

AN ORDINANCE approving the purchase of website hosting services for the City of Fort Wayne for a total cost not to exceed of \$167,140.53 from and through CivicPlus by the City of Fort Wayne, Indiana,

Whereas, The City of Fort Wayne communicates with the community via a website;

Whereas, Title II of the Americans with Disabilities Act requires local governments to adopt specific technical standards on their web sites to make the services, programs, and activities accessible;

Whereas, when individuals, families, visitors, and businesses choose locations, a city's website provides the first impression of a community and is vital for economic development opportunities and to highlight Fort Wayne's quality of life;

Whereas, the City of Fort Wayne wishes to enhance the appearance and function of the City's website as part of an ongoing commitment to upgrade technology to benefit the community as a vital service of local government;

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

SECTION 1. That the purchase of website hosting services for the City's website from CivicPlus for a total cost to the City of \$167,140.53 is hereby approved in all respects.

SECTION 2. That the City is authorized and directed to take all action necessary for the purchase of this software by and through CivicPlus.

SECTION 3. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Malak Heiny, City Attorney

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). The Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	
Awarded To	
Amount	N/A
Conflict of interest on file?	☐ Yes ☐ No
Number of Registrants	N/A
Number of Bidders	3
Required Attachments	

EXTENSIONS

Date Last Bid Out	
# Extensions Granted To Date	None

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback-- Authority)	
Sole Source/ Compatibility Justification	

BID CRITERIA (Take Buy Indiana requirements into consideration.)

Most Responsible, Responsive Lowest	☐ Yes ☒ No <i>If no, explain below</i>
If not lowest, explain	CivicPlus was the leader in ADA accessibility. They fit best into our technical environment. They provide process automation tools and payment gateways to add new functions to the website.

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	N/A
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	Upgrade website hosting services.

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	N/A

FUNDING SOURCE

<i>Account Information.</i>	
	Fund Dept Org Object = 345Tech3-5369

Fort Wayne City Council
c/o City Clerk' Office
Fort Wayne, IN 46802

Subject: Web Hosting Services

Members of City Council:

This ordinance authorizes the purchase of website hosting services. The cost to migrate from the existing website and host a new site is \$167,140.53. In subsequent years the cost of this service will be \$69,140.45 per year.

CivicPlus is used by Allen County for their website and our technical staff is very familiar with its use. Using the same vendor as Allen County will also allow Fort Wayne to provide a similar look, feel, and function as the County site. The selection committee chose CivicPlus for their experience, the look of their sites in other cities and for the technical features they provide, such as:

- Process Automation and Forms
- Payment Gateways
- Search capabilities: accessibility for individuals of all abilities, and a language translation feature to assist non-English speaking visitors to the site.
- Aesthetic Refresh of Site every 4 years

CivicPlus is a national leader in creating accessible web sites. The Department of Justice has issued a final rule requiring cities over 50,000 to comply with their accessibility guidelines by April 24, 2026. These web services will allow us to meet those rules.

Fort Wayne has over 1,500 content pages on our existing website and CivicPlus will assist our departments with the migration of content and training on the use of the system.

If you have any questions, please contact me.

James Haley
CIO
City of Fort Wayne
260-427-1461