

1 BILL NO. S-23-11-02

2 SPECIAL ORDINANCE NO. S-_____

3 AN ORDINANCE approving the awarding of FRAME
4 SERVICE ALIGNMENT AND BODY REPAIR FOR
5 CITY VEHICLES AND EQUIPMENT - (\$190,000.00)
6 by the City of Fort Wayne, Indiana, by and through its
7 Department of Purchasing and FOX & FOX FRAME
8 SERVICE for the FLEET OPERATIONS
9 DEPARTMENT.

10 NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF
11 THE CITY OF FORT WAYNE, INDIANA;

12 SECTION 1. That FRAME SERVICE ALIGNMENT AND BODY REPAIR
13 FOR CITY VEHICLES AND EQUIPMENT between the City of Fort Wayne, by and
14 through its Department of Purchasing and FOX & FOX FRAME SERVICE for the
15 FLEET OPERATIONS DEPARTMENT, respectfully for:

16 body repairs for City vehicles and equipment involved in accidents;
17 involving a total cost of ONE HUNDRED NINETY THOUSAND AND 00/100
18 DOLLARS - (\$190,000.00) all as more particularly set forth in said FRAME
19 SERVICE ALIGNMENT AND BODY REPAIR FOR CITY VEHICLES AND
20 EQUIPMENT which is on file in the Office of the Department of Purchasing, and is
21 by reference incorporated herein, made a part hereof, and is hereby in all things
22 ratified, confirmed and approved.
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1 **SECTION 2.** That this Ordinance shall be in full force and effect from
2 and after its passage and any and all necessary approval by the Mayor.
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5 _____
6 Council Member

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8 APPROVED AS TO FORM AND LEGALITY

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10 Malak Heiny, City Attorney
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COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFP's, BIDS, OTHER PROJECTS

Bid/RFP#/Name of Project	Fox & Fox Frame Service
Awarded To	Fox & Fox Frame Service Alignment and Body Repair
Amount	\$190,000
Conflict of interest on file?	☒ Yes ☐ No
Number of Registrants	
Number of Bidders	
Required Attachments	

EXTENSIONS

Date Last Bid Out	Weekly quoting event.
# Extensions Granted To Date	

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	
Sole Source/ Compatibility Justification	

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	☒ Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	Bid out weekly, Ding Day by local body shops throughout area. Ding Day is every Tuesday morning @9:00 AM. Low quote service award.

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	Sublet body repairs from City vehicles and equipment involved in accidents. These purchases previously were handled by the Fleet Maintenance contractor.

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	

FUNDING SOURCE

<i>Account Information.</i>	Sublet 406CNTC3 5362