

1 **BILL NO. S-19-08-30**

2 **SPECIAL ORDINANCE NO. S-\_\_\_\_\_**

3 **AN ORDINANCE** approving the awarding of  
4 **PURCHASE ORDER #19121029 - REPAIR AND**  
5 **PARTS - TORO LAW MAINTENANCE EQUIPMENT -**  
6 **\$134,000.00 by the City of Fort Wayne, Indiana, by and**  
7 **through its Department of Purchasing and KENNEY**  
8 **OUTDOOR SOLUTIONS for the PARKS AND**  
9 **RECREATION DEPARTMENT.**

10 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF**  
11 **THE CITY OF FORT WAYNE, INDIANA;**

12 **SECTION 1.** That **PURCHASE ORDER #19121029 - REPAIR AND**  
13 **PARTS - TORO LAW MAINTENANCE EQUIPMENT - \$134,000.00** between the  
14 City of Fort Wayne, by and through its Department of Purchasing and KENNEY  
15 OUTDOOR SOLUTIONS for the PARKS AND RECREATION DEPARTMENT,  
16 respectfully for:

17 for repair and parts on the Fort Way7ne Parks and Recreation's Toro  
18 lawn maintenance equipment during 2019. Kenney Machinery Corp.  
19 is the sole source for Toro commercial turf equipment and parts in  
20 Fort Wayne, Indiana;

21 involving a total cost of ONE HUNDRED THIRTY-FOUR THOUSAND AND 00/100  
22 DOLLARS - (\$134,000.00) all as more particularly set forth in said PURCHASE  
23 ORDER #19121029 - REPAIR AND PARTS - TORO LAW MAINTENANCE  
24 EQUIPMENT - \$134,000.00 which is on file in the Office of the Department of  
25 Purchasing, and is by reference incorporated herein, made a part hereof, and is  
26 hereby in all things ratified, confirmed and approved.  
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**SECTION 2.** That this Ordinance shall be in full force and effect from  
and after its passage and any and all necessary approval by the Mayor.

\_\_\_\_\_  
Council Member

APPROVED AS TO FORM AND LEGALITY

\_\_\_\_\_  
Carol Helton, City Attorney

**REQUEST FOR PURCHASE ORDER/PRICE AGREEMENT**  
**REVISION/CANCELLATION**

Purchase order #19121029 \_\_\_\_\_

Date: 6-21-2019

Requisition #: \_\_\_\_\_

Requesting person: Lozo \_\_\_\_\_ Phone: \_\_\_\_\_

PLEASE CHECK ONE:      Revision ☒ X \_\_\_\_\_ Cancellation \_\_\_\_\_

MANDATORY – detailed reason for change (also attach any documents that relate to this request): Due to excessive mowing, add \$35,000 to cover repair service and parts for Toro mowers and equipment.

**ACCOUNT INFORMATION**

Line #	Org	Object	Amount	I/D
_____	P252	5263	\$35,000	Increase

**COMMODITY INFORMATION**

Line #	Qty.	Unit Cost	Extended Cost	I/D
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____



*Play well... Live well*

## FORT WAYNE PARKS AND RECREATION

705 E. State Blvd,  
Fort Wayne, IN 46805

(260) 427-6000

[www.fortwayneparks.org](http://www.fortwayneparks.org)

# CHANGE ORDER NO. 1

Issuant Date:	August 20, 2019	Owner's File No. (P.O.):	19121029
Contractor: Kenney Outdoor Solutions Inc.	Contract For: <b>Lawn Maintenance Equipment Repair Parts and Labor</b>		

### TYPE OF CHANGE:

Alteration	<input checked="" type="checkbox"/> Addition	Deduction	Other:
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You are authorized to make the following changes to this contract:

**Add:** Funds for additional parts and labor . \$35,000.00

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**Total Change Amount: \$35,000.00**

\$99,000.00 Contract amount prior to this Change Order (includes Contingency Allowance)

\$35,000.00 Net increase resulting from this Change Order

\$134,000.00 Current Contract price *INCLUDING* this Change Order

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The Toro Company

8111 Lyndale Avenue South, Bloomington, Minnesota 55420-1196  
▪ Phone 952-888-8801 ▪ [www.thetorocompany.com](http://www.thetorocompany.com) ▪ Fax 952-887-8258

February 13, 2018

Ken Richeson  
City of Fort Wayne  
Fort Wayne Purchasing Department  
200 East Berry St, Suite 490  
Fort Wayne, IN 46802

Dear Mr. Richeson,

This letter is to inform you that Kenney Machinery Corp at 8420 Zionsville Road, Indianapolis, IN 46268 (317-872-4793) is the sole source for Toro commercial turf equipment and parts and Toro golf course irrigation products for your geographic area.

If you have any questions regarding this, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott Papania". The signature is fluid and cursive, with a long horizontal stroke at the end.

Scott Papania, CSE  
District Sales Manager  
The Toro Company  
Commercial Products Division

cc: Mike Grimm, Kenney Machinery Corp.



**CITY OF FORT WAYNE**  
**FORT WAYNE CITY UTILITIES**  
**DEPARTMENT OF PURCHASES**  
**CITIZEN SQUARE**  
**200 E. BERRY STREET, SUITE 490**  
**FORT WAYNE, IN 46802**

**BILL TO**

**C850**  
**BOARD OF PARK**  
**COMMISSIONERS**  
**CITY OF FORT WAYNE**  
**705 EAST STATE BLVD**  
**FORT WAYNE, IN 46805**  
**Phone: 260-427-6000**

**Purchase Order**

Fiscal Year 2019

Page: 1 of 1

**THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKAGES AND SHIPPING PAPERS.**

Purchase Order # **19121029**

Delivery must be made within doors of specified destination.

Material safety data sheets (MSDS) must be sent with all products per federal regulations.

**VENDOR**

**0**  
**KENNEY OUTDOOR SOLUTIONS INC**  
**8420 ZIONSVILLE RD**  
**INDIANAPOLIS, IN 46268**

**SHIP TO**

**C850**  
**BOARD OF PARK COMMISSIONERS**  
**CITY OF FORT WAYNE**  
**705 EAST STATE BLVD**  
**FORT WAYNE, IN 46805**  
**Phone: 260-427-6000**

VENDOR PHONE NUMBER	VENDOR FAX NUMBER	REQUISITION NUMBER	DELIVERY REFERENCE
800-878-8676	317-879-2331	19121017	

DATE ORDERED	VENDOR NUMBER	DATE REQUIRED	FREIGHT METHOD/TERMS	DEPARTMENT/LOCATION
02/05/2019	169	01/22/2019		PARKS

NOTES					
ITEM #	DESCRIPTION / PART #	QTY	UOM	UNIT PRICE	EXTENDED PRICE
1	PURCHASE AGREEMENT FOR REPAIR PARTS FOR TORO COMMERCIAL MOWERS, par REQUESTED BY KEN LOZO	1.0	EACH	\$99,000.00	\$99,000.00
	GL Account: 121P2102 - 5263			\$14,000.00	
	GL Account: 121P2522 - 5263			\$85,000.00	

GL SUMMARY					
	121P2102 - 5263			\$14,000.00	
	121P2522 - 5263			\$85,000.00	

Unless otherwise indicated, the prices shown do not include taxes of any kind, exemption blanks will be furnished when necessary, Indiana sales tax exemption numbers #356001255 (city utilities) and #358001029 (civil city). Unless otherwise indicated the prices shown include all charges for delivery, packaging, etc., necessary to complete delivery to destination specified.

I hereby certify that the cost of the above purchase is fully covered by unencumbered balances in the above funds and that the expenditure therefore has been duly authorized and appropriated.

City Controller

I hereby certify upon my own personal knowledge that this order is authorized by a properly executed and approved requisition on file in this office.

Director of Purchases

Receiving Copy

Total Ext. Price	\$99,000.00
Total Sales Tax	\$0.00
Total Freight	\$0.00
Total Discount	\$0.00
Total Credit	\$0.00
<b>Purchase Order Total</b>	<b>\$99,000.00</b>

# **Fort Wayne City Council Project Summary**

**To:** City Council Members, City of Fort Wayne  
**From:** Steve Schuhmacher  
**CC:** File  
**Subject:** Council Approval of Request for Change Order for Kenney Outdoor Solutions  
**Date:** August 20, 2019

**Kenney Outdoor Solutions  
Purchase Order #19121029  
Change Order #1**

## **Project Change Order Approval Request**

### **Scope of Work:**

Purchase Order 19121029 with Kenney Outdoor Solutions is for provision of repair and parts on the Fort Wayne Parks & Recreation's Toro lawn maintenance equipment. Kenney is the sole provider of service and parts for Toro in the Fort Wayne area.

**Funding Source:** Parks Budget Funds

### **Council Approval:**

The 2019 spring mowing season was unusually difficult this year and resulted in a much larger than usual requirement for repair and parts for our mowers. This has resulted in this request for additional funds.

This request is for an additional amount of \$35,000.00. I would like to request your approval for this additional amount.

Please see the attached change order form and supporting documents. If you have any questions I'll be happy to answer them.

Thank you.

Steve Schuhmacher