

1 **BILL NO. S-18-11-04**

2 **SPECIAL ORDINANCE NO. S-_____**

3 **AN ORDINANCE** approving the EXTENSION of ITB
4 #4092 - BUILDING SECURITY AT CITIZENS
5 SQUARE - (\$149,100.00/per year) by the City of Fort
6 Wayne, Indiana, by and through its Department of
Purchasing and ISI SERVICES INC. for the
PROPERTY MANAGEMENT DEPARTMENT.

7 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF**
8 **THE CITY OF FORT WAYNE, INDIANA;**

9 **SECTION 1.** That the two (2) year extension of ITB #4092 - BUILDING
10 SECURITY AT CITIZENS SQUARE - between the City of Fort Wayne, by and
11 through its Department of Purchasing and ISI SERVICES INC. for the PROPERTY
12 MANAGEMENT DEPARTMENT, respectfully for:

13 two (2) year extension for the Citizens Square security contract
14 involving a total yearly cost of ONE HUNDRED FORTY-NINE THOUSAND ONE
15 HUNDRED and 00/100 DOLLARS-(\$149,100.00) all as more particularly set forth
16 in said ITB #4092 - BUILDING SECURITY AT CITIZENS SQUARE - which is on
17 file in the Office of the Department of Purchasing, and is by reference incorporated
18 herein, made a part hereof, and is hereby in all things ratified, confirmed and
19 approved.
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SECTION 2. That this Ordinance shall be in full force and effect from
and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Carol Helton, City Attorney

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/REP #	ITB #4092 - EXTENSION
Awarded To	ISI SECURITY INC
Amount	\$19.88 PER MAN-HOURS/ESTIMATED \$12,450.00 PER MONTH
Conflict of interest on file?	☒ Yes ☐ No
Number of Registrants	
Number of Bidders	
Required Attachments	RFPs – attach Award Matrix; Bids – attach Tab Sheet

EXTENSIONS

Date Last Bid Out	11/3/2016
# Extensions Granted To Date	None

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	
Sole Source/ Compatibility Justification	

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	☒ Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project, attach supporting documents as necessary.</i>	BUILDING SECURITY AT CITIZENS SQUARE

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	

FUNDING SOURCE

<i>Account Information.</i>	CITIZENS SQUARE BUDGET #0002BER3-531M



CITY OF FORT WAYNE

THOMAS G. HENRY, MAYOR

Property Management Department
200 E. Berry St., Suite 490
Fort Wayne, IN 46802
(260) 427-1457
Fax: (260) 427-1393

October 26, 2018

City Council Members
City of Fort Wayne

RE: ITB #4092 – 2019 Extension
Building Security at Citizens Square
ISI Security Inc.

ISI Security Inc. approved an extension of the Citizens Square security contract for the next two (2) years at the estimated monthly cost of \$12,425.00 to begin January 1, 2019.

We are asking for City Council approval of this extended contract through December 2020. The funds for these expenditures will be appropriated out of Fund 0002BER3-531M.

If you have any questions on the above, please feel free to contact me at 427-1457.

Sincerely,

Barry C. Marquart
Property Manager – 200 E. Berry St.

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CITIZENS SQUARE

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