

BILL NO. S-23-11-25

SPECIAL ORDINANCE NO. S-_____

AN ORDINANCE approving the extension of ITB #8355844 - SERVICE AGREEMENT – CLEAN-UPS FOR NEIGHBORHOOD CODE from January 1, 2024 to December 31, 2024 - (\$250,000.00) between YARD JOBS INC. and the City of Fort Wayne, Indiana, by and through its Purchasing Department.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;

SECTION 1. That the extension of ITB #8355844 - SERVICE AGREEMENT – CLEAN-UPS FOR NEIGHBORHOOD CODE - between YARD JOBS INC. and the City of Fort Wayne, Indiana, by and through its Purchasing Department, is hereby ratified, and affirmed and approved in all respects, from January 1, 2024 through December 31, 2024, respectfully for:

All labor, insurance, material, equipment, tools, power, transportation, miscellaneous equipment, etc., necessary for CLEANING UP TRASH AND DEBRIS AND FILLING CISTERNS;

at a total maximum cost of not to exceed TWO HUNDRED FIFTY THOUSAND AND 00/100 DOLLARS – (\$250,000.00) all as more particularly set forth in said ITB #8355844 - SERVICE AGREEMENT – CLEAN-UPS FOR NEIGHBORHOOD CODE which is on file in the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Malak Heiny, City Attorney

Annual Requirements for Clean-ups for the Neighborhood Code Compliance Department (#8355844)

Owner: Purchasing
 Solicitor: Fort Wayne IN, City of
 12/29/2022 11:00 AM EST

Section Trd Line Item	Item Description	UoM	Quantity	Yard Jobs, Inc		Work Companies	
				Unit Price	Extension	Unit Price	Extension
Cost of filling cisterns. Note: All open unsecured cisterns shall be filled to top with #73 stone. Recycled stone acceptable.							
1	Cost of stone	Ton	1	\$23.00	\$23.00	\$20.00	\$485.00
2	Labor	Hour	1	\$45.00	\$45.00	\$60.00	\$60.00
3	Truck charge. (NCC will only pay for specific time truck is being loaded and driven to cistern location)	Hour	1	\$55.00	\$55.00	\$125.00	\$125.00
4	Bobcat (if applicable)	Hour	1	\$75.00	\$75.00	\$115.00	\$115.00
5	Backhoe/Front End Loader (if applicable)	Hour	1	\$90.00	\$90.00	\$165.00	\$165.00
Type 1: ALL-INCLUSIVE							
6	Brush, limbs, and logs	Cu Yd	1	\$40.00	\$40.00	\$40.00	\$40.00
7	General Refuse and Garbage (i.e. furniture, small appliances, toys, bags of garbage, junk, etc.)	Cu Yd	1	\$82.00	\$82.00	\$95.00	\$95.00
8	Tires (up to 18 inches)	Ea	1	\$15.00	\$15.00	\$25.00	\$25.00
9	Tires (over 18 inches)	Ea	1	\$23.00	\$23.00	\$50.00	\$50.00
10	Tractor Tire	Ea	1	\$28.00	\$28.00	\$100.00	\$100.00
11	Televisions (up to 46 inches)	Ea	1	\$23.00	\$23.00	\$50.00	\$50.00
12	Televisions (over 46 inches)	Ea	1	\$38.00	\$38.00	\$100.00	\$100.00
Type 1: TIME AND MATERIAL							
13	Labor	Hour	1	\$48.00	\$48.00	\$60.00	\$60.00
14	Trucking	Hour	1	\$55.00	\$55.00	\$125.00	\$125.00
15	Equipment	Hour	1	\$80.00	\$80.00	\$115.00	\$115.00
16	Brush, limbs, and logs	Cu Yd	1	\$35.00	\$35.00	\$40.00	\$40.00
17	General refuse	Cu Yd	1	\$75.00	\$75.00	\$95.00	\$95.00
18	Tires (up to 18 inches)	Ea	1	\$13.00	\$13.00	\$25.00	\$25.00
19	Tires (over 18 inches)	Ea	1	\$20.00	\$20.00	\$50.00	\$50.00
20	Tractor Tire	Ea	1	\$25.00	\$25.00	\$100.00	\$100.00
21	Television (up to 46 inches)	Ea	1	\$20.00	\$20.00	\$50.00	\$50.00
22	Television (over 46 inches)	Ea	1	\$35.00	\$35.00	\$100.00	\$100.00
					\$948.00		\$1,705.00



SERVICE AGREEMENT: _____

SUPPLIER NAME <i>Yard Jobs</i>	CITY DEPARTMENT <i>Neighborhood Code</i>
STREET ADDRESS <i>4961 N. Old Fort Wayne Rd</i>	STREET ADDRESS <i>200 E. Berry Ste 320</i>
CITY, STATE, ZIP CODE <i>Huntington, IN 46750</i>	CITY, STATE, ZIP CODE <i>Fort Wayne, IN 46802</i>
ATTENTION/ PHONE <i>Monty Sorg</i>	

Service Description	Rates
<i>2024 Cleanups & Filling Cisterns Per ITB #8355844</i>	<i>\$250,000⁰⁰</i>
Aggregate Price	

The following is made a part of this Agreement:

This Agreement is entered into between Supplier and the City. The additional terms and conditions on the reverse side hereof are part of this Agreement. Capitalized terms on this page are used as defined terms when the context so requires. The City may extend the Contract at its option, for an equivalent period, by written notice to the Supplier not less than thirty days prior to the expiration date.

SUPPLIER:

For Independent Contractors: Will any individuals other than yourself perform work on this project? Yes ☐ No ☐ o If yes, see reverse side for Worker's Comp. requirement.	CITY OF FORT WAYNE:
By (Signature): <i>Monty Sorg</i>	By (Signature):
Printed Name: <i>Monty Sorg</i>	Printed Name:
Date: <i>11-7-23</i>	Date:

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CITY OF FORT WAYNE

THOMAS J. HENRY, Mayor

October 13, 2023

Mr. Monty Sorg
Yard Jobs Inc.
4961 N. Old Fort Wayne Road
Huntington, IN 46750
yardjobs@yahoo.com

Dear Mr. Sorg:

Subject: ITB #8355844- Annual Requirements for the Clean-ups for the Neighborhood Code Compliance Department

The City of Fort Wayne's Purchasing Department would like to extend the above subject contract from January 1, 2024, to December 31, 2024, at the existing pricing and specifications.

Please indicate your concurrence by signing below and faxing this letter to my attention at 260-427-1393 or email tara.schilt@cityoffortwayne.org no later than Thursday October 26, 2023.

If this extension is accepted for this service, a purchase order will be issued after January 1, 2024.

Should you have any questions, please do not hesitate to contact our office at 260-427-6972.

Sincerely,

Yard Jobs, Inc.

Tara Schilt

Signature of Authorized Representative

10-15-23
Date

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CITIZENS SQUARE

200 E. Berry St. • Fort Wayne, Indiana • 46802 • www.cityoffortwayne.org
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/19/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CARPER-KOEPPE INSURANCE, INC. PO BOX 129 HAMILTON IN 46742		CONTACT NAME: RANDALL L. KOEPPE PHONE (A/C, No, Ext): 260-488-2636 FAX (A/C, No) E-MAIL: CARPERKOEPPEINSURANCE@GMAIL.COM PRODUCER CUSTOMER ID #:	
INSURED R. MONTY SORG YARD JOBS INC. 4961 N OLD FORT WAYNE ROAD HUNTINGTON IN 46750		INSURER(S) AFFORDING COVERAGE INSURER A: AUTO OWNERS INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		09982783	04/13/2022	04/13/2023	EACH OCCURRENCE \$ 1,000,000
	☒ COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	☐ CLAIMS-MADE ☒ OCCUR					MED EXP (Any one person) \$ 10,000
						PERSONAL & ADV INJURY \$ 1,000,000
						GENERAL AGGREGATE \$ 2,000,000
						PRODUCTS - COMP/OP AGG \$ 2,000,000
						\$
	GEN'L AGGREGATE LIMIT APPLIES PER:					
	☐ POLICY ☐ PRO-JECT ☐ LOC					
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO					BODILY INJURY (Per person) \$
	☐ ALL OWNED AUTOS					BODILY INJURY (Per accident) \$
	☐ SCHEDULED AUTOS					PROPERTY DAMAGE (Per accident) \$
	☐ HIRED AUTOS					\$
	☐ NON-OWNED AUTOS					\$
						\$
	UMBRELLA LIAB					EACH OCCURRENCE \$
	EXCESS LIAB					AGGREGATE \$
						\$
	DEDUCTIBLE					\$
	RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATU-TORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y/N ☐ N/A					OTH-ER
	(Mandatory in NH) If yes, describe under SPECIAL PROVISIONS below					E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CANCELLATION

CITY OF FORT WAYNE mlchelle.metzger@cityoffortwayne.org	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION(S). AUTHORIZED REPRESENTATIVE RANDALL L. KOEPPE
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COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	ITB #0355844
Awarded To	Yard Jobs
Amount	\$250,000.00
Conflict of interest on file?	☐ Yes ☐ No
Number of Registrants	
Number of Bidders	2
Required Attachments	RFPs – attach Award Matrix; Bids – attach Tab Sheet

EXTENSIONS

Date Last Bid Out	12-29-22
# Extensions Granted To Date	1

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	
Sole Source/ Compatibility Justification	

BID CRITERIA (Take Buy Indiana requirements into consideration.)

Most Responsible, Responsive Lowest	☒ Yes ☐ No If no, explain below
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	<i>This bid covers the cost of cleaning up trash and debris and filling cisterns in the City of Fort Wayne.</i>

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	

FUNDING SOURCE

<i>Account Information.</i>	<i>103 UNSF3 5369</i>

**Neighborhood Code Compliance
200 East Berry St. Suite 320
Fort Wayne, IN 46802**

To: Council Members
From: Christopher Blauvelt, Deputy Director
Date: November 6, 2023
Subject: I.T.B. #8355844 Clean Ups

This bid covers the cost of cleaning up trash and debris and filling cisterns.

Neighborhood Code will be awarding Yard Jobs Inc. the 2024 bid for our clean-ups and filling of cisterns for \$250,000. Yard Jobs Inc has agreed to extend the 2023 ITB #8355844 contract from January 1, 2024 to December 31, 2024 at the existing pricing and specifications.

If we would not award this contract there would be trash & debris that would remain on properties and cisterns that are open and potentially hazardous.

We have budgeted for these clean-ups in the Unsafe Building Fund.

A handwritten signature in black ink, consisting of the letters 'CKB' in a stylized, cursive font, enclosed within a hand-drawn oval.