

BILL NO. S-23-01-07

SPECIAL ORDINANCE NO. S-_____

AN ORDINANCE approving the EXTENSION FOR BUILDING SECURITY AT CITIZENS SQUARE & PUBLIC SAFETY ACADEMY – by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and ISI SERVICES INC. for the PROPERTY MANAGEMENT DEPARTMENT.

**NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF
THE CITY OF FORT WAYNE, INDIANA;**

SECTION 1. That the EXTENSION FOR BUILDING SECURITY AT CITIZENS SQUARE & PUBLIC SAFETY ACADEMY - between the City of Fort Wayne, by and through its Department of Purchasing and ISI SERVICES INC. for the PROPERTY MANAGEMENT DEPARTMENT, respectfully for:

An additional two (2) year term beginning January 1, 2023 through December 31, 2024

Involving an estimated annual cost of THREE HUNDRED SIXTY ONE THOUSAND NINE HUNDRED FIFTY SIX AND 00/100 DOLLARS – (\$361,956.00) – (based on the QPA bid rate of \$33.00 per man-hour) all as more particularly set forth in said ITB #4092 - BUILDING SECURITY AT CITIZENS SQUARE - which is on file in the Office of the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

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SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Malak B. Heiny, City Attorney



CITY OF FORT WAYNE

THOMAS C. HENRY, MAYOR

Property Management Department
200 E. Berry St., Suite 490
Fort Wayne, IN 46802
(260) 427-1457
Fax: (260) 427-1393

January 5, 2023

City Council Members
City of Fort Wayne

RE: ITB #4092 – 2023 Extension
Building Security at Citizens Square
ISI Security Inc.

ISI Security Inc. approved an extension of the Citizens Square and Public Safety Academy security contract for the next two (2) years at the estimated monthly cost of \$30,163.00 and to begin January 1, 2023.

We are asking for City Council approval of this extended contract through December 2024. The funds for these expenditures will be appropriated out of Funds 0002BER3-531M and 0002PSA3-531M.

If you have any questions on the above, please feel free to contact me at 427-1457.

Sincerely,

A handwritten signature in black ink, appearing to read "Barry C. Marquart".

Barry C. Marquart
Director – Buildings & Grounds

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COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	ITB #4092 - EXTENSION
Awarded To	ISI SECURITY INC
Amount	CSQ-Armed Security - \$33/HR; PSA-Unarmed Security - \$21.90/HR
Conflict of interest on file?	☒ Yes ☐ No
Number of Registrants	
Number of Bidders	
Required Attachments	RFPs – attach Award Matrix; Bids – attach Tab Sheet

EXTENSIONS

Date Last Bid Out	11/3/2016
# Extensions Granted To Date	Two – Ordinance S-20-11-01AA

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	STATE OF INDIANA QPA
Sole Source/ Compatibility Justification	

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	☒ Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	INCREASE \$13/HR RATE
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	BUILDING SECURITY AT CITIZENS SQUARE & PUBLIC SAFETY ACADEMY

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	

FUNDING SOURCE

<i>Account Information.</i>	CITIZENS SQUARE BUDGET #0002BER3-531M
	PUBLIC SAFETY ACADEMY #0002PSA-531M



CITY OF FORT WAYNE

THOMAS C. HENRY, MAYOR

October 6, 2022

Mr. John Paul
ISI Services, Inc
1116 Saint Joseph Blvd.
Fort Wayne, IN 46805

Dear Mr. Paul:

Subject: ITB #4092-- Annual Requirement for Building Security at Citizens Square

The City of Fort Wayne's Purchasing Department would like to amend the above subject contract from October 10, 2022 through December 31, 2022 with the same terms and conditions but with the following modified rates:

Armed Security Services billed at \$33.00/hour

Unarmed Security Services billed at \$21.90/hour for the Public Service Academy

Please indicate your concurrence by signing below and returning this letter via fax: (260) 427-1393 or email: michelle.metzger@cityoffortwayne.org at your earliest convenience.

Should you have any questions, please do not hesitate to contact our office at (260) 427-1103. Thank you in advance for your anticipated assistance and cooperation.

Sincerely,

ISI Services


Steve Gillette


Signature of Authorized Representative

10-10-2022
Date

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Qty Purchase Agreement QPA Number	Page
00000000000000000000000040144	2 of 4
Requisition Nbr.:	Security Guard Services
Effective Date:	03/01/2020
Expiration Date:	02/28/2023
Agency Number:	
Facility:	ASA RFP 19-059
Vendor ID:	0000214622
Vendor Telephone Nbr:	574-675-0883
Name Of Contact Pers:	
Contact Email:	BSTOLL@MAJESTICSECURITY.COM
FAX Number:	574-674-7400

Name and Address of Vendor:	MAJESTIC SECURITY INC 10590 MCKINLEY HIGHWAY OSCEOLA IN 46561
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In accordance with your bid, submitted in response to the above referenced solicitation, the Vendor agrees that the Indiana Department of Administration, Procurement Division, has the option to purchase the items listed below under the terms of this agreement. The Vendor agrees to charge these prices for any products ordered on any QPA release received after the expiration of the QPA but issued prior to the expiration date. The quantities listed herein is an estimate of the requirements. The state may order substantially more or substantially less pursuant to the terms of this agreement. Orders are to be delivered only upon receipt of properly approved Quantity Purchase Award Release.

State Form 9955(R10/7-08)-Electronic Version-Approved by State Board Of Accounts. 2008

Qty Purchase Agreement QPA Number	Page
0000000000000000000640144	1 of 4
Requisition Nbr.:	Security Guard Services
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Name Of Contact Pers:	
Contact Email:	BSTOLL@MAJESTICSECURITY.COM
FAX Number:	574-674-7400

Name and Address of Vendor: MAJESTIC SECURITY INC
10590 MCKINLEY HIGHWAY
OSCEOLA IN 46561

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Line Number	Quantity	UNIT	Article and Description	Unit Price
This Quantity Purchase Agreement (QPA) with Majestic Security is for Security Guard Services. QPA # 40144 Security Guard Services Vendor Contact: Brad Stoll BStoll@Majesticsecurity.com Vendor Phone: 574-294-1181				
1	0,00		Security Guard Services	0.0000
40	99,999,999.00	HUR000000000100353016	REGION 1 - UNARMED SECURITY SERVICES - Level 1 Regular – Basic site monitoring, perimeter survey, public information assistance	19.1200
41	99,999,999.00	HUR000000000100353017	REGION 1 - UNARMED SECURITY SERVICES - Level 1 – Overtime - Basic site monitoring, perimeter survey, public information assistance	28.6800
42	99,999,999.00	HUR000000000100353018	REGION 1 - UNARMED SECURITY SERVICES - Level 2 - Regular – Basic knowledge and understanding of site operations and personnel assignments. May also act as GUARD-in-Charge	19.3800
43	99,999,999.00	HUR000000000100353019	REGION 1 - UNARMED SECURITY SERVICES - Level 2 - Overtime - Basic knowledge and understanding of site operations and personnel assignments. May also act as GUARD-in-Charge	29.0700
44	99,999,999.00	HUR000000000100357119	REGION 1 - UNARMED SECURITY SERVICES - Level 3 - Regular - Good situational awareness at assigned post, cross trained and proficient at more than one post. Ability to respond to emergency situations with some assistance. Basic knowledge and understand	20.8900
45	99,999,999.00	HUR000000000100357120	REGION 1 - UNARMED SECURITY SERVICES - Level 3 - Overtime - Good situational awareness at assigned post, cross trained and proficient at more than one post. Ability to respond to emergency situations with some assistance. Basic knowledge and understand	31.3400
46	99,999,999.00	HUR000000000100357121	REGION 1 - UNARMED SECURITY SERVICES - Level 4 - Regular - Good all-around situational awareness of complete site operations. Complete knowledge and understanding of site operations and personnel assignments. Good interpersonal skills, takes direction w	21.9000
47	99,999,999.00	HUR000000000100357122	REGION 1 - UNARMED SECURITY SERVICES - Level 4 - Overtime - Good all-around situational awareness of complete site operations. Complete knowledge and understanding of site operations and personnel assignments. Good interpersonal skills, takes direction	32.8500
48	99,999,999.00	HUR000000000100353020	REGION 1 - ARMED SECURITY SERVICES - LEVEL 1 - Regular – Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed	19.2800
49	99,999,999.00	HUR000000000100353021	REGION 1 - ARMED SECURITY SERVICES - LEVEL 1 - Overtime Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed	28.9200
50	99,999,999.00	HUR000000000100353022	REGION 1 - ARMED SECURITY SERVICES - LEVEL 2 - Regular – Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed	19.5100
51	99,999,999.00	HUR000000000100353023	REGION 1 - ARMED SECURITY SERVICES - LEVEL 2 - Overtime Office and staff security, perimeter survey, manage negative	29.2700

Qty Purchase Agreement QPA Number	Page
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Facility:	ASA RFP 19-059
Vendor ID:	0000214622
Vendor Telephone Nbr:	574-675-0883
Name Of Contact Pers:	
Contact Email:	BSTOLL@MAJESTICSECURITY.COM
FAX Number:	574-674-7400

Name and Address of Vendor: MAJESTIC SECURITY INC
10590 MCKINLEY HIGHWAY
OSCEOLA IN 46561

In accordance with your bid, submitted in response to the above referenced solicitation, the Vendor agrees that the Indiana Department of Administration, Procurement Division, has the option to purchase the items listed below under the terms of this agreement. The Vendor agrees to charge these prices for any products ordered on any QPA release received after the expiration of the QPA but issued prior to the expiration date. The quantity listed herein is an estimate of the requirements. The state may order substantially more or substantially less pursuant to the terms of this agreement. **Orders are to be delivered only upon receipt of properly approved Quantity Purchase Award Release.**

Line Number	Quantity	UNIT	Article and Description	Unit Price
64	99,999,999.00	HUR000000000100353034	REGION 2 - UNARMED SECURITY SERVICES - Level 3 - Overtime - Good situational awareness at assigned post, cross trained and proficient at more than one post. Ability to respond to emergency situations with some assistance. Basic knowledge and understand	31.3400
65	99,999,999.00	HUR000000000100353035	REGION 2 - UNARMED SECURITY SERVICES - Level 4 - Regular - Good all-around situational awareness of complete site operations. Complete knowledge and understanding of site operations and personnel assignments. Good interpersonal skills, takes direction w	21.9000
66	99,999,999.00	HUR000000000100353036	REGION 2 - UNARMED SECURITY SERVICES - Level 4 - Overtime - Good all-around situational awareness of complete site operations. Complete knowledge and understanding of site operations and personnel assignments. Good interpersonal skills, takes direction	32.8500
67	99,999,999.00	HUR000000000100353037	REGION 2 - ARMED SECURITY SERVICES - Level 1 - Regular - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Basic communication skills and direction required in emergency situations.	19.3000
68	99,999,999.00	HUR000000000100353038	REGION 2 - ARMED SECURITY SERVICES - Level 1 - Overtime - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Basic communication skills and direction required in emergency situations.	28.9500
69	99,999,999.00	HUR000000000100353039	REGION 2 - ARMED SECURITY SERVICES - Level 2 - Regular - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Has the ability to work remote posts. Excellent communication skills and	19.6000
70	99,999,999.00	HUR000000000100353040	REGION 2 - ARMED SECURITY SERVICES - Level 2 - Overtime - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Has the ability to work remote posts. Excellent communication skills and	29.4000
71	99,999,999.00	HUR000000000100367627	REGION 2 - ARMED SECURITY SERVICES - LEVEL 3- Regular - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed, can act as officer-in-charge	21.7400
72	99,999,999.00	HUR000000000100367628	REGION 2 - ARMED SECURITY SERVICES - LEVEL 3 - Overtime Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed, can act as Office-In-Charge	32.6100
73	99,999,999.00	HUR000000000100353041	REGION 2 - ARMED SECURITY OFFICER - LEVEL 4 - Regular Shift Academy trained, supervisory skills: communication, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-In-Charge in the absence of Site S	25.7000
74	99,999,999.00	HUR000000000100353042	REGION 2 - ARMED SECURITY OFFICER - LEVEL 4 - Overtime - Academy trained, supervisory skills: communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-In-Charge in the absence o	38.5500

Quantity Purchase Agreement With The State Of Indiana

Vendor MAJESTIC SECURITY INC
Remit to: MAJESTIC SECURITY, INC
PO BOX 8337
SOUTH BEND IN 46660

Name and Address of Vendor: MAJESTIC SECURITY INC
10590 MCKINLEY HIGHWAY
OSCEOLA IN 46561

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Line Number	Quantity	UNIT	Article and Description	Unit Price
75	99,999,999.00	HUR000000000100353043	REGION 2 - ARMED SECURITY OFFICER - LEVEL 5 - Regular Shift Academy trained, excellent communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-In-Charge in the absence of Site Supe	33.0000
76	99,999,999.00	HUR000000000100353044	REGION 2 - ARMED SECURITY OFFICER - LEVEL 5 - Overtime - Academy trained, excellent communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-In-Charge in the absence of Site Supe	49.5000
77	99,999,999.00	MON000000000100353046	REGION 2 - PATROL VEHICLE, CLEARLY MARKED, MONTHLY RATE	400.0000

The following UN/CEFACT Unit of Measure Common Codes are used in this document:

HUR	Hour
MON	Month

Signature of Purchasing Officer	Typed Name	Signature Of Approval Office Of the State Attorney General	
	Date Signed	Typed Name	Date Signed
Authorized Signature	Indiana Department Of Administration Procurement Division 402 West Washington Street, Rm W468 Indianapolis, Indiana 46204 Telephone: (317) 232-3150		