

BILL NO. S-18-08-07

SPECIAL ORDINANCE NO. S-_____

AN ORDINANCE approving the awarding of RFP #4055 - 2018 STREET TREE PURCHASES/PLANTING SERVICES - \$202,840.00 by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and SHADE TREE UNLIMITED for the PARKS AND RECREATION DEPARTMENT.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;

SECTION 1. That RFP #4055 - 2018 STREET TREE PURCHASES/PLANTING SERVICES - between the City of Fort Wayne, by and through its Department of Purchasing and SHADE TREE UNLIMITED for the PARKS AND RECREATION, respectfully for:

purchase and planting of 1000 trees in the City right-of-way and parks including replacement of several trees lost through shock, disease or accidents;

involving a total cost of TWO HUNDRED TWO THOUSAND EIGHT HUNDRED FORTY AND 00/100 DOLLARS - (\$202,840.00) all as more particularly set forth in said RFP #4055 - 2018 STREET TREE PURCHASES/PLANTING SERVICES - \$202,840.00 which is on file in the Office of the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Carol Helton, City Attorney

MEMORANDUM

To: City Council Members, City of Fort Wayne
From: Derek Veit
CC: File
Subject: Council Approval of 2018 Street Tree Purchases/Planting Services
Date: August 3, 2018

The Fort Wayne Parks and Recreation Department is requesting approval for a contract with Shade Trees Unlimited Inc. The contract is for the purchase of trees to be planted in the city right-of-way as well as in the parks. This contract also includes the replacement of a few trees that were lost through shock, disease or accidents. The City's contracted supplier (under a publicly bid price agreement) has agreed to extend the 2016 unit price agreement for this year's fall tree planting.

Please review the attached digest for more information.

I will be available at the Council meetings to answer any questions you may have and I may also be reached at 427-6480.

Thank you for your consideration and support

We respectfully request your approval of this contract so that we may proceed with the work..

Thank you in advance.

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	4055
Awarded To	Shade Tree Unlimited
Amount	\$202,840.00
Conflict of interest on file?	☒ Yes ☐ No
Number of Registrants	21
Number of Bidders	1
Required Attachments	2016 Street and Park Tree Planting.

EXTENSIONS

Date Last Bid Out	2016
# Extensions Granted To Date	2

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	n/a
Sole Source/ Compatibility Justification	n/a

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	☒ Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	n/a

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	n/a
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	This contract is for the purchase and planting of trees for the City Street Tree/ park tree planting program. The City's contracted supplier (under a publicly bid price agreement) has agreed to extend the 2016 unit price agreement for this year's fall tree planting. A total of \$202,840.00 in tree purchases and planting services are being requested in this approval. With the approval of this contract we will be able to plant 1000 trees along our streets and in our parks. Trees offer significant financial benefits through reduced energy cost and increased property values. Some of the environmental benefits include decreased energy consumption, storm water management, and decreased ground and air pollutants. Trees tie neighborhoods to community and increase connections between neighbors. Our City's tree canopy is a critical element of our infrastructure that sets us apart from many other communities. If we discontinue the planting of trees in our city, the overall aesthetic beauty and quality of our city will diminish.

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	n/a

FUNDING SOURCE

<i>Account Information.</i>	422-PKTR-Tree Canopy.....\$6,000.00
	422-PKTR-AEP Tree Fund.....\$29,122.00
	439-NRO-Subdivision Trees.....\$1,680.00
	355-P260-5369.....\$135,000.00
	355-P230-5369.....\$31,038.00

2018 Street Tree Program
Order List

Tree Type	Unit Cost				Citizen Match Program		Regular Planting		Downtown (3.5")		Tree Grates (2.0")		Parks Planting (1.5")		GTCC Parks (1.5")		Total Trees	Total \$
	1.5" Tree & Only	1.5" Tree & Install	2" Tree & Install	3.5" Tree & Install	Quant	Cost	Quant	Cost	Quant	Cost	Quant	Cost	Quant	Cost	Quant	Cost		
Armstrong Maple	\$ 100.00	\$ 170.00	\$ 210.00	\$ 340.00	1	\$ 210.00	1	\$ 210.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	2	\$ 420.00
October Glory Red Maple	\$ 100.00	\$ 170.00	\$ 210.00	\$ 340.00	2	\$ 420.00	36	\$ 7,560.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	38	\$ 7,980.00
Commemorative Sugar Maple	\$ 100.00	\$ 170.00	\$ 210.00	\$ 340.00	14	\$ 2,940.00	19	\$ 3,990.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	33	\$ 6,930.00
Fall Fiesta Sugar Maple	\$ 100.00	\$ 170.00	\$ 210.00	\$ 340.00	2	\$ 420.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	2	\$ 420.00
Green Mountain Sugar Maple	\$ 100.00	\$ 170.00	\$ 210.00	\$ 340.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	15	\$ 3,150.00	3	\$ 300.00	18	\$ 2,850.00
Autumn Brilliance Serviceberry	\$ 110.00	\$ 180.00	\$ 210.00	\$ -	0	\$ -	1	\$ 210.00	0	\$ -	0	\$ -	2	\$ 360.00	5	\$ 550.00	8	\$ 1,120.00
Northern Catalpa	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	0	\$ -	55	\$ 11,550.00	0	\$ -	0	\$ -	0	\$ -	5	\$ 300.00	60	\$ 12,050.00
Hackberry	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	1	\$ 210.00	54	\$ 11,340.00	0	\$ -	0	\$ -	3	\$ 510.00	2	\$ 200.00	60	\$ 22,260.00
Eastern Redbud	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	0	\$ -	4	\$ 840.00	0	\$ -	0	\$ -	11	\$ 1,870.00	17	\$ 1,700.00	32	\$ 4,410.00
Forest Pansy Redbud	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	0	\$ -	3	\$ 630.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	3	\$ 630.00
Thornless Cockspur Hawthorn	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	0	\$ -	9	\$ 1,890.00	0	\$ -	0	\$ -	1	\$ 170.00	5	\$ 500.00	15	\$ 2,560.00
Skylark Honeylocust	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	17	\$ 3,570.00	59	\$ 12,390.00	0	\$ -	0	\$ -	10	\$ 1,700.00	3	\$ 300.00	89	\$ 17,960.00
Espresso Kentucky Coffee Tree	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	73	\$ 4,850.00	95	\$ 19,950.00	0	\$ -	0	\$ -	1	\$ 170.00	1	\$ 100.00	120	\$ 25,050.00
Retundicola Sweetgum	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	1	\$ 210.00	0	\$ -	0	\$ -	0	\$ -	2	\$ 340.00	0	\$ -	3	\$ 570.00
Tulip Tree	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	5	\$ 1,050.00	0	\$ -	0	\$ -	0	\$ -	9	\$ 1,530.00	3	\$ 300.00	17	\$ 2,880.00
Purple Prince Crabapple	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	3	\$ 630.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	3	\$ 630.00
Hophornbeam	\$ -	\$ -	\$ 210.00	\$ -	0	\$ -	5	\$ 1,050.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	5	\$ 1,050.00
Bloodgood London Planetree	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	2	\$ 420.00	58	\$ 12,180.00	4	\$ 840.00	0	\$ -	0	\$ -	3	\$ 300.00	67	\$ 14,770.00
White Oak	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	1	\$ 170.00	0	\$ -	1	\$ 170.00
Swamp White Oak	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	12	\$ 2,520.00	14	\$ 2,940.00	0	\$ -	0	\$ -	4	\$ 680.00	3	\$ 300.00	33	\$ 6,440.00
Northern Pin Oak	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	0	\$ -	14	\$ 2,940.00	0	\$ -	0	\$ -	9	\$ 1,530.00	0	\$ -	23	\$ 4,270.00
Heritage Oak	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	2	\$ 420.00	41	\$ 8,610.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	43	\$ 9,030.00
Bur Oak	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	0	\$ -	1	\$ 210.00	0	\$ -	0	\$ -	8	\$ 1,360.00	3	\$ 300.00	12	\$ 1,870.00
Chinkapin Oak	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	2	\$ 340.00	0	\$ -	2	\$ 340.00
Red Oak	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	3	\$ 630.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	3	\$ 300.00	6	\$ 990.00
Hardy Rubber Tree	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	2	\$ 420.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	2	\$ 420.00
Ivory Silk Lilac Tree	\$ 110.00	\$ 180.00	\$ 225.00	\$ 455.00	24	\$ 5,400.00	46	\$ 10,350.00	0	\$ -	2	\$ 340.00	0	\$ -	0	\$ -	72	\$ 16,660.00
Bald Cypress	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	3	\$ 630.00	14	\$ 2,940.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	17	\$ 3,570.00
Sterling Silver Linden	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	2	\$ 420.00	22	\$ 4,620.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	24	\$ 5,040.00
Redmond American Linden	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	2	\$ 420.00	13	\$ 2,730.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	15	\$ 3,150.00
Harvest Gold Littleleaf Linden	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	0	\$ -	0	\$ -	2	\$ 340.00	0	\$ -	0	\$ -	0	\$ -	2	\$ 340.00
Princeton Elm	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	8	\$ 1,680.00	136	\$ 28,560.00	0	\$ -	0	\$ -	19	\$ 3,230.00	4	\$ 400.00	167	\$ 33,870.00
Norway Spruce	\$ 200.00	\$ 295.00	\$ 275.00	\$ -	2	\$ 550.00	0	\$ -	0	\$ -	0	\$ -	3	\$ 705.00	0	\$ -	5	\$ 1,255.00
Green Vase Zelkova	\$ 110.00	\$ 180.00	\$ 225.00	\$ -	1	\$ 225.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	1	\$ 225.00
Total	132				700	\$ 147,690.00	6	\$ 2,730.00	2	\$ 910.00	100	\$ 17,215.00	60	\$ 6,050.00	1000	\$ 202,840.00		
Grand Total						\$ 202,840.00											1000	\$ 202,840.00

Citizen Match Program	\$ 28,245.00
Regular Planting	\$ 147,690.00
Parks Planting (1.5")	\$ 17,215.00
Downtown (3.5")	\$ 2,730.00
Tree Grates (2.0")	\$ 910.00
GTCC Parks (1.5")	\$ 6,050.00
	\$ 202,840.00