

1 BILL NO. S-21-05-07

2 SPECIAL ORDINANCE NO. S-_____

3
4 AN ORDINANCE approving the awarding for
5 PURCHASE OF OEM PARTS FOR INTERNATIONAL
6 TRUCKS - \$150,000.00 by the City of Fort Wayne,
7 Indiana, by and through its Department of Purchasing
8 and SELKING INTERNATIONAL for the FLEET
9 MANAGEMENT DEPARTMENT.

10 NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF
11 THE CITY OF FORT WAYNE, INDIANA;

12 SECTION 1. That PURCHASE OF OEM PARTS FOR INTERNATIONAL
13 TRUCKS between the City of Fort Wayne, by and through its Department of
14 Purchasing and SELKING INTERNATIONAL for the FLEET MANAGEMENT
15 DEPARTMENT, respectfully for:

16 purchase of OEM parts for international trucks. Selking International
17 is the sole source dealership in Fort Wayne, Indiana, authorized to
18 sell international trucks, parts and services;

19 involving a total cost of ONE HUNDRED FIFTY THOUSAND AND 00/100
20 DOLLARS - (\$150,000.00) all as more particularly set forth in said PURCHASE OF
21 OEM PARTS FOR INTERNATIONAL TRUCKS - \$150,000.00 which is on file in
22 the Office of the Department of Purchasing, and is by reference incorporated
23 herein, made a part hereof, and is hereby in all things ratified, confirmed and
24 approved.

SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Carol Helton, City Attorney



2807 GOSHEN ROAD
FORT WAYNE, IN 46808
T: 260-482-3000
F: 260-484-4034

City of Fort Wayne Purchasing Dept
1705 Lafayette St.,
Fort Wayne, IN 46803
Larry Campbell

12-02-2020

Advantages of OEM Replacement Parts.

When purchasing an Original Equipment Manufacturer replacement component, you can be 100% certain that the OEM part works identically to the one it's replacing, knowing that the component is exactly what was engineered, designed and approved for the vehicle designated vocation. You will also receive a one-year parts and labor warranty as well. Labor is covered when installed at an authorized International Dealer. Aftermarket parts are not always exact replacements and many times do not carry the same warranty and, in some instances may alter original vehicle warranty.

Some new truck components are covered under warranty for extended periods of time which exceed the base vehicle coverage. Example are transmissions, rear axles, drive lines, emission components and wheel ends. Some up to 5 years 500k miles. Another advantage of working with and procuring parts through the original vehicle manufacturer.

Selking International is Navistar's sole source and franchised local OEM dealer for northeast Indiana, and has committed to the City of Fort Wayne not to be under sold on OEM parts. In addition, we have committed to be competitive on aftermarket lines as well.

Examples of OEM parts, engine, emission, cab/body, steering parts as well as electrical harnesses and switches.

Examples of OEM parts available in aftermarket, brakes and drums, some lights, driveline, transmission and rear axle components.

It is the goal of Selking International to be a true partner and advocate in the management of the City of Fort Wayne's fleet, and reducing operating costs by offering technician training, reducing parts procurement costs, utilizing warranty when available and providing equipment that is optimized for your important vocation.

Best Regards

A handwritten signature in black ink, appearing to read 'John Selking', is written over a circular stamp or watermark.

John Selking

1850 W Hwy 224
Decatur, IN 46733
260-724-2166

2807 Goshen Rd
Ft. Wayne, IN 46808
260-482-3000

3801 E McGalliard
Muncie, IN 47303
765-282-2276

4849 W Western Ave
South Bend, IN 46619
574-288-5531

836 Verdant Dr
Elkhart, IN 46516
574-522-2001

1585 NW 11th St
Richmond, IN 47374
765-935-9810

125 Highway 20
Lagrange, IN 46761
260-463-3211

5320 Fremont Pike
Stony Ridge, OH 43463
419-244-9541

924 East Bryan Street
Bryan, OH 43506
419-638-1179

626 Cooper St
Monroe, MI 48161
734-242-1510

Vendor Disclosure

CITY OF FORT WAYNE, INDIANA

SELKING INTERNATIONAL
(Vendor Name)

VENDOR DISCLOSURE STATEMENT RELATING TO:

1. FINANCIAL INTERESTS;
2. POTENTIAL CONFLICTS OF INTEREST;
3. CURRENT AND PENDING CONTRACTS OR PROCUREMENTS

Vendors desiring to enter into certain contracts with the City of Fort Wayne, Indiana (the "City") shall disclose their financial interests, potential conflicts of interest and current and pending contract or procurement information as set forth below.

The following disclosures by Vendors are required for all contracts with annual payments by the City in the amount of \$50,000 or more. Vendors shall disclose their financial interests, potential conflicts of interest and other contract and procurement information identified in Sections 1, 2 and 3 below as a prerequisite for consideration for a contract awarded by the City. This Disclosure Statement must be completed and submitted together with the Vendor's contract, bid, proposal or offer.

A publicly traded entity may submit its current 10K disclosure filing in satisfaction of the disclosure requirements set forth in Sections 1 and 2 below.

Section 1: Disclosure of Financial Interest in Vendor

- a. If any individuals have either of the following financial interests in Vendor (or its parent), please check all that apply and provide their names and addresses (attach additional pages as necessary):

- (i) Equity ownership exceeding 5% ☒
- (ii) Distributable income share exceeding 5% ☐
- (iii) Not Applicable (If N/A, go to Section 2) ☐

Name: _____ Name: _____

Address: _____ Address: _____

- b. For each individual listed in Section 1a. show his/her type of equity ownership:

sole proprietorship ☐ stock ☒
partnership interest ☐ units (LLC) ☒
other explain) _____

- c. For each individual listed in Section 1a. show the percentage of ownership interest in Vendor (or its parent): ownership interest:

Name: SEE ATTACHMENT _____ %

Selking International & Idealease

Po Box 80040

2807 Goshen Rd.

Fort Wayne, IN. 46898

T 260-482-3000

F 260-484-4034

City of Fort Wayne
Purchasing Department
200 East Berry St
Fort Wayne IN 46802

4-15-2020

Per RFQ 4427

Ownership of Selking International is comprised of the following individuals

Jerry Selking	1209Eagle Ridge Ct Decatur IN	25%
Jim Selking	3242N 200W Decatur IN	25%
John Selking	6875N 400W Decatur IN	25%
Joe Selking	2188W 650N Decatur IN	25%

John Selking

Sec/Tres

Name: _____ %

Section 2: Disclosure of Potential Conflicts of Interest (not applicable for vendors who file a 10K)

For each individual listed in Section 1a. check "Yes" or "No" to indicate which, if any, of the following potential conflict of interest relationships apply. If "Yes", please describe using space under applicable subsection (attach additional pages as necessary):

- a. City employment, currently or in the previous 3 years, including contractual employment for services: Yes ____ No ☒

- b. City employment of "Member of Immediate Family" (defined herein as: *Spouse, Child, Step Child, Parent or Step Parent, Father-in-law or Mother-in-law, Brother or Sister, Step Brother or Step Sister, Half Brother or Half Sister, Brother-in-law or Sister-in-law, Son-in-law or Daughter-in-law, Grandparent or Step Grandparent, Grandparent or Step Grandparent of Spouse, Grandchild*)

Including contractual employment for services in the previous 3 years:

Yes ____ No ☒

- c. Relationship to Member of Immediate Family holding elective City office currently or in the previous 3 years: Yes ____ No ☒

- c. Relationship to Member of Immediate Family holding appointive City office currently or in the previous 3 years:

Yes ____ No ____

Section 3: DISCLOSURE OF OTHER CONTRACT AND PROCUREMENT RELATED INFORMATION

- a. Does Vendor have current contracts (including leases) with the City?

Yes ____ No ☒

If "Yes", identify each current contract with descriptive information including purchase order or contract reference number, contract date and City contact below (attach additional pages as necessary).

- b. Does Vendor have pending contracts (including leases), bids, proposals, or other pending procurement relationship with the City?

Yes ☐

No ☒

If "Yes", identify each pending matter with descriptive information including bid or project number, contract date and City contact using space below (attach additional pages as necessary).

- c. Does vendor have any existing employees that are also employed by the City of Fort Wayne?

Yes ☐

No ☒

If "Yes", provide the employee's name, current position held at vendor, and employment payment terms (hourly, salaried, commissioned, etc.).

Name / Position / Payment Terms: _____

Name / Position / Payment Terms: _____

Name / Position / Payment Terms: _____

- d. Does vendor's representative, agent, broker, dealer or distributor (if applicable) have any existing employees that are also employed by the City of Fort Wayne? For each instance, please provide the name of the representative, agent, broker, dealer or distributor; the name of the City employee, and the payment terms (hourly, salaried, commissioned, etc.).

- e. **Company / Name / Payment / Terms:**

Company	/	Name	/	Payment	/	Terms:
	/		/		/	

Section 4: CERTIFICATION OF DISCLOSURES

In connection with the disclosures contained in Sections 1, 2 and 3 Vendor hereby certifies that, except as described in attached Schedule A:

- a. Vendor (or its parent) has not, within the five (5) year period preceding the date of this Disclosure Statement, been debarred, suspended, proposed for debarment declared ineligible or voluntarily excluded from any transactions by any federal, state or local unit of government;
- b. No officer or director of Vendor (or its parent) or individual listed in Section 1a. is presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any offense;
- c. Vendor (or its parent) has not, within the five (5) year period preceding the date of this Disclosure Statement, had one or more public transactions (federal, state or local) terminated for cause or default;
- d. No officer or director of Vendor (or its parent) or individual listed in Section 1a. has, within the five (5) year period preceding the date of this Disclosure Statement, been convicted, adjudged guilty, or found liable in any criminal or civil action instituted by the City, the federal or state government or any other unit of local government; and
- e. Neither Vendor, nor its parent, nor any affiliated entity of Vendor, or any of their respective officers, directors, or individuals listed in Section 1a. is barred from contracting with any unit of any federal, state or local government as a result of engaging in or being convicted of: (i) bid-rigging; (ii) bid-rotating; or (iii) any similar federal or state offense that contains the same elements as the offense of bid-rigging or bid-rotating
- f. Pursuant to IC 5-22-16.5, Vendor hereby certifies they do NOT provide \$20 million dollars or more in goods or services to the energy sector of Iran. Vendor also certifies it is not a financial institution that extends \$20 million dollars or more in credit that will provide goods or services to the energy sector of Iran or extends \$20 million dollars or more in credit to a person identified on the list as a person engaging in investment activities in Iran.

The disclosures contained Sections 1, 2 and 3 and the foregoing Certifications are submitted by

SELKING INTERNATIONAL
(Name of Vendor)

2807 Goshen Rd Fort Wayne IN 46808
Address
() 260-482-3000
Telephone

E-Mail Address

The individual authorized to sign on behalf of Vendor represents that he/she: (a) is fully informed regarding the matters pertaining to Vendor and its business; (b) has adequate knowledge to make the above representations and disclosures concerning Vendor; and (c) certifies that the foregoing representations and disclosures are true and accurate to the best of his/her knowledge and belief.

Name (Printed) JOHN SELKING

Title SEC/TRES

Signature [Signature]

Date 11-18-20

RFQ #4593

form rev 08/17/2020

NOTE: FAILURE TO COMPLETE AND RETURN THIS FORM WITH YOUR DOCUMENTATION MAY RESULT IN YOUR CONTRACT, OFFER, BID OR PROPOSAL BEING DISQUALIFIED FROM CONSIDERATION.

Non-Collusion Affidavit

The undersigned bidder or agent, being duly sworn on oath, says that he/she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to include anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He/She further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee gift, commission or thing of value on account of such sale.

OATH AND AFFIRMATION

I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FOREGOING BID ARE TRUE AND CORRECT.

SELKING INTERNATIONAL
Name of Company

JOHN SELKING
Printed Name of Person Signing

[Signature]
Signature

SEC/TRES
Title

11-18-20
Date

Bid Specifications

- F.O.B Destination, Freight Prepaid
- Quoted pricing to be honored through December 31, 2021
- All pricing information must be entered into the spreadsheet provided on pages 14-17.
- Invoicing due prior to, or upon delivery, by email, or an invoice copy delivered with the order. Please email invoices to:

tiffany.turley@cityoffortwayne.org or joseph.hare@cityoffortwayne.org

- Items marked with the letter R may be quoted with a REMANUFACTURED part if applicable. All other items must be quoted as OEM, or equivalent. If quoting a remanufactured part, please indicate this by placing an 'R' in the column labeled 'R'.
- Please put your current part number in the designated column
- Please use the current part numbers to reference the correct part to cross to your part number. These current part numbers are all acceptable and carry the correct specs
- Price all items without the core in the unit price column. If a core charge is attached with the item, please put the core charge amount in the designated column.
- If you do not bid on a particular item, please write 'no bid' in the unit price column
- Do you have a service portal/website to order parts online? YES or NO
- Please provide warranty information for all items in the warranty column
- All items purchased any business day must be delivered by the next business day (24-hour turnaround).
- Estimated quantities are a factored guess and may be subject to change

* All parts listed on RFQ #4593 carry a 1 year / unlimited mileage warranty

* Labor also covered 1 year / unlimited mileage if repaired at an International Truck Dealer.

RFQ #4593
form rev 08/17/2020

2021 Heavy Duty Brakes & Misc									
Make	Model	Current part numbers		Part Description	Est. Qty	Unit Price	Vendors part #	R	Core charge Warranty
Terrastar 2014 to 2017									
VIN to source parts 1HTKPSK1FH675271									
International	Terra Star	2510711C92		FRONT & REAR BRAKE PADS	10	77.28	PFH10661D		
International	Terra Star	2513349C1		FRONT ROTORS	10	249.23	2513349C1		
International	Terra Star	2608016C1		REAR ROTORS	10	132.86	2608016C1		
International	Terra Star	2517902C91	R	MASTER CYLINDER	2	305.95	5011314R11	R	86.25
International	Terra Star	3896370C92	R	L/H FRONT R/H FRONT CALIPER	2	210.65	3896370C92		
International	Terra Star	3896371C92	R	R/H FRONT L/H REAR CALIPER	2	210.65	3896371C92		
International	Terra Star	2510439C1		FRONT WHEEL SEAL	8	34.37	2510439C1		
International	Terra Star	3827656C1		REAR WHEEL SEAL	8	60.52	3827656C1		
International	Terra Star	3955408C93	R	STEERING GEAR BOX	2	775.89	3955408C93		
International	Terra Star	2510746C91		BALL JOINT KIT	4	136.52	2510746C91		
International	Terra Star	3588394R1		O-RING AXLE SEAL	10	3.83	3588394R1		
Durastar 2006 TO 2009									
VIN to source parts 1HTMNAAMX9H056460									
International	Durastar 4300	2596037C2		FRONT BRAKE PADS	5	64.62	FLTH786A		
International	Durastar 4300	2594594C1		FRONT ROTORS	5	102.83	FLT17001485A		
International	Durastar 4300	CR28758		FRONT WHEEL SEAL	3	20.79	CR28758		
International	Durastar 4300	CR38780		REAR WHEEL SEAL	3	36.85	CR38780		
International	Durastar 4300	1691291C92	R	MASTER CYLINDER	1	305.95	5011314R11	R	86.25
International	Durastar 4300	2596038C1		REAR PADS	5	148.06	2596038C1		
International	Durastar 4300	2596611C2		REAR ROTORS	5	181.07	2596611C2		
International	Durastar 4300	3518746C92	R	BRAKE CALIPER LF RR	2	70.14	FLT308100	R	72.45
International	Durastar 4300	3518747C92	R	BRAKE CALIPER RF LR	2	69.82	FLT308101	R	62.10
International	Durastar 4300	3612811C91	R	STEERING GEAR BOX	2	886.47	3612811C91	R	515.00
International	Durastar 4300	DS329182		KING PIN KIT	6	229.82	DS329182		

RFQ #4593

form rev 08/17/2020

International	Durastar 4300	1649492c2		WHEEL NUT	50	1.99	R006000A		
International	Durastar 4300	3566166C1		AXLE HUB GASKET	10	6.78	3566166C1		
International	Durastar 4300	109493X	R	AIR DRIER CARTRIDGE	10	73.45	FLT109493		
International	Durastar 4300	K022105	R	AIR DRIER PURGE VALVE	5	87.04	BXK022105		
International	Durastar 4300	109477X	R	AIR DRIER ASSEMBLY	2	213.48	BX109477	R	162.00

DURASTAR 2011 TO 2018									
VIN to source parts 1HTMNAAM5BH286283									
International	Durastar 4300	2599722C92		FRONT PADS & REAR PADS	10	231.79	2599722C92		
International	Durastar 4300	2599937C92		FRONT & REAR ROTORS	5	210.00	PFH39004820		
International	Durastar 4300	CR27858		FRONT WHEEL SEAL	3	20.79	CR27858		
International	Durastar 4300	CR38780		REAR WHEEL SEAL	3	36.85	CR38780		
International	Durastar 4300	3821728C91	R	BRAKE CALIPER RR LF	2	381.23	5011304R91	R	155.25
International	Durastar 4300	3821729C91	R	BRAKE CALIPER LR RF	2	381.23	5011305R91	R	155.25
International	Durastar 4300	2587200C91	R	MASTER CYLINDER	2	347.42	5011313R91	R	86.25
International	Durastar 4300	2605103C91		BRAKE LIGHT TRAVEL SWITCH	2	108.18	2605103C91		
2005 AND UP									
International	Workstar 7600	FLTEG4715QP20	R	FRONT SHOES (20+GVWR)	8	51.72	FLTEG4715QP20	(R)	32.20
International	4400 SBA	FLTEG4720QP20	R	FRONT SHOES (20+GVWR)	4	46.03	FLTEG4720QP20	(R)	32.20
International	Workstar 7600	65162F		FRONT DRUMS	16	200.20	2010238C3		
International	4400 SBA	65710b		FRONT DRUMS	8	141.91	FLT4410b3		
International	Workstar 7600	4707QPMB	R	REAR SHOES (20+GVWR)	20	34.52	FLTEG4707QP20	(R)	23.00
International	Workstar 7600	FLT4400B		REAR DRUMS	40	69.50	ZBR3922X		
International	Workstar 7600	R508053		SHOE HARDWARE KIT	4	15.00	R508053		
International	Workstar 7600	FLT3030LCB20		30/30 LONG COMPLETE	20	43.22	FLT3030LCB20		
International	Workstar 7600	3230008		PIGGYBACK 30/30 LONG	25	40.75	FLTK3030LCB24		
International	Workstar 7600	1428901		FRONT BRAKE CHAMBER TYPE 24	2	67.50	ZAS1428901		
International	Workstar 7600	1428902		FRONT BRAKE CHAMBER	2	70.27	ZAS1428902		
International	Workstar 7600	A13236Q2123		BACKING PLATE SET	7	47.50	A13236Q2123		
International	Workstar 7600	383-0164		FRONT WHEEL SEAL	4	28.75	FLTWS43761		

RFQ #4593

form rev 08/17/2020

International	Workstar 7600	393-0173		REAR WHEEL SEAL	5	17.69	FLTWS47691		
International	Workstar 7600	M80SAW1	R	STEERING GEAR BOX	2	684.28	ZRXM80SAW	R	546.25
International	Workstar 7600	M100PMW3	R	STEERING GEAR BOX	2	718.88	ZRXM100PMW	R	546.25
International	Workstar 7600	M100PMW	R	STEERING GEAR BOX	2	718.88	ZRXM100PMW	R	546.25
International	Workstar 7600	801585	R	BRAKE MODULATOR VALVE M-32	2	139.56	BXK1289140R	R	67.85
International	Workstar 7600	K079670	R	BRAKE MODULATOR VALVE	2	160.76	BXK079670	R	67.85
International	Workstar 7600	801479	R	BRAKE MODULATOR VALVE	2	193.76	BXK1289160R		
International	Workstar 7600	802744	R	QUICK RELEASE VALVE QR1	5	26.32	BX802744		
International	Workstar 7600	WM778A	R	PRESSURE PROTECTION VALVE	3	26.15	TECWM778A		
International	Workstar 7600	284412	R	HEATED SPITTER DRAIN VALVE	12	155.04	BX284412AN		
International	Workstar 7600	801591	R	BRAKE RELAY VALVE R-14	2	105.58	BX801591		
International	Workstar 7600	803115	R	BRAKE VALVE R-12	2	52.11	BX803115		
International	Workstar 7600	275491X	R	AIR GOVENOR	10	14.49	BX0R275491		
International	Workstar 7600	65225	R	AIR DRIER ASSEMBLY AD-9	2	142.12	FLTAD5225		
International	Workstar 7600	107794	R	AIR DRIER CARTRIDGE AD-9	10	23.62	FLT107794		
International	Workstar 7600	5004341X	R	PURGE VALVE AD-9	10	45.37	FLTBV4341		
International	Workstar 7600	R950011	R	WABCO AIR DRIER CARTRIDGE	10	57.11	WAB4324009	232	
International	Workstar 7600	R950014	R	WABCO PURGE VALVE KIT	10	45.72	WAB4324139	292	
International	Workstar 7600	R955205	R	WABCO DRIER ASSEMBLY	2	290.81	WAB406116	500	
International	Workstar 7600	955300X	R	REMAN WABCO DRIER ASSEMBLY	2	198.13	WAB4061105	40 (R)	166.75
International	Workstar 7600	3557764c92		SECONDARY AIR TANK	6	341.81	3557764c92		
International	Workstar 7600	3557766c93		PRIMARY AIR TANK	6	332.14	3557766c93		
International	Workstar 7600	3557936C1		AIR TANK STRAPS	12	17.46	3557936C1		
International	Workstar 7600	455538C1		AIR TANK STRAPS	12	18.50	455538C1		
International	Workstar 7600	334852A		SPRING BOLSTERS	8	275.26	ATRLP524020		
International	Workstar 7600	300-4009		FRONT HUB CAP	20	7.79	ZCP3004009		
International	Workstar 7600	55617928		AXLE HUB SEAL	20	29.64	CR43764		

FIRE TRUCK AND MISC PARTS									
		k109249	BRAKE PADS	4	209.24	BXK109249			
		K070796	BRAKE PADS	2	152.05	BXK070796			
		KIT2252H2DA	BRAKE PADS	6	296.13	KIT2252H2DA			
		23123642002	FRONT ROTORS	6	327.96	23123642002			
	zbr3576x ALT#	2605081C1	REAR DRUMS SEVERE DUTY	12	167.06	ZBR3576X			
		XK3124707QPMB	BRAKE SHOES	4	37.08	FLTE64707Q23 (R)		23.00	
		XK2124709E2	BRAKE SHOES	4	34.48	FLTE64709E220 (R)		32.20	
		xk4034515pc	BRAKE SHOES	6	175.21	XK4034515PC (R)		460.00	
		TQ14358	TANK DRAIN VALVE	80	8.92	R15512105N			
		S4324711010	R WABCO AIR DRIER ASSEMBLY	2	381.60	WAB4324711010			
		R950068A	R AIR DRIER CARTRIDGE	5	55.19	WAB4324711010			
		3636SB	36/36 BRAKE CHAMBER ASSEMBLY	2	172.55	22GP3636			
		GP3636	36 PIGGYBACK CHAMBER	2	133.46	22GP3636			
		FLT3030SCB20	30/30 COMPLETE BRAKE CHAMBER	4	36.89	FLT3030SCB20			
		GP3030	30/30 PIGGYBACK CHAMBER	4	53.15	22GP3030			

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	
Awarded To	Selking International
Amount	\$150,000
Conflict of interest on file?	☒ Yes ☐ No
Number of Registrants	
Number of Bidders	
Required Attachments	

EXTENSIONS

Date Last Bid Out	
# Extensions Granted To Date	

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	
Sole Source/ Compatibility Justification	Proprietor manufactures parts, sole source local dealership in Indiana. 10.8 Special procurement or replacement parts whereas there is only one Source.

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	☐ Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	
--	--

DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	For the procurement of OEM part for international trucks. These purchases previously were handled by the fleet maintenance contractor.

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	

FUNDING SOURCE

<i>Account Information.</i>	406CNTC3 5262