**BILL NO. S-24-09-14**

**SPECIAL ORDINANCE NO. S-__________**

**AN ORDINANCE** approving the INCREASE FOR PURCHASE ORDER #24840007 – NEIGHBORHOOD CODE WEED PROGRAM by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and PIERRE KERLEGRAND for NEIGHBORHOOD CODE ENFORCEMENT.

**NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;**

**SECTION 1.** That the INCREASE for PURCHASE ORDER #24840007 – NEIGHBORHOOD CODE WEED PROGRAM by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and PIERRE KERLEGRAND for NEIGHBORHOOD CODE ENFORCEMENT, respectfully for:

increase Purchase Order #24840007 by $25,000.00 to continue care of mowing yards for the remainder of 2024 Weed season;

involving a total cost of ONE HUNDRED TWENTY THOUSAND AND 00/100 DOLLARS - ($120,000.00) - (original Purchase Order Amount is $95,000.00; Total Purchase Order Amount is now $120,000.00 all as more particularly set forth in said INCREASE FOR PURCHASE ORDER #24840007 – NEIGHBORHOOD CODE WEED PROGRAM which is on file in the Office of the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

**SECTION 2.** That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

______________________________
Council Member

APPROVED AS TO FORM AND LEGALITY

______________________________
Malak Heiny, City Attorney

24840006 24840007

| Neighborhood Code Weed Program ITB#8381812 | | | | | | | |
|---|---|---|---|---|---|---|---|
| Owner: Purchasing | | | | | | | |
| Solicitor: Fort Wayne IN, City of | | | | | | | |
| 02/24/2023 11:00 AM EST | | | | | | | |
| | | Pierre Kerlegrand | Yard Jobs | KLA Pmgt | YARD RAIDERZZZ | JL Oetting | Worx Co |
| Line | Item Description | | | | | | |
| 1 | 1-3000 square feet | $22.00 | $35.00 | $25.00 | $20.00 | $35.00 | $70.00 |
| 2 | 3,001- 6,000 square feet | $37.00 | $48.00 | $30.00 | $25.00 | $55.00 | $140.00 |
| 3 | 6,001- 9,000 square feet | $51.00 | $58.00 | $35.00 | $40.00 | $75.00 | $210.00 |
| 4 | 9,001 - 12,000 square feet | $63.00 | $70.00 | $45.00 | $60.00 | $95.00 | $280.00 |
| 5 | 12,001 - 22,000 square feet | $75.00 | $80.00 | $50.00 | $80.00 | $135.00 | $560.00 |
| 6 | 22,001 - 1 acre | $94.00 | $95.00 | $150.00 | $150.00 | $145.00 | $1,120.00 |
| 7 | 1 acre plus | $99.00 | $100.00 | $225.00 | $225.00 | $165.00 | $1,120.00 |
| 8 | Lots with overall weed heights in excess of four feet- per entire lot | $32.00 | $50.00 | $250.00 | $250.00 | $195.00 | $1,150.00 |
| | Removal of trash in excess of three 30 gallon | $8.00 | $5.00 | $20.00 | $15.00 | $45.00 | $15.00 |
| | Total | $481.00 | $541.00 | $830.00 | $865.00 | $945.00 | $4,665.00 |
| Eradication of Poison Ivy and other noxious weeds | | | | | | | |
| 10 | hourly rate | $24.00 | $25.00 | $100.00 | $100.00 | $55.00 | $60.00 |
| 11 | cost per gallon of chemicals | $16.00 | $20.00 | $75.00 | $52.99 | $68.00 | $16.00 |
| | Total | $40.00 | $45.00 | $175.00 | $152.99 | $123.00 | $76.00 |
| Weed Trimming for Commercial Properties | | | | | | | |
| 12 | hourly rate | $30.00 | $35.00 | $115.00 | $100.00 | $65.00 | $60.00 |
| | | $551.00 | $621.00 | $1,120.00 | $1,117.99 | $1,133.00 | $4,801.00 |

CITY OF FORT WAYNE
FORT WAYNE CITY UTILITIES
DEPARTMENT OF PURCHASES
CITIZEN SQUARE
200 E. BERRY STREET, SUITE 490
FORT WAYNE, IN 46802

**BILL TO**

C685
NEIGHBORHOOD CODE ENFORCEMENT
CITY OF FW-CITIZENS SQUARE
200 E. BERRY STREET-SUITE 320
FORT WAYNE, IN 46802
Phone: 260-427-2552

# Purchase Order

Fiscal Year 2024



**THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.**

Purchase Order # **24840007**

Delivery must be made within doors of specified destination.

Material safety data sheets (MSDS) must be sent with all products per federal regulations.

**VENDOR**

0
PIERRE KERLEGRAND
7015 MAPLECREST ROAD
FORT WAYNE, IN 46835

**SHIP TO**

C685
NEIGHBORHOOD CODE ENFORCEMENT
CITY OF FW-CITIZENS SQUARE
200 E. BERRY STREET-SUITE 320
FORT WAYNE, IN 46802
Phone: 260-427-2552

| VENDOR PHONE NUMBER | VENDOR FAX NUMBER | REQUISITION NUMBER | DELIVERY REFERENCE |
|---|---|---|---|
| | | 24840006 | |

| DATE ORDERED | VENDOR NUMBER | DATE REQUIRED | FREIGHT METHOD/TERMS | DEPARTMENT/LOCATION |
|---|---|---|---|---|
| 12/28/2023 | 8659 | | | CD Neighborhood Code |

**NOTES**

| ITEM # | DESCRIPTION / PART # | | QTY | UOM | UNIT PRICE | EXTENDED PRICE |
|---|---|---|---|---|---|---|
| 1 | 2024 PRICE AGREEMENT FOR WEEDS | | 1.0 | EACH | $95,000.00 | $95,000.00 |
| | GL Account: 183UNSF3 - 5364 | $95,000.00 | | | | |

**GL SUMMARY**

| | |
|---|---|
| 183UNSF3 - 5364 | $95,000.00 |

Unless otherwise indicated, the prices shown do not include taxes of any kind, exemption blanks will be furnished when necessary, Indiana sales tax exemption numbers #356001255 (city utilities) and #356001029 (civil city). Unless otherwise indicated the prices shown include all charges for delivery, packaging, etc., necessary to complete delivery to destination specified.

I hereby certify that the cost of the above purchase is fully covered by unencumbered balances in the above funds and that the expenditure therefore has been duly authorized and appropriated.

City Controller

I hereby certify upon my own personal knowledge that this order is authorized by a properly executed and approved requisition on file in this office.

Director of Purchases

| | |
|---|---|
| Total Ext. Price | $95,000.00 |
| Total Sales Tax | $0.00 |
| Total Freight | $0.00 |
| Total Discount | $0.00 |
| Total Credit | $0.00 |
| **Purchase Order Total** | **$95,000.00** |

Receiving Copy

# COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

## RFPs & BIDS

| | |
|---|---|
| Bid/RFP # | ITB # 8381812 |
| Awarded To | Pierre Kerlegrand |
| Amount | $120,000 |
| Conflict of interest on file? | ☐ Yes ☐ No |
| Number of Registrants | |
| Number of Bidders | 6 |
| Required Attachments | RFPs – attach Award Matrix; Bids – attach Tab Sheet |

## EXTENSIONS

| | |
|---|---|
| Date Last Bid Out | 2-24-23 |
| # Extensions Granted To Date | 1 |

## SPECIAL PROCUREMENT

| | |
|---|---|
| Contract #/ID *(State, Federal, Piggyback--Authority)* | |
| Sole Source/ Compatibility Justification | |

## BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

| | |
|---|---|
| Most Responsible, Responsive Lowest | ☒ Yes ☐ No *If no, explain below* |
| If not lowest, explain | |

# COUNCIL DIGEST SHEET

## COST COMPARISON

| | |
|---|---|
| *Increase/decrease amount from prior years For annual purchase (if available).* | |

## DESCRIPTION OF PROJECT / NEED

| | |
|---|---|
| *Identify need for project & describe project; attach supporting documents as necessary.* | This Bid covers the Cost of mowing yards for the 2024 Weed Season |

## REQUEST FOR PRIOR APPROVAL

| | |
|---|---|
| *Provide justification if prior approval is being requested.* | |

## FUNDING SOURCE

| | |
|---|---|
| *Account Information.* | 183 UNSP3 5364 |

**Neighborhood Code Enforcement**
**303 East Washington Blvd.**
**Fort Wayne, IN 46802**

To: Council Members

From: Christopher Blauvelt, Deputy Director CB

Date: September 9, 2024

Subject: I.T.B. #8381812 Neighborhood Code Weed Program

This bid covers the cost of mowing yards for the 2024 Weed Program.

Neighborhood Code would like to increase Purchase Order 24840007 by $25,000.00 to take care of mowing yards for the remainder of 2024 Weed season.

If we would not increase our Purchase Order there would be tall grass and weeds that would remain on properties. The increase is needed so the City will not be overrun with tall grass and weed in residential areas. This is a potential hazard that could cause these areas to be breeding grounds for trash and debris and vermin.

We have budgeted for the mowing of tall grass and weeds in the Unsafe Building Fund.