

1
2 **BILL NO. S-19-06-24**

SPECIAL ORDINANCE NO. S-_____

3 AN ORDINANCE approving I.T.B. #4376 - CLEAN-
4 UPS AND FILLING OF CISTERNS - \$195,000.00
5 between YARD JOBS INC. and the City of Fort Wayne,
6 Indiana, by and through the Department of Purchasing
for Neighborhood Code Enforcement.

7 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON**
8 **COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:**

9 **SECTION 1.** That I.T.B. #4376 - CLEAN-UPS AND FILLING OF
10 CISTERNS - \$195,000.00 by and between YARD JOBS INC. and the City of Fort
11 Wayne, Indiana, by and through the Department of Purchasing, is hereby ratified,
12 and affirmed and approved in all respects, respectfully for:
13

14 All labor, insurance, material, equipment, tools, power,
15 transportation, miscellaneous equipment, etc., necessary for
16 cleaning up trash and debris and filling of cisterns for the
remainder of the year. PO 19840002 for \$95,000 is increased
by \$100,000.00;

17 involving a total cost of ONE HUNDRED NINETY-FIVE THOUSAND AND 00/100
18 DOLLARS - (\$195,000.00). A copy of said Contract is on file with the Office of the
19 City Clerk and made available for public inspection, according to law.
20

21 **SECTION 2.** That this Ordinance shall be in full force and effect from
22 and after its passage and any and all necessary approval by the Mayor.
23

24
25 _____
Council Member

26 APPROVED AS TO FORM AND LEGALITY

27
28
29 _____
Carol Helton, City Attorney\

30

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	ITB #4376
Awarded To	Yard Jobs, Inc.
Amount	\$195,000.00
Conflict of interest on file?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Number of Registrants	
Number of Bidders	2
Required Attachments	RFPs – attach Award Matrix; Bids – attach Tab Sheet

EXTENSIONS

Date Last Bid Out	
# Extensions Granted To Date	

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	
Sole Source/ Compatibility Justification	

BID CRITERIA (Take Buy Indiana requirements into consideration.)

Most Responsible, Responsive Lowest	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, explain below
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

Increase/decrease amount from prior years For annual purchase (if available).	
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DESCRIPTION OF PROJECT / NEED

Identify need for project & describe project; attach supporting documents as necessary.	This bid covers the cost of cleaning up trash and debris and filling open cisterns. Neighborhood Code awarded Yard Jobs P.O. 1984 0002 for \$95,000 and we are requesting an additional \$100,000 to continue cleaning up trash and debris and filling open cisterns for the remainder of the year.
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REQUEST FOR PRIOR APPROVAL

Provide justification if prior approval is being requested.	

FUNDING SOURCE

Account Information.	183 UNSF 3 5369



SERVICE AGREEMENT: JTB# 4376

SUPPLIER NAME		CITY DEPARTMENT
Yard Jobs Inc.		Neighborhood Code Compliance
STREET ADDRESS		STREET ADDRESS
4961 N Old Fort Wayne Rd		200 E Barry, St Suite 320
CITY, STATE, ZIP CODE		CITY, STATE, ZIP CODE
Huntington, IN 46750		Fort Wayne, IN 46802
ATTENTION		INVOICE ADDRESS
TELEPHONE	FAX	CITY, STATE, ZIP CODE
REQUEST TO ADDRESS		ATTENTION
CITY, STATE, ZIP CODE	TELEPHONE	FAX

Service Description		Rates
Per ITB# 4376 -Clean-Ups for Neighborhood Code		\$95,000
Aggregate Price		

The following is made a part of this Agreement

SERVICE ADDRESS
CITY, STATE, ZIP CODE
AGREEMENT START DATE
January 1, 2019
AGREEMENT END DATE
December 31, 2019

This Agreement is entered into between Supplier and the City. The additional terms and conditions on the reverse side hereof are part of this Agreement. Capitalized terms on this page are used as defined terms within the context so requires. The City may extend the Contract at its option, for an equivalent period, by written notice to the Supplier not less than thirty days prior to the expiration date.

SUPPLIER		City of Fort Wayne	
By (Signature):		By (Signature):	
Printed Name:		Printed Name:	
Mary Berg			
Title:		Title:	
CEO			
Date:		Date:	
1-16-19			
FEDERAL TAX ID NUMBER:			
80-0106762			

Vendor Disclosure

CITY OF FORT WAYNE, INDIANA

Yard Jobs, Inc
(Vendor Name)

**VENDOR DISCLOSURE STATEMENT RELATING
TO:**

1. FINANCIAL INTERESTS;
2. POTENTIAL CONFLICTS OF INTEREST;
3. CURRENT AND PENDING CONTRACTS OR
PROCUREMENTS

Vendors desiring to enter into certain contracts with the City of Fort Wayne, Indiana (the "City") shall disclose their financial interests, potential conflicts of interest and current and pending contract or procurement information as set forth below.

The following disclosures by Vendors are required for all contracts with annual payments by the City in the amount of \$50,000 or more. Vendors shall disclose their financial interests, potential conflicts of interest and other contract and procurement information identified in Sections 1, 2 and 3 below as a prerequisite for consideration for a contract awarded by the City. This Disclosure Statement must be completed and submitted together with the Vendor's contract, bid, proposal or offer.

A publicly traded entity may submit its current 10K disclosure filing in satisfaction of the disclosure requirements set forth in Sections 1 and 2 below.

Section 1: Disclosure of Financial Interest in Vendor

- a. If any individuals have either of the following financial interests in Vendor (or its parent), please check all that apply and provide their names and addresses (attach additional pages as necessary):

(i) Equity ownership exceeding 5% ☐

(ii) Distributable income share exceeding 5% ☐

(iii) Not Applicable (If N/A, go to Section 2) ☐

Name: _____ Name: _____

Address: _____ Address: _____

- b. For each individual listed in Section 1a. show his/her type of equity ownership:

sole proprietorship ☐ stock ☐
partnership interest ☐ units (LLC) ☐
other explain) _____

- c. For each individual listed in Section 1a, show the percentage of ownership interest in Vendor (or its parent): ownership interest:

Name: _____ %
Name: _____ %

Section 2: Disclosure of Potential Conflicts of Interest (not applicable for vendors who file a 10K)

For each individual listed in Section 1a, check "Yes" or "No" to indicate which, if any, of the following potential conflict of interest relationships apply. If "Yes", please describe using space under applicable subsection (attach additional pages as necessary):

- a. City employment, currently or in the previous 3 years, including contractual employment for services: Yes ☒ No ☐

NCC clean-up
NCC moving

- b. City employment of "Member of Immediate Family" (defined herein as: Spouse, Child, Step Child, Parent or Step Parent, Father-in-law or Mother-in-law, Brother or Sister, Step Brother or Step Sister, Half Brother or Half Sister, Brother-in-law or Sister-in-law, Son-in-law or Daughter-in-law, Grandparent or Step Grandparent, Grandparent or Step Grandparent of Spouse, Grandchild)
Including contractual employment for services in the previous 3 years::
Yes ☐ No ☒

- c. Relationship to Member of Immediate Family holding elective City office currently or in the previous 3 years: Yes ☐ No ☒

- c. Relationship to Member of Immediate Family holding appointive City office currently or in the previous 3 years:
Yes ☐ No ☒

**Section 3: DISCLOSURE OF OTHER CONTRACT AND PROCUREMENT
RELATED INFORMATION**

- a. Does Vendor have current contracts (including leases) with the City?

Yes ☒ No ☐

If "Yes", identify each current contract with descriptive information including purchase order or contract reference number, contract date and City contact below (attach additional pages as necessary).

NCC clean-up

- b. Does Vendor have pending contracts (including leases), bids, proposals, or other pending procurement relationship with the City?

Yes ☐ No ☒

If "Yes", identify each pending matter with descriptive information including bid or project number, contract date and City contact using space below (attach additional pages as necessary).

- c. Does vendor have any existing employees that are also employed by the City of Fort Wayne?

Yes ☐ No ☒

If "Yes", provide the employee's name, current position held at vendor, and employment payment terms (hourly, salaried, commissioned, etc.).

Name / Position / Payment Terms: _____

Name / Position / Payment Terms: _____

Name / Position / Payment Terms: _____

- d. Does vendor's representative, agent, broker, dealer or distributor (if applicable) have any existing employees that are also employed by the City of Fort Wayne? For each instance, please provide the name of the representative, agent, broker, dealer or distributor; the name of the City employee, and the payment terms (hourly, salaried, commissioned, etc.).

e. **Company / Name / Payment / Terms:**

Company / Name / Payment / Terms:

Section 4: CERTIFICATION OF DISCLOSURES

In connection with the disclosures contained in Sections 1, 2 and 3 Vendor hereby certifies that, except as described in attached Schedule A:

- a. Vendor (or its parent) has not, within the five (5) year period preceding the date of this Disclosure Statement, been debarred, suspended, proposed for debarment declared ineligible or voluntarily excluded from any transactions by any federal, state or local unit of government;
- b. No officer or director of Vendor (or its parent) or individual listed in Section 1a. is presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any offense;
- c. Vendor (or its parent) has not, within the five (5) year period preceding the date of this Disclosure Statement, had one or more public transactions (federal, state or local) terminated for cause or default;
- d. No officer or director of Vendor (or its parent) or individual listed in Section 1a. has, within the five (5) year period preceding the date of this Disclosure Statement, been convicted, adjudged guilty, or found liable in any criminal or civil action instituted by the City, the federal or state government or any other unit of local government; and
- e. Neither Vendor, nor its parent, nor any affiliated entity of Vendor, or any of their respective officers, directors, or individuals listed in Section 1a. is barred from contracting with any unit of any federal, state or local government as a result of engaging in or being convicted of: (i) bid-rigging; (ii) bid-rotating; or (iii) any similar federal or state offense that contains the same elements as the offense of bid-rigging or bid-rotating
- f. Pursuant to IC 5-22-16.5, Vendor hereby certifies they do NOT provide \$20 million dollars or more in goods or services to the energy sector of Iran. Vendor also certifies it is not a financial institution that extends \$20 million dollars or more in credit that will provide goods or services to the energy sector of Iran or extends \$20 million dollars or more in credit to a person identified on the list as a person engaging in investment activities in Iran.

The disclosures contained Sections 1, 2 and 3 and the foregoing Certifications are submitted by

Yard Jobs, Inc
(Name of Vendor)

4961 N. Old Fort Wayne Rd
Address
(260) 797-2779
Telephone
Yardjobs@yahoo.com
E-Mail Address

The individual authorized to sign on behalf of Vendor represents that he/she: (a) is fully informed regarding the matters pertaining to Vendor and its business; (b) has adequate knowledge to make the above representations and disclosures concerning Vendor; and (c) certifies that the foregoing representations and disclosures are true and accurate to the best of his/her knowledge and belief.

Name (Printed) Monty Sory Title owner

Signature [Signature] Date 12-10-18

NOTE: FAILURE TO COMPLETE AND RETURN THIS FORM WITH YOUR DOCUMENTATION MAY RESULT IN YOUR CONTRACT, OFFER, BID OR PROPOSAL BEING DISQUALIFIED FROM CONSIDERATION.

Non-Collusion Affidavit

The undersigned bidder or agent, being duly sworn on oath, says that he/she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to include anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He/She further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee gift, commission or thing of value on account of such sale.

OATH AND AFFIRMATION

I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FOREGOING BID ARE TRUE AND CORRECT.

Dated this 10 day of December, 2018

Vard J. J. Inc (Richard S. J.)
(Name of Organization)

Owner
(Title of Person Signing)

[Signature]
(Signature)

ACKNOWLEDGEMENT

STATE OF Ill

) ss

COUNTY OF Franklin

Before me, a Notary Public personally appeared the above named and swore that the statements contained in the foregoing document are true and correct.

Subscribed and sworn to me this 10th day of Dec, 2018.

[Signature]
Notary Public Signature

My Commission Expires: Jan 2025



COMMUNITY DEVELOPMENT


Thomas C. Henry, Mayor

Engage • Innovate • Perform

City of Fort Wayne
Community Development
200 East Berry Street, Suite 320
Fort Wayne IN 46802
260.427.1127

www.cityoffortwayne.org

**Neighborhood Code Enforcement
200 East Berry St. Suite 320
Fort Wayne, IN 46802**

To: Council Members 
From: Susan B. Eisenhauer, Deputy Director
Date: June 13, 2019
Subject: I.T.B. #4376 Clean Ups

This bid covers the cost of cleaning up trash and debris and filling cisterns.

Neighborhood Code will be awarding Yard Jobs Inc. the bid for our clean-ups and filling of cisterns for \$195,000. Neighborhood Code issued PO 19840002 for \$95,000 and would like to increase it by \$100,000 to take care of clean-ups and filling of cisterns for the remainder of the year.

If we would not award this contract there would be trash & debris that would remain on properties and cisterns that are open and potentially hazardous.

We have budgeted for these clean-ups in the Unsafe Building Fund.

An Equal Opportunity Employer

