

1 BILL NO. S-24-09-05

2 SPECIAL ORDINANCE NO. S-_____

3 AN ORDINANCE approving the INCREASE FOR
4 PURCHASE ORDER #24803006 – PURCHASE OF
5 OEM PARTS FOR INTERNATIONAL TRUCKS by the
6 City of Fort Wayne, Indiana, by and through its
7 Department of Purchasing and SELKING
8 INTERNATIONAL for the FLEET DEPARTMENT.

9 NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF
10 THE CITY OF FORT WAYNE, INDIANA;

11 SECTION 1. That the INCREASE for PURCHASE ORDER #24803006 –
12 PURCHASE OF OEM PARTS FOR INTERNATIONAL TRUCKS by the City of Fort
13 Wayne, Indiana, by and through its Department of Purchasing and SELKING
14 INTERNATIONAL for the FLEET DEPARTMENT, respectfully for:

15 increase Purchase Order #24803006 to continue to purchase OEM
16 International truck parts for International Trucks;

17 involving a total cost of EIGHTY THOUSAND AND 00/100 DOLLARS -
18 (\$80,000.00) - (original Purchase Order Amount is \$100,000.00; Total Purchase
19 Order Amount is now \$180,000.00 all as more particularly set forth in said
20 INCREASE of PURCHASE ORDER #24803006 – PURCHASE OF OEM PARTS
21 FOR INTERNATIONAL TRUCKS which is on file in the Office of the Department of
22 Purchasing, and is by reference incorporated herein, made a part hereof, and is
23 hereby in all things ratified, confirmed and approved.

1 **SECTION 2.** That this Ordinance shall be in full force and effect from
2 and after its passage and any and all necessary approval by the Mayor.
3
4

5 _____
6 Council Member

7 APPROVED AS TO FORM AND LEGALITY

8 _____
9 Malak Heiny, City Attorney
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30

DIGEST SHEET

Department: Fleet

Resolution Number:

Title of Ordinance: Increase for Purchase Order #24803006 for the purchase of OEM parts for International Trucks

Amount of Contract: \$100,000

Description of Project (Be Specific): This is to request an increase the P.O. amount to continue to purchase OEM International truck parts.

What Are The Implications If Not Approved: This vendor is a sole source parts supplier currently. If this is not increased, we will need to purchase parts from vendors who do not afford us the sole source parts pricing which we currently receive.

If Prior Approval Is Being Requested, Justify:

Additional Comments:

Date: September 4, 2024

To: City of Fort Wayne

Members of Common Council

From: Todd Brookmyer

Director of Fleet Management

RE: Selking International parts purchases.

The City of Fort Wayne Fleet Department is seeking approval to increase its purchase order with Selking International by \$80,000. This increase is to cover the following:

1. Increased parts purchases due to the amount of International trucks the City owns.
2. Increased parts costs due to inflation.
3. Since moving to the Fleet repair facility to its new location, we can now internalize more repair work due to increased space and facility upgrades.
4. Increased maintenance costs, as our fleet ages the expectation is we will incur more repair costs; by internalizing these repairs we reduce the outside labor costs but increase our parts purchases.
5. Selking is currently our biggest non-OEM parts supplier due to them offering the City a lower parts price for our non-OEM parts needs.
6. Fleet is not asking for additional funding; we are only requesting the P.O. amount be increased. We have the additional money for this increase already in our budget for this year.

As Fleet Management moves forward, we expect to continue to internalize more repairs to reduce outside labor costs. In doing this we will be increasing our parts budgets across the board for 2025 to reflect this. Our goal is to continue to internalize all non-warranty repairs over the next 12 months which will better utilize our staff and increase turnaround times for the departments which will allow us all to better serve the people of Fort Wayne.

If you have any questions, please feel free to contact me @ 427-6391 to discuss this request or our Fleet goals.