

BILL NO. S-23-02-32

ORDINANCE NO. R-_____

AN ORDINANCE approving the cloud service for Land Management software at a total cost of \$265,000 from and through Accela, Inc. by the City of Fort Wayne, Indiana,

WHEREAS, Accela Land Management software is crucial to the efficient and streamlined operation of building permitting and inspection for the City of Fort Wayne and Allen County,

WHEREAS, migration away from a self-hosted version of Accela Land Management software eliminates the ongoing expenses of hardware purchases, hardware maintenance, and security maintenance necessary for the continued operation of Accela software for the City of Fort Wayne and Allen County,

**NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF
THE CITY OF FORT WAYNE, INDIANA:**

SECTION 1. That the purchase of cloud services and software licensing for Accela software from Accela, Inc for a total of cost to the City of \$265,000 is hereby approved in all respects.

SECTION 2. That the City is authorized and directed to take all action necessary for the purchase of this system by and through Accela, Inc.

SECTION 3. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Malak Heiny, City Attorney

Fort Wayne City Council
c/o City Clerk' Office
200 East Berry Street
Fort Wayne, IN 46802

Subject: Accela Software as a Service

Members of City Council:

This ordinance is to authorize the purchase of cloud services and software licensing for Land Management software at a total cost of 265,000 from Accela, Inc. The annual recurring cost of the software as a service is \$477,782 per year.

This software supports the permitting and inspection of building projects in Allen County. The City and County cooperate using this software to provide online access to various building and construction permits and to streamline the overall permitting process.

This fits within the City, County, and Utility's strategy for IT services by moving local, in-house computer systems to cloud based services. This purchase is a direct implementation of that strategy.

The rationale for this strategy is based on these factors:

- Eliminate the on-going expense of buying, upgrading, and maintaining local computer servers, storage, and backups.
- Eliminate the on-going expense and disruption of upgrading and testing new releases of software.
- Eliminate the risk and on-going expense of defending a local computer system against on-going security attacks.

While the use of software as a service reduces the risk of successful security attacks, it does not eliminate them. It's possible that any vendor may be breached. However, a severe local breach would compromise every computer system we run locally, while a vendor's would be limited to one system.

If the software failed, we would rely on support from Accela to produce financial reports, create purchase orders, pay bills, and most critically, create payroll checks.

If you have any questions, please call me at 427-1461.

James Haley
CIO
City of Fort Wayne

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	N/A
Awarded To	Accela
Amount	\$265,000
Conflict of interest on file?	☒ Yes ☐ No
Number of Registrants	N/A
Number of Bidders	N/A
Required Attachments	

EXTENSIONS

Date Last Bid Out	N/A
# Extensions Granted To Date	N/A

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	N/A
Sole Source/ Compatibility Justification	Sole Source – Software Maintenance

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	☐ Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	N/A

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	
--	--

DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	Purchase software as a service for land management of the City of Fort Wayne and Allen County.

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	N/A

FUNDING SOURCE

<i>Account Information.</i>	General Fund - IT Other Services – Maintenance Agreement Software
	Fund Org Object = 0010-00022603-5367