

1 **BILL NO. S-18-12-13**

2 **SPECIAL ORDINANCE NO. S-_____**

3 **AN ORDINANCE** approving the awarding of ITB
4 #4370 - PROMENADE PARK SITE AMENITIES
5 PROJECT – (\$170,823.00) by the City of Fort Wayne,
6 Indiana, by and through its Department of Purchasing
and HAMILTON HUNTER BUILDERS, INC. for the
PARKS AND RECREATION DEPARTMENT.

7 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF**
8 **THE CITY OF FORT WAYNE, INDIANA;**

9 **SECTION 1.** That ITB #4370 - PROMENADE PARK SITE AMENITIES
10 PROJECT - between the City of Fort Wayne, by and through its Department of
11 Purchasing and HAMILTON HUNTER BUILDERS, INC. for the PARKS AND
12 RECREATION DEPARTMENT, respectfully for:

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14 All labor, insurance, material, equipment, tools, power, transportation,
15 miscellaneous equipment, etc., necessary for; all site furnishings
including park tables, chairs, trash receptacles, and other necessary
16 site amenities for the new Riverfront Promenade Park;

17 involving a total cost of ONE HUNDRED SEVENTY THOUSAND EIGHT
18 HUNDRED TWENTY-THREE AND 00/100 DOLLARS – (\$170,823.00) all as more
19 particularly set forth in said ITB #4370 - PROMENADE PARK SITE AMENITIES
20 PROJECT which is on file in the Office of the Department of Purchasing, and is by
21 reference incorporated herein, made a part hereof, and is hereby in all things
22 ratified, confirmed and approved.
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2 **SECTION 2.** That this Ordinance shall be in full force and effect from

3 and after its passage and any and all necessary approval by the Mayor.
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7 _____
8 Council Member
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10 APPROVED AS TO FORM AND LEGALITY
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13 _____
14 Carol Helton, City Attorney
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COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs , BIDS, OTHER PROJECTS

Bid/RFP#/Name of Project	ITB 4370 Contract Approval for Promenade Park Site Amenities Project
Awarded To	Hamilton Hunter Builders, Inc.
Amount	\$170,823.00
Amount Spent Last Year	0
Conflict of interest on file?	☒ Yes ☐ No
Number of Registrants	5
Number of Bidders	1
Required Attachments	Bid Tab

EXTENSIONS

Date Last Bid Out	12/4/18
# Extensions Granted To Date	0

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	n/a
Sole Source/ Compatibility Justification	

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	☒ Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	n/a
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	Project will provide all site furnishing including park tables, chairs, trash receptacles, and other necessary site amenities for the new Riverfront Promenade Park.

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	

FUNDING SOURCE

<i>Account Information.</i>	Project contingency funds

Riverfront Fort Wayne Phase I Development Promenade Park

DATE: 12/4/18



		Bidder 1	Bidder 2	Bidder 3	Bidder 4	Bidder 5
Bid Package	Park Signage	No Bidders				
Base Bid (\$)		\$ N/A	\$	\$	\$	\$

		Bidder 1	Bidder 2	Bidder 3	Bidder 4	Bidder 5
Bid Package	Site Furnishing	Hamilton Hunter				
Base Bid (\$)		\$ 360,000.00	\$	\$	\$	\$
Alternate #2A (ADD)	Fireplace Pricing	\$ 31,174.00	\$	\$	\$	\$
Alternate #2B (ADD)	Trash Receptacles	\$ 4,180.00	\$	\$	\$	\$
Alternate #2C (Deduct)	Landscape Forms Furnishings	\$ (224,531.00)	\$	\$	\$	\$

MEMORANDUM



To: City Council Members, City of Fort Wayne
From: Steve Schuhmacher
CC: File
Subject: Council Approval of ITB# 4370 Promenade Park Site Amenities Project
Date: December 6, 2018

The Fort Wayne Parks and Recreation Department is requesting approval on behalf of the Board of Park Commissioners for a contract with Hamilton Hunter Builders Inc. for the Promenade Park Site Amenities Project. Base Bid for this project consists of the provision of the park tables, chairs, benches, bike racks, games, swings, and trash receptacles for the park. Three alternates were requested. Alternate bid 2A is for the provision of three gas fireplaces, Alternate 2B is for replacing two trash receptacles on the sidewalk to match the others in the park, and Alternate 2C is a credit for removing the tables, chairs, bike racks, picnic tables, benches, and trash receptacles in lieu of the owner purchasing them directly through the manufacturer.

Bids were received on December 4, 2018. 5 companies had picked up plans for the project and one company, Hamilton Hunter Builders, Inc submitted a bid. After review of all of the bids by project engineers the Parks Department would like to accept the base bid and all of the alternates for a total cost of \$170,823.00.

Funding Source: Promenade Park Phase I Project Contingency Funds

Please review the attached digest and project bid tab for more information.

I will be available at the Council meetings to answer any questions you may have and I may also be reached at 427-6401 or email steve.schuhmacher@cityoffortwayne.org.

Thank you for your consideration and support.