% of the total Contract Price until the Owner has verified that the Contractor has made good faith efforts to attain the 10% EBE goal stipulated in Paragraph 10.06. Payment of the final 5% of the total Contract Price will be dependent upon acceptance of the Work, in accordance with Paragraph 14.07 of the General Conditions, and good faith efforts to comply with the EBE participation requirements; subject to reduction in the event of non-compliance as provided in Paragraph 10.06E.
- C. If the contract is in excess of \$200,000, the contract will be subject to the standard Board of Stormwater Management escrow agreement unless written notice is received from Contractor prior to execution of the Agreement stating that an Escrow Account is not desired. If an Escrow Account is not desired, then the Board of Stormwater Management, in accordance with IC 36-1-12-14, shall hold the retainage and will not pay interest on the amounts of retainage that it holds

6.03 Final Payment

- A. Upon final completion and acceptance of the Work in accordance with Paragraph 14.07 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 14.07.

ARTICLE 7 – INTEREST

- 7.01 All moneys not paid when due as provided in Article 14 of the General Conditions shall bear interest at the maximum rate allowed by law at the place of the Project.

ARTICLE 8 – CONTRACTOR'S REPRESENTATIONS

- 8.01 In order to induce Owner to enter into this Agreement, Contractor makes the following representations:
- A. Contractor has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.
- B. Contractor has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Contractor is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities), if any, that

have been identified in Paragraph SC-4.02 of the Supplementary Conditions as containing reliable "technical data," and (2) reports and drawings of Hazardous Environmental Conditions, if any, at the Site that have been identified in Paragraph SC-4.06 of the Supplementary Conditions as containing reliable "technical data."

- E. Contractor has considered the information known to Contractor; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Contract Documents; and (3) Contractor's safety precautions and programs.
- F. Based on the information and observations referred to in Paragraph 8.01.E above, Contractor does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.
- G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
- H. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
- I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
- J. In connection with the performance of Work under this Contract, Contractor agrees to comply with Anti-Discrimination Under Indiana Code Chapter 5-16-6-1 and be bound by Chapter 93.036, of the Code of the City of Fort Wayne, Indiana of 1974, passed by the Common Council of the City of Fort Wayne, Indiana as General Ordinance No. G-34-78 (as amended) on December 12th, 1978. Contractor shall file a Manpower Utilization Report for this project with the Compliance Office within ten (10) days after completion of the construction or upon request of the Office of Compliance.

ARTICLE 9 – CONTRACT DOCUMENTS

9.01 Contents

- A. The Contract Documents consist of the following:
 - 1. This Agreement (pages 00 52 00-1 to 00 52 00-11, inclusive);
 - 2. Escrow Account Agreement (pages 00 54 43-1 to 00 54 43-3, inclusive);

3. E-Verify Affidavit (page 00 54 53-1, inclusive);
 4. Performance Bond Form (pages 00 61 13.13-1 to 00 61 13.13-2, inclusive);
 5. Payment Bond Form(pages 00 61 13.16-1 to 00 61 13.16-2, inclusive);
 6. General Conditions (pages 00 72 00-1 to 00 72 00-41, inclusive);
 7. Supplementary Conditions (pages 00 73 00-1 to 00 73 00-12, inclusive);
 8. Specifications as listed in the Table of Contents of the Project Manual
 9. Drawings consisting of Drawing SY-20840, pages 1 through 13., inclusive, with each sheet bearing the following general title: Karen & Kingsley Storm Drainage Improvements;
 10. Addenda (numbers 1 to 1, inclusive);
 11. Attachments to this Agreement (enumerated as follows);
 - a. Contractor's Bid Schedule (page 00 41 00-3 to 0041 00-4);
 - b. Documentation submitted by Contractor prior to Notice of Award;
 12. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
 - a. Notice to Proceed.
 - b. Work Change Directives.
 - c. Change Orders.
- B. The documents listed in Paragraph 9.01.A are attached to this Agreement (except as expressly noted otherwise above).
- C. There are no Contract Documents other than those listed above in this Article 9.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in Paragraph 3.04 of the General Conditions.

ARTICLE 10 – MISCELLANEOUS

10.01 Terms

- A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.

10.02 Assignment of Contract

- A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 Successors and Assigns

- A. Owner and Contractor each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 Severability

- A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

10.05 Contractor's Certifications

- A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 10.05:
 - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process or in the Contract execution;
 - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
 - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
 - 4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

10.06 Emerging Business Enterprise (EBE) Participation

EBE Retainage Requirements – If the Contractor is in compliance with the provisions of the construction Contract the Owner will make payments for such work performed and completed. Pursuant to Executive Order 90-01 (amended 5-8-06); the Owner will retain five percent (5%) of the Contract Price to ensure compliance with the EBE participation requirements. Upon final inspection and acceptance of the Work, and determination by the Fort Wayne Board of Public Works that the Contractor has made a good faith effort to subcontract ten percent (10%) of the Contract Price to emerging business enterprises, the Contractor will be paid in full.

In the event there is a determination that good faith compliance with these EBE participation requirements has not occurred, appropriate reduction in the final payment pursuant to paragraph 10.06.E will be made.

If the Contract Price is in excess of \$200,000, the contract will be subject to the standard Board of Public Works escrow agreement. However, payments to the Contractor are not to exceed 95% of the total Contract Price until the Owner has verified that the Contractor has made good faith efforts to attain the 10% EBE goal stipulated in here within. Payment of the final 5% of the total Contract Price will be dependent upon acceptance of the Work, in accordance with Paragraph 14.07 of the General Conditions, and good faith efforts to comply with these EBE participation requirements; subject to reduction in the event of non-compliance as provided in paragraph 10.06.E.

- A. **Request for Waiver** – If, at the time final payment application is made, Contractor has not attained the ten percent (10%) EBE goal, Contractor shall file with the final payment application a “Request for Waiver.” Said Request for Waiver shall contain a written description of the efforts taken by Contractor to attain the ten percent (10%) EBE goal.
- B. **Determination of Waiver Requests** – The Vendor Compliance Department of the City of Fort Wayne shall examine all Requests for Waiver to determine if Contractor’s efforts constitute good faith efforts to attain such goal and shall submit recommendations concerning said requests for Waiver for the final determination of the Board of Public Works of the City of Fort Wayne.
- C. **Good Faith Efforts**. – In determining whether or not the Contractor used “good faith” efforts, the following shall be considered:
 - 1. Whether the contract can be subdivided as determined by the Engineer and Administrator of Contract Compliance;
 - 2. Availability of certified EBE businesses to participate as subcontractors;
 - 3. Non-competitive price quotes received from EBE firms. The Board of Public Works’ determination for granting a reduction or waiver of the goal because of higher quotes from EBE firms will be based on factors that include, but are not limited to the following:
 - a. The Engineer’s estimate for the work under a specific contract;

- b. The Contractor's own estimate for the work under the subcontract;
 - c. An average of the valid prices quoted for the subcontract;
 - d. Demonstrated increase in other contract costs as a result of sub-contracting to EBE firm(s).
- 4. Documented measures taken by the Contractor to comply with the EBE participation goal;
 - 5. EBE subcontractor failed to fulfill their obligation in regard to the time delivery of goods and/or services. Also in regards to the quality of the goods and/or services set forth in the bid specifications.
 - 6. Such other matters as the Board of Public Works deems relevant.
- D. **Consequences of Noncompliance** – In the event the Board of Public Works approves a recommendation that Contractor failed to make good faith efforts at compliance, the Contract Price shall be reduced by the amount calculated as the difference between the EBE participation goal of 10% and the actual participation level met by the Contractor, but in no case shall it be reduced by more than 5%. Said amount shall be added to the City of Fort Wayne EBE Bond Guarantee Fund and Contractor agrees to accept the reduced amount as full payment under the terms of his/her Contract.
- E. **Waiver Approved** – In the event the Board of Public Works determines that a good faith effort to comply with these EBE participation requirements has been made, the Contract Price shall not be reduced, and the balance owing to the Contractor shall be paid in full.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement (Contract/Resolution Number 83472). One counterpart has been delivered to Owner, and one counterpart delivered to Contractor. All portions of the Contract Documents have been signed or have been identified by Owner and Contractor or on their behalf.

This Agreement will be effective on _____, _____ (which is the Effective Date of the Agreement).

CONTRACTOR:

OWNER:

LAWNSCAPE SITE DEVELOPMENT

CITY OF FORT WAYNE

BY: _____
(Name)

BY: _____
THOMAS C. HENRY, MAYOR

TITLE: _____

DATE: _____
(Date signed by Contractor)

Address for giving notices:

BOARD OF STORMWATER MANAGEMENT

BY: _____
MATTHEW WIRTZ, CHAIR

BY: _____
MIKE AVILA, MEMBER

BY: _____
SHAN GUNAWARDENA, MEMBER

ATTEST: _____
MICHELLE FULK, CLERK

DATE: _____
(Date signed by Board)

STATE OF _____)
)
) SS:)
 COUNTY OF _____)

IN WITNESS WHEREOF, hereunto subscribed my name, affixed my official seal.

Printed Name of Notary

Resident of _____ County

STATE OF INDIANA)
SS:)
COUNTY OF ALLEN)

IN WITNESS WHEREOF, hereunto subscribed my name, affixed my official seal.

Printed Name of Notary

Resident of _____ County

83472

CITY OF FORT WAYNE, INDIANA

Lawnscape Site Development
(Vendor Name)

VENDOR DISCLOSURE STATEMENT RELATING TO:

1. **FINANCIAL INTERESTS;**
2. **POTENTIAL CONFLICTS OF INTEREST;**
3. **CURRENT AND PENDING CONTRACTS OR PROCUREMENTS**

Vendors desiring to enter into certain contracts with the City of Fort Wayne, Indiana (the "City") shall disclose their financial interests, potential conflicts of interest and current and pending contract or procurement information as set forth below.

The following disclosures by Vendors are required for all contracts with annual payments by the City in the amount of \$50,000 or more. Vendors shall disclose their financial interests, potential conflicts of interest and other contract and procurement information identified in Sections 1, 2 and 3 below as a prerequisite for consideration for a contract awarded by the City. This Disclosure Statement must be completed and submitted together with the Vendor's contract, bid, proposal or offer.

A publicly traded entity may submit its current 10K disclosure filing in satisfaction of the disclosure requirements set forth in Sections 1 and 2 below.

Section 1: Disclosure of Financial Interest in Vendor

- a. If any individuals have either of the following financial interests in Vendor (or its parent), please check all that apply and provide their names and addresses (attach additional pages as necessary):

(i) Equity ownership exceeding 5% ☐

(ii) Distributable income share exceeding 5% ☐

(iii) Not Applicable (If N/A, go to Section 2) ☒

Name: _____ Name: _____

Address: _____ Address: _____

- b. For each individual listed in Section 1a. show his/her type of equity ownership:

sole proprietorship ☐ stock ☐
partnership interest ☐ units (LLC) ☐
other (explain) _____

- c. For each individual listed in Section 1a. show the percentage of ownership interest in Vendor (or its parent):
ownership interest:

Name: _____ %

Name: _____ %

Section 2: Disclosure of Potential Conflicts of Interest (not applicable for vendors who file a 10K)

For each individual listed in Section 1a, check "Yes" or "No" to indicate which, if any, of the following potential conflict of interest relationships apply. If "Yes", please describe using space under applicable subsection (attach additional pages as necessary):

- a. City employment, currently or in the previous 3 years, including contractual employment for services:
Yes _____ No X

- b. City employment of "Member of Immediate Family" (defined herein as: Spouse, Child, Step Child, Parent or Step Parent, Father-in-law or Mother-in-law, Brother or Sister, Step Brother or Step Sister, Half Brother or Half Sister, Brother-in-law or Sister-in-law, Son-in-law or Daughter-in-law, Grandparent or Step Grandparent, Grandparent or Step Grandparent of Spouse, Grandchild)
Including contractual employment for services in the previous 3 years:
Yes _____ No X

- c. Relationship to Member of Immediate Family holding elective City office currently or in the previous 3 years: Yes _____ No X

Section 3: DISCLOSURE OF OTHER CONTRACT AND PROCUREMENT RELATED INFORMATION

- a. Does Vendor have current contracts (including leases) with the City? Yes X No _____

If "Yes", identify each current contract with descriptive information including purchase order or contract reference number, contract date and City contact below (attach additional pages as necessary).

Director's Row
Northeast Storm
Southwest Storm

- b. Does Vendor have pending contracts (including leases), bids, proposals, or other pending procurement relationship with the City? Yes _____ No X

If "Yes", identify each pending matter with descriptive information including bid or project number, contract date and City contact using space below (attach additional pages as necessary).

-
- c. Does vendor have any existing employees that are also employed by the City of Fort Wayne?

Yes _____ No X

If "Yes", provide the employee's name, current position held at vendor, and employment payment terms (hourly, salaried, commissioned, etc.).

Name / Position / Payment Terms:

Name / Position / Payment Terms:

Name / Position / Payment Terms:

- d. Does vendor's representative, agent, broker, dealer or distributor (if applicable) have any existing employees that are also employed by the City of Fort Wayne? For each instance, please provide the name of the representative, agent, broker, dealer or distributor; the name of the City employee, and the payment terms (hourly, salaried, commissioned, etc.).

Company / Name / Payment Terms: _____

Company / Name / Payment Terms: _____

Section 4: CERTIFICATION OF DISCLOSURES

In connection with the disclosures contained in Sections 1, 2 and 3 Vendor hereby certifies that, except as described in attached Schedule A:

- a. Vendor (or its parent) has not, within the five (5) year period preceding the date of this Disclosure Statement, been debarred, suspended, proposed for debarment declared ineligible or voluntarily excluded from any transactions by any federal, state or local unit of government;
- b. No officer or director of Vendor (or its parent) or individual listed in Section 1a. is presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any offense;
- c. Vendor (or its parent) has not, within the five (5) year period preceding the date of this Disclosure Statement, had one or more public transactions (federal, state or local) terminated for cause or default;
- d. No officer or director of Vendor (or its parent) or individual listed in Section 1a. has, within the five (5) year period preceding the date of this Disclosure Statement, been convicted, adjudged guilty, or found liable in any criminal or civil action instituted by the City, the federal or state government or any other unit of local government; and
- e. Neither Vendor, nor its parent, nor any affiliated entity of Vendor, or any of their respective officers, directors, or individuals listed in Section 1a. is barred from contracting with any unit of any federal, state or local government as a result of engaging in or being convicted of: (i) bid-rigging; (ii) bid-rotating; or (iii) any similar federal or state offense that contains the same

elements as the offense of bid-rigging or bid-rotating

- f. Pursuant to IC 5-22-16.5, Vendor hereby certifies they do NOT provide \$20 million dollars or more in goods or services to the energy sector of Iran. Vendor also certifies it is not a financial institution that extends \$20 million dollars or more in credit that will provide goods or services to the energy sector of Iran or extends \$20 million dollars or more in credit to a person identified on the list as a person engaging in investment activities in Iran.

The disclosures contained Sections 1, 2 and 3 and the foregoing Certifications are submitted by

Lawnscape Site Development
(Name of Vendor)

6806 Parrott Rd
Address
(260) 749-8611
Telephone
Lawnscape@Frontier.com
E-Mail Address

The individual authorized to sign on behalf of Vendor represents that he/she: (a) is fully informed regarding the matters pertaining to Vendor and its business; (b) has adequate knowledge to make the above representations and disclosures concerning Vendor; and (c) certifies that the foregoing representations and disclosures are true and accurate to the best of his/her knowledge and belief.

Name (Printed) Gary J. Lallo Title Vice President
Signature [Signature] Date 6/4/18

NOTE: FAILURE TO COMPLETE AND RETURN THIS FORM WITH YOUR DOCUMENTATION MAY RESULT IN YOUR CONTRACT, OFFER, BID OR PROPOSAL BEING DISQUALIFIED FROM CONSIDERATION.

CONTRIBUTION STATEMENT BY A BUSINESS ENTITY

I, Lee Kiefer, over the age of eighteen (18) years old, affirm under the penalties of perjury as follows:

1. I am the Secretary of Lawnscape Site Development, a business entity within the meaning of Section 37.28(D) of the Fort Wayne Municipal Code of Ordinances (the "City Code").
2. As Secretary of Lawnscape Site Development, I am authorized to execute this *Contribution Statement by a Business Entity* on behalf of said business entity.
3. Since January 1, 2018, neither Lawnscape Site Development, nor any of its covered principals, partners, officers, subsidiaries, or other individuals as defined in Section 37.28(D) has made a contribution to any City of Fort Wayne candidate or holder of public office, whether directly or indirectly by contribution to such candidate's or holder of public office's campaign committee, a City or Allen County party committee or a political action committee that regularly engages in the support of municipal elections and/or municipal parties, which would prohibit the City of Fort Wayne from negotiating or entering into a contract with Lawnscape Site Development under Section 37.28 of the City Code.
4. This *Contribution Statement by a Business Entity* is made pursuant to Section 37.28(G) of the City Code to support approval of a contract between the City of Fort Wayne, Indiana and Lawnscape Site Development.

2/20/18
Date

LAWNSCAPE SITE DEVELOPMENT

By: [Signature]

Printed: Lee Kiefer

Title: Secretary

Interoffice Memo

Date: June 20, 2018
To: Common Council Members
From: Michael Kiester, Manager, City Utilities Engineering
RE: Karen & Kingsley Storm Drainage Improvements
Resolution / Work Order Number 83472

Michael Kiester
6.20.2018

Council District: 1

The contractor shall furnish all labor, insurance, equipment, materials and power for the completion of the project. "Karen & Kingsley Storm Drainage Improvements" as follows: The proposed storm sewer will consist of approximately 1,375 L.F. of storm sewer ranging from 12-inches to 24-inches. The project also consists of installing approximately 21 structures, and replacing approximately 240 L.F. of Residential Road.

Implications of not being approved: The existing storm sewer system along with swale and culvert system within right-of-way and easements is not able to handle the storm rain events and is causing flooding in yards and basements. Failure to perform this project would lead to continued safety concerns as well as affecting individual property owners with potential storm water damage.

If Prior Approval is being Requested, Justify: N/A

This project was advertised to contractors on May 18, 2018 and May 25, 2018 in the Journal Gazette.

The contract for Resolution #83472 awarded to Lawnscape Site Development for \$276,676.40 was the lowest most responsive bidder of 2 bidders and \$23.60 below the Engineer's estimate of \$276,700.00. The second lowest bidder was \$27,662.60 above Lawnscape Site Development's bid.

The cost of said project funded by Storm Revenue

Council Introduction Date: June 26, 2018

CC: BOW
Matthew Wirtz
Diane Brown
Construction Manager
File