

1 **BILL NO. S-22-03-21**

2 **SPECIAL ORDINANCE NO. S-_____**

3 **AN ORDINANCE** approving the increase of the RFQ
4 #4348 – SNOW REMOVAL CONTRACT - by the City
5 of Fort Wayne, Indiana, by and through its Department
6 of Purchasing and MulchWorx LLC Inc for the Property
Management Department.

7 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF**
8 **THE CITY OF FORT WAYNE, INDIANA;**

9 **SECTION 1.** That the increase of the RFQ #4348 – SNOW REMOVAL
10 CONTRACT - by the City of Fort Wayne, Indiana, by and through its Department of
11 Purchasing and MulchWorx LLC Inc for the Property Management Department,
12 respectfully for:

13 increasing the contract \$50,000.00 for unanticipated snow and ice
14 removal;

15 involving a total cost of not to exceed ONE HUNDRED FORTY THOUSAND AND
16 00/100 DOLLARS - (\$140,000.00) all as more particularly set forth in said RFQ
17 #4348 – SNOW REMOVAL CONTRACT which is on file in the Office of the
18 Department of Purchasing, and is by reference incorporated herein, made a part
19 hereof, and is hereby in all things ratified, confirmed and approved.
20

21 **SECTION 2.** That this Ordinance shall be in full force and effect from
22 and after its passage and any and all necessary approval by the Mayor.
23

24 _____
25 Council Member

26 APPROVED AS TO FORM AND LEGALITY

27 _____
28 Carol Helton, City Attorney
29
30

RFQ# 4348 - PMG				
10/18/2018				
VENDOR	Morrical	Arrow Fence	Yard Jobs	
Price per hour Equip/Labor				
Remove snow 4-wheel w/blade	\$ 64.00	\$ 58.00	\$ 75.00	
To apply ice melt using 4-wheel drive from one ton hopper	\$ 74.00	\$ 58.00	\$ 75.00	
Manually remove snow- side walks etc.	\$ 32.00	\$ 30.00	\$ 40.00	
Manually apply ice melt/salt to sidewalks etc.	\$ 32.00	\$ 30.00	\$ 35.00	
Offsite Dump Charge	\$ 85.00	\$ 150.00	\$ 65.00	
Delivery charge - ice melt bags to Citizens Square	\$ 65.00	\$ 75.00	\$145 per pallet	
Material Unit cost				
Cost of salt per 50 lb bag	\$ 7.95	\$ 15.00	\$ 18.50	
Cost of ice melt 50 lb bag	\$ 8.95	\$ 15.00	\$ 19.50	
Cost of one ton salt	\$ 148.95	\$ 275.00	\$ 149.75	
Cost of one ton ice melt	\$ 179.95	\$ 295.00	\$ 189.75	
Alternate A				
Application of liquid to pretreat Citizens Square Parking Lot	\$ 495.00	\$ 425.00	\$1, 928.00 per 275 gallon tote	

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	RFQ #4348
Awarded To	MORRICAL/MULCHWORX LLC INC
Amount	
Conflict of interest on file?	☒ Yes ☐ No
Number of Registrants	3
Number of Bidders	3
Required Attachments	RFPs – attach Award Matrix; Bids – attach Tab Sheet

EXTENSIONS

Date Last Bid Out	10/18/2018
# Extensions Granted To Date	TWO

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback-Authority)	
Sole Source/ Compatibility Justification	

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	☒ Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years. For annual purchase (if available)</i>	INCREASE APPROXIMATELY \$50,000 MORE THAN PRIOR YEARS
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary</i>	INCREASE IN SNOW REMOVAL AND ICE MELT THIS SEASON MORE THAN PRIOR YEARS

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested</i>	

FUNDING SOURCE

<i>Account Information</i>	PROPERTY MANAGEMENT BUDGET – 00022303-5369



CITY OF FORT WAYNE

THOMAS C. HENRY, MAYOR

Property Management Department
200 E. Berry St., Suite 490
Fort Wayne, IN 46802
(260) 427-1457
Fax: (260) 427-1393

March 15, 2022

City Council Members
City of Fort Wayne

RE: RFQ #4348 Snow Removal Contract

Dear Council Members:

The above City snow removal contract was extended for the 2022 season with an estimated budget of \$80,000.00, based on costs over previous years. Due to a near record single snow event, and the assumption of Public Safety Academy sidewalks and parking lots, the total cost this year is exceeding \$100,000 thus requiring your approval. Property Management Department intends to increase the Purchase Order to \$140,000 to cover any further anticipated snow removal costs through the remainder of this season.

We are asking for City Council approval of this increase. The funds for these expenditures will be appropriated out of Property Management Fund 00022303-5369.

If you have any questions on the above, please feel free to contact me at 427-1457.

Sincerely,

A handwritten signature in black ink, appearing to read "Barry C. Marquart", with a large, stylized flourish at the end.

Barry C. Marquart
Director of Buildings and Grounds
City of Fort Wayne.

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