BILL NO. S-24-11-59

SPECIAL ORDINANCE NO. S-_____

AN ORDINANCE approving PROFESSIONAL SERVICES AGREEMENT – RESOLUTION #111-6-18-24-1 – RFQ for Design & Construction Administration for the New Fire Station #5 shall not exceed $369,000.00 – between ELEVATUS ARCHITECTURE and the City of Fort Wayne, Indiana, by and through its Board of Public Works.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

SECTION 1. That the PROFESSIONAL SERVICES AGREEMENT – RESOLUTION #111-6-18-24-1 – RFQ for Design & Construction Administration for the New Fire Station #5 for $369,000.00 – between ELEVATUS ARCHITECTURE and the City of Fort Wayne, Indiana, by and through its Board of Public Works, is hereby ratified, and affirmed and approved in all respects, respectfully for:

architectural and engineering services in design development and construction administration for the New Fire Station #5.

involving a total cost of THREE HUNDRED SIXTY-NINE THOUSAND AND 00/100 DOLLARS - ($369,000.00). A copy of said Contract is on file with the Office of the City Clerk and made available for public inspection, according to law.

SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

____
Council Member

APPROVED AS TO FORM AND LEGALITY

____
Malak Heiny, City Attorney

Lead Firm Name		DLZ						Elevatus					
Scorers	Maximum Points	Barry Marquart	Chris Carmichael	Eric Lahey	Steve Powell	Lance Daffom	Doug Fasick	Barry Marquart	Chris Carmichael	Eric Lahey	Steve Powell	Lance Daffom	Doug Fasick
RFQ EVALUATION													
Key Personnel	30	30.0	25.0	30.0	28.0	30.0	20.0	27.0	22.0	30.0	25.0	27.0	20.0
Relevant Experience	20	20.0	18.0	18.0	17.0	18.0	20.0	20.0	15.0	15.0	17.0	20.0	15.0
Summary of Approach & Understanding	20	15.0	17.0	20.0	18.0	20.0	15.0	20.0	16.0	20.0	18.0	18.0	18.0
Office Location	10	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
Fort Wayne Experience	10	10.0	5.0	10.0	10.0	10.0	2.0	10.0	7.0	10.0	10.0	10.0	8.0
Green/ Sustainability Approach	10	8.0	5.0	7.0	7.0	8.0	4.0	5.0	7.0	8.0	8.0	9.0	7.0
Subtotal	100.0	93.0	80.0	95.0	90.0	96.0	71.0	92.0	77.0	93.0	88.0	94.0	78.0
Previous Performance Multiplier (1.1 = Excellent, 1.0 = Satisfactory, 0.9 = Poor)		1.0	1.0	1.0	1.0	1.1	1.0	1.1	1.0	1.0	1.0	1.1	1.0
ADJUSTED SUB TOTAL	*110*	*93.0*	*80.0*	*95.0*	*90.0*	*105.6*	*71.0*	*101.2*	*77.0*	*93.0*	*88.0*	*103.4*	*78.0*
Ranking by Individual													
AVERAGE SUB TOTAL		*89.1*						*90.1*					
Ranking based on avg sub-total													
CSP EVALUATION													
CSP Proposal Score	30	28.0	25.0	23.0	25.0	21.0	30.0	21.0	20.0	21.0	20.0	17.0	15.0
CSP Fee Score	70	54.0	54.0	54.0	54.0	54.0	54.0	70.0	70.0	70.0	70.0	70.0	70.0
SUB TOTAL	*100*	*82.0*	*79.0*	*77.0*	*79.0*	*75.0*	*84.0*	*91.0*	*90.0*	*91.0*	*90.0*	*87.0*	*85.0*
AVERAGE SUB TOTAL		*79.3*						*89.0*					
TOTAL SCORE													
Total Score	**200.0**	**168.4**						**179.1**					
AVERAGE FOR EACH FIRM													
TOTAL AVERAGE SCORE	**200.0**	**168.4**						**179.1**					

Lead Firm Name		Emersion Design						Hoch Associates					
Scorers	Maximum Points	Barry Marquart	Chris Carmichael	Eric Lahey	Steve Powell	Lance Daffom	Doug Fasick	Barry Marquart	Chris Carmichael	Eric Lahey	Steve Powell	Lance Daffom	Doug Fasick
RFQ EVALUATION													
Key Personnel	30	30.0	25.0	18.0	25.0	20.0	25.0	30.0	22.0	8.0	18.0	10.0	15.0
Relevant Experience	20	20.0	17.0	18.0	17.0	17.0	18.0	20.0	13.0	5.0	12.0	6.0	10.0
Summary of Approach & Understanding	20	20.0	16.0	18.0	15.0	15.0	18.0	20.0	15.0	12.0	12.0	13.0	10.0
Office Location	10	3.0	5.0	5.0	5.0	6.0	5.0	10.0	10.0	10.0	10.0	8.0	10.0
Fort Wayne Experience	10	3.0	5.0	0.0	7.0	5.0	7.0	10.0	10.0	8.0	8.0	8.0	10.0
Green/ Sustainability Approach	10	10.0	8.0	10.0	8.0	7.0	8.0	6.0	7.0	10.0	8.0	8.0	5.0
Subtotal	100.0	86.0	76.0	69.0	77.0	71.0	81.0	96.0	77.0	53.0	68.0	53.0	60.0
Previous Performance Multiplier (1.1 = Excellent, 1.0 = Satisfactory, 0.9 = Poor)		1.0	1.0	0.9	1.0	1.0	1.0	1.1	1.1	0.9	1.0	1.0	1.0
ADJUSTED SUB TOTAL	*110*	*86.0*	*76.0*	*62.1*	*77.0*	*71.0*	*81.0*	*105.6*	*84.7*	*47.7*	*68.0*	*53.0*	*60.0*
Ranking by Individual													
AVERAGE SUB TOTAL		*75.5*						*69.8*					
Ranking based on avg sub-total													
CSP EVALUATION													
CSP Proposal Score	30	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
CSP Fee Score	70	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
SUB TOTAL	*100*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*
AVERAGE SUB TOTAL		*0.0*						*0.0*					
TOTAL SCORE													
Total Score	**200.0**	**75.5**						**69.8**					
AVERAGE FOR EACH FIRM													
TOTAL AVERAGE SCORE	**200.0**	**75.5**						**69.8**					

Lead Firm Name		Jones Petrie Rafinski						Martin Riley					
Scorers	Maximum Points	Barry Marquart	Chris Carmichael	Eric Lahey	Steve Powell	Lance Daffom	Doug Fasick	Barry Marquart	Chris Carmichael	Eric Lahey	Steve Powell	Lance Daffom	Doug Fasick
RFQ EVALUATION													
Key Personnel	30	20.0	15.0	8.0	5.0	8.0	10.0	30.0	17.0	8.0	9.0	9.0	15.0
Relevant Experience	20	20.0	10.0	5.0	5.0	6.0	10.0	20.0	12.0	5.0	7.0	6.0	12.0
Summary of Approach & Understanding	20	20.0	10.0	8.0	8.0	7.0	8.0	20.0	8.0	9.0	8.0	9.0	10.0
Office Location	10	5.0	7.0	10.0	10.0	9.0	5.0	10.0	10.0	10.0	10.0	8.0	10.0
Fort Wayne Experience	10	5.0	5.0	5.0	2.0	2.0	5.0	10.0	5.0	5.0	3.0	5.0	8.0
Green/ Sustainability Approach	10	5.0	5.0	2.0	4.0	2.0	7.0	10.0	5.0	6.0	5.0	5.0	2.0
Subtotal	100.0	75.0	52.0	38.0	34.0	34.0	45.0	100.0	57.0	43.0	42.0	42.0	57.0
Previous Performance Multiplier (1.1 = Excellent, 1.0 = Satisfactory, 0.9 = Poor)		0.9	0.9	0.9	1.0	0.9	0.9	0.9	1.0	0.9	0.9	0.9	1.0
ADJUSTED SUB TOTAL	*110*	*67.5*	*46.8*	*34.2*	*34.0*	*30.6*	*40.5*	*90.0*	*57.0*	*38.7*	*37.8*	*37.8*	*57.0*
Ranking by Individual													
AVERAGE SUB TOTAL		*42.3*						*53.1*					
Ranking based on avg sub-total													
CSP EVALUATION													
CSP Proposal Score	30	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
CSP Fee Score	70	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
SUB TOTAL	*100*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*
AVERAGE SUB TOTAL		*0.0*						*0.0*					
TOTAL SCORE													
Total Score	**200.0**	**42.3**						**53.1**					
AVERAGE FOR EACH FIRM													
TOTAL AVERAGE SCORE	**200.0**	**42.3**						**53.1**					

11.19.2024
property mgmt

PROFESSIONAL SERVICES AGREEMENT
DESIGN SERVICES 2024

New Fire Station #5 ("PROJECT")
Work Order #

This Agreement is by and between

CITY OF FORT WAYNE ("CITY")

by and through its

Board of Public Works
200 East Berry St, Suite 210
Fort Wayne, IN 46802

and

ELEVATUS ARCHITECTURE

111 E Wayne Street, Suite 555
Fort Wayne, IN 46802
(260) 424 - 9080
www.Elevatus.com

Who agree as follows:

CITY hereby engages ARCHITECT to perform the services set forth in Part I - Services ("SERVICES") and ARCHITECT agrees to perform the SERVICES for the compensation set forth in Part III - Compensation ("COMPENSATION"). ARCHITECT shall be authorized to commence the SERVICES upon execution of this Agreement and written authorization to proceed from CITY. CITY and ARCHITECT agree that these signature pages, together with Parts I-IV and attachments referred to therein, constitute the entire Agreement ("AGREEMENT") between them relating to the PROJECT.

APPROVALS

APPROVED FOR CITY

BOARD OF PUBLIC WORKS

BY: ______________________
Shan Gunawardena, Chair

BY: ______________________
Kumar Menon, Member

BY: ______________________
Chris Guerrero, Member

ATTEST: ______________________
Michelle Fulk-Vondran, Clerk

DATE: 11·19·2024

APPROVED **as to legality and form**

APPROVED FOR ARCHITECT

BY: ______________________
Cory Miller, Partner/ President

ATTEST: Stephanie Marie Kelly
Stephanie Kelly, Marketing Coordinator

DATE: 08/29/2024

D-SCHEDULE

- The Project will be completed per attached design schedule. This schedule is based on receiving a notice to Proceed by 10/08/2024 and receiving prompt review and approval from CITY.

October - February	Solar Feasibility Study
October - November	Schematic Design
December - January	Design Development
February - May	Construction Documents
Summer 2025 - Fall 2026	Construction Administration

* MORE DETAILED SCHEDULE IS ON THE FOLLOWING PAGE.

D. SCHEDULE

The project will be completed per attached design schedule. This schedule is based on receiving a Notice to Proceed by: **10/08/2024** ceiving prompt review and approvals from CITY.

ACTIVITY	DATE or DAYS
Solar Feasibility Study	**90 days**
Schematic Design	**38 days**
Design Development	**43 days**
Construction Documents	**93 days (+ 52 days for bidding)**
Construction Administration	**312 days**

Days noted here align with the gantt chart schedule provided in the RFP

PART II

CITY'S RESPONSIBILITIES

City shall, at its expense, do the following in a timely manner so as not to delay the SERVICES:

A. INFORMATION REPORTS/CITY UTILITY MAPS/AERIAL MAPS/CONTOUR MAPS

Make available to ARCHITECT reports, studies, regulatory decisions and similar information relating to the SERVICES that ARCHITECT may rely upon without independent verification unless specifically identified as requiring such verification.

Provide ARCHITECT with a maximum of two copies each of existing CITY utility maps, aerial maps and contour maps that are readily available in the City-County Building.

B. REPRESENTATIVE

Designate a representative for the project who shall have the authority to transmit instructions, receive information, interpret and define CITY'S requirements and make decisions with respect to the SERVICES. The CITY representative for this AGREEMENT will be Barry Marquart, Director of Buildings and Grounds.

C. DECISIONS

Provide all criteria and full information as to CITY'S requirements for the SERVICES and make timely decisions on matters relating to the SERVICES.

PART III

COMPENSATION

A. COMPENSATION

Compensation for services performed in accordance with Part I - SERVICES of this Agreement shall be the lump sum amount of $ **369,000.00**

Payment for outside consulting and/or professional services such as Geotechnical, Registered Land Surveyor for easement preparation, or Legal Services performed by a Subconsultant at actual cost to ARCHITECT plus **5.00%**percent for administrative costs. The ARCHITECT will obtain written CITY approval before authorizing these services.

B. BILLING AND PAYMENT

1. Timing/Format

   a. ARCHITECT shall invoice CITY monthly for SERVICES completed at the time of billing. Such invoices shall be prepared in a form and supported by documentation as CITY may reasonably require.

   b. CITY shall pay ARCHITECT within 30 days of receipt of approved invoice.

2. Billing Records

   ARCHITECT shall maintain accounting records of its costs in accordance with generally accepted accounting practices. Access to such records will be provided during normal business hours with reasonable notice during the term of this Agreement and for three years after completion.

ATTACHMENT 2

SCOPE OF SERVICES FEE

• Complete Attachment 2 - Scope of Services Fee Proposal for New Fire Station #5. Please note that a Work Allowance of $30,000 has been established for this project. Attachment 2 is attached with this message.

Scope of Services Fee Proposal for 2024 New Fire Station #5	
	Item Cost
Schematic Design	$37,900.00
Design Devolopment	$75,000.00
Construction Documents	$105,000.00
Construction Administration *Including Bidding Phase Services	$85,000.00
Solar Feasibility Study	$10,500.00
Reimbursables *See Below	$26,000.00
Work Allowance	$30,000.00
Total Fee	$369,000.00

Reimbursable costs, including markup, include the following anticipated services/fees:

- Include standard state and local filing fees for design release.
- Survey (ALTA/TOPO) - included $10,000 above
- Detailed Cost estimates - included $10,000 above
- Geo-technical - included five standard borings in cost above

• Describe enhanced construction administration options and associated costs if the City were to opt for an increased presence at the job-site or other services above and beyond typical expected services.

Our firm has extensive experience providing tailored construction administration services to meet the diverse needs of our clients. Over the past decade, we have successfully adapted our approach to align with various project requirements, offering a spectrum of options that go beyond the typical scope of services.

For clients seeking an increased presence on the job site, we offer flexible and scalable solutions. These range from augmented weekly site visits during critical phases of construction to a consistent on-site presence several days a week. Each of these enhanced options is designed to ensure that the project progresses smoothly, adheres to design intent, and meets the highest standards of quality.

Per the RFP, included in our contract are the following.

- Owner's advocate from day 1.
- Standard RFI/ASI/PR/Submittals processing with CA coordinator, Project Architect/Manager, engineering partners, and CA/Specifications specialists.
- Bi-weekly meetings attendance including a field report.
- Off-week site visit with field report (assumed 1 hour on site, 1 hour report generation).
- Attendance at key preinstallation meetings as identified in the specifications.

Enhanced CA options include:

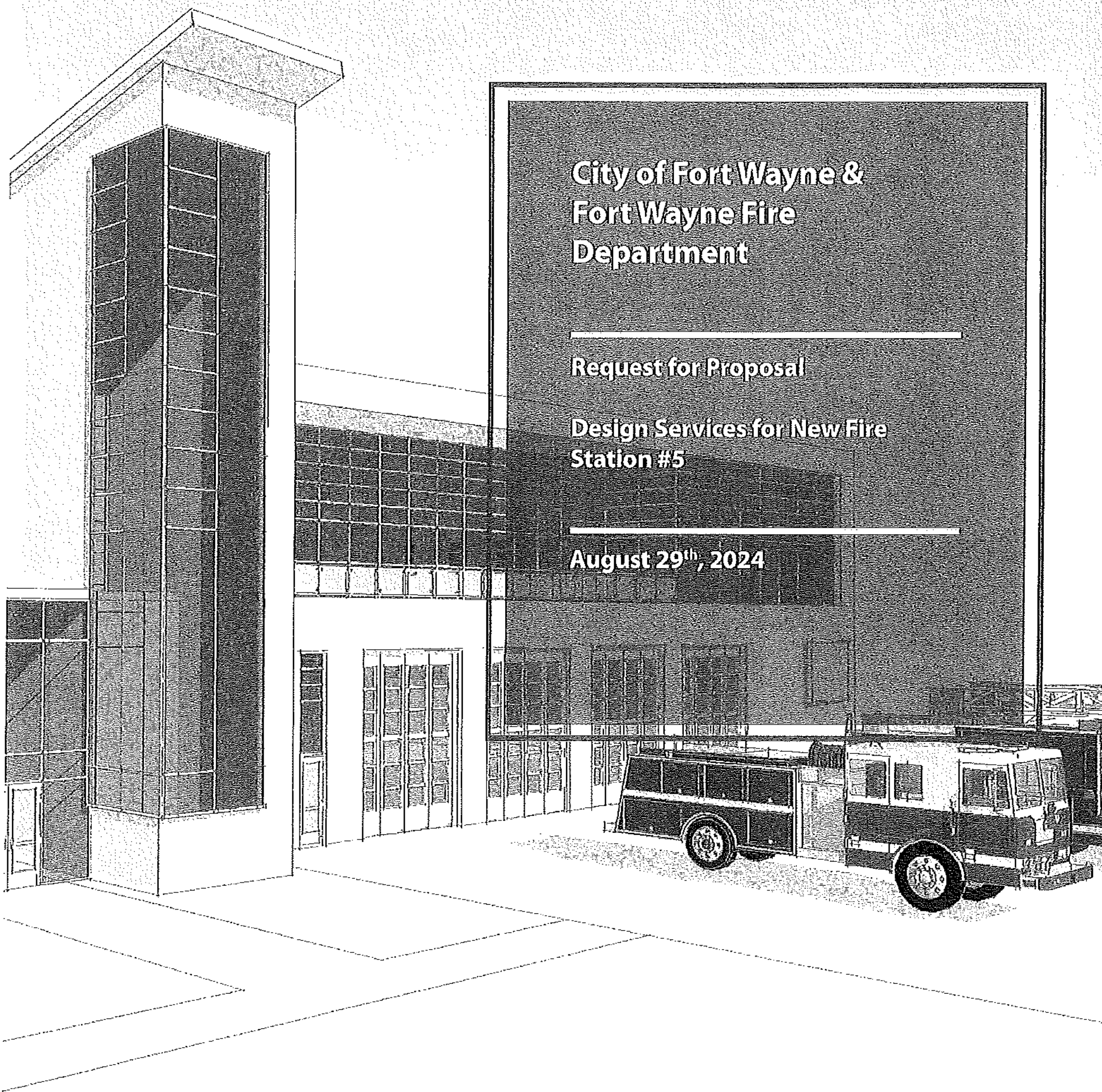
*Some may require the contractor to provide a desk for A/E team in the job trailer

• On-Call As-needed on-site assistance . beyond basic services/needs.	Standard hourly rates
• Additional 1 half day on site per week – 4 hrs x 200/hr	$800/week during construction
• Additional 1 full day on site per week – 8 hrs	$1600/week during construction
• Full Time 4 -5 days on site per week – 32 hrs	$25,000/month

All of these options are negotiable and could be initiated with a simple request, and terminated in the same fashion.

ELEVATUS
ARCHITECTURE

A 111 E. Wayne Street, Suite 555, Fort Wayne, IN 46802 T 260 424-9080 W Elevatus.com



City of Fort Wayne & Fort Wayne Fire Department

Request for Proposal

Design Services for New Fire Station #5

August 29th, 2024

ELEVATUS

Lead Firm Name		DLZ						Elevatus					
Scorers	Maximum Points	Barry Marquart	Chris Carmichael	Eric Lahey	Steve Powell	Lance Daffom	Doug Fasick	Barry Marquart	Chris Carmichael	Eric Lahey	Steve Powell	Lance Daffom	Doug Fasick
Key Personnel	30	30.0	25.0	30.0	28.0	30.0	20.0	27.0	22.0	30.0	25.0	27.0	20.0
Relevant Experience	20	20.0	18.0	18.0	17.0	18.0	20.0	20.0	15.0	15.0	17.0	20.0	15.0
Summary of Approach & Understanding	20	15.0	17.0	20.0	18.0	20.0	15.0	20.0	16.0	20.0	18.0	18.0	18.0
Office Location	10	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
Fort Wayne Experience	10	10.0	5.0	10.0	10.0	10.0	2.0	10.0	7.0	10.0	10.0	10.0	8.0
Green/ Sustainability Approach	10	8.0	5.0	7.0	7.0	8.0	4.0	5.0	7.0	8.0	8.0	9.0	7.0
Subtotal	100.0	93.0	80.0	95.0	90.0	96.0	71.0	92.0	77.0	93.0	88.0	94.0	78.0
Previous Performance Multiplier (1.1 = Excellent, 1.0 = Satisfactory, 0.9 = Poor)		1.0	1.0	1.0	1.0	1.1	1.0	1.1	1.0	1.0	1.0	1.1	1.0
ADJUSTED SUB TOTAL	*110*	*93.0*	*80.0*	*95.0*	*90.0*	*105.6*	*71.0*	*101.2*	*77.0*	*93.0*	*88.0*	*103.4*	*78.0*
Ranking by Individual													
AVERAGE SUB TOTAL		*89.1*						*90.1*					
Ranking based on avg sub-total													
CSP Proposal Score	30	28.0	25.0	23.0	25.0	21.0	30.0	21.0	20.0	21.0	20.0	17.0	15.0
CSP Fee Score	70	54.0	54.0	54.0	54.0	54.0	54.0	70.0	70.0	70.0	70.0	70.0	70.0
SUB TOTAL	*100*	*82.0*	*79.0*	*77.0*	*79.0*	*75.0*	*84.0*	*91.0*	*90.0*	*91.0*	*90.0*	*87.0*	*85.0*
AVERAGE SUB TOTAL		*79.3*						*89.0*					
Total Score	**200.0**	**168.4**						**179.1**					
TOTAL AVERAGE SCORE	**200.0**	**168.4**						**179.1**					

Lead Firm Name	Emerson Design						Hoch Associates					
Scorers	Barry Marquart	Chris Carmichael	Eric Lahey	Steve Powell	Lance Daffom	Doug Fasick	Barry Marquart	Chris Carmichael	Eric Lahey	Steve Powell	Lance Daffom	Doug Fasick
					RFQ EVALUATION							
Key Personnel	30.0	25.0	18.0	25.0	20.0	25.0	30.0	22.0	8.0	18.0	10.0	15.0
Relevant Experience	20.0	17.0	18.0	17.0	17.0	18.0	20.0	13.0	5.0	12.0	6.0	10.0
Summary of Approach & Understanding	20.0	16.0	18.0	15.0	16.0	18.0	20.0	15.0	12.0	12.0	13.0	10.0
Office Location	3.0	5.0	5.0	5.0	6.0	5.0	10.0	10.0	10.0	10.0	8.0	10.0
Fort Wayne Experience	3.0	5.0	0.0	7.0	5.0	7.0	10.0	10.0	8.0	8.0	8.0	10.0
Green/ Sustainability Approach	10.0	8.0	10.0	8.0	7.0	8.0	6.0	7.0	10.0	8.0	8.0	5.0
Subtotal	86.0	76.0	69.0	77.0	71.0	81.0	96.0	77.0	53.0	68.0	53.0	60.0
Previous Performance Multiplier (1.1 = Excellent, 1.0 = Satisfactory, 0.9 = Poor)	1.0	1.0	0.9	1.0	1.0	1.0	1.1	1.1	0.9	1.0	1.0	1.0
ADJUSTED SUB TOTAL	*86.0*	*76.0*	*62.1*	*77.0*	*71.0*	*81.0*	*105.6*	*84.7*	*47.7*	*68.0*	*53.0*	*60.0*
Ranking by Individual												
AVERAGE SUB TOTAL	*75.5*						*69.8*					
Ranking based on avg sub-total												
					CSP EVALUATION							
CSP Proposal Score	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
CSP Fee Score	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
SUB TOTAL	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*
AVERAGE SUB TOTAL	*0.0*						*0.0*					
					TOTAL SCORE							
Total Score	**75.5**						**69.8**					
					AVERAGE FOR EACH FIRM							
TOTAL AVERAGE SCORE	**75.5**						**69.8**					

Lead Firm Name	Jones Petrie Rafinski						Martin Riley					
Scorers	Barry Marquart	Chris Carmichael	Eric Lahey	Steve Powell	Lance Daffom	Doug Fasick	Barry Marquart	Chris Carmichael	Eric Lahey	Steve Powell	Lance Daffom	Doug Fasick
Key Personnel	20.0	15.0	8.0	5.0	8.0	10.0	30.0	17.0	8.0	9.0	9.0	15.0
Relevant Experience	20.0	10.0	5.0	5.0	6.0	10.0	20.0	12.0	5.0	7.0	6.0	12.0
Summary of Approach & Understanding	20.0	10.0	8.0	8.0	7.0	8.0	20.0	8.0	9.0	8.0	9.0	10.0
Office Location	5.0	7.0	10.0	10.0	9.0	5.0	10.0	10.0	10.0	10.0	8.0	10.0
Fort Wayne Experience	5.0	5.0	5.0	2.0	2.0	5.0	10.0	5.0	5.0	3.0	5.0	8.0
Green/ Sustainability Approach	5.0	5.0	2.0	4.0	2.0	7.0	10.0	5.0	6.0	5.0	5.0	2.0
Subtotal	75.0	52.0	33.0	34.0	34.0	45.0	100.0	57.0	43.0	42.0	42.0	57.0
Previous Performance Multiplier (1.1 = Excellent, 1.0 = Satisfactory, 0.9 = Poor)	0.9	0.9	0.9	1.0	0.9	0.9	0.9	1.0	0.9	0.9	0.9	1.0
ADJUSTED SUB TOTAL	*67.5*	*46.8*	*34.2*	*34.0*	*30.6*	*40.5*	*90.0*	*57.0*	*38.7*	*37.8*	*37.8*	*57.0*
Ranking by Individual												
AVERAGE SUB TOTAL	*42.3*						*53.1*					
Ranking based on avg sub-total												
CSP Proposal Score	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
CSP Fee Score	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
SUB TOTAL	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*	*0.0*
AVERAGE SUB TOTAL	*0.0*						*0.0*					
Total Score	**42.3**						**53.1**					
TOTAL AVERAGE SCORE	**42.3**						**53.1**					

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	#111-6-18-24-1 New Fire Station #5 (#9175976)
Awarded To	Elevatus Architecture
Amount	$369,000.00
Conflict of interest on file?	X Yes ☐ No
Number of Registrants	6 - RFQ
Number of Bidders	2 - RFP
Required Attachments	RFPs – attach Award Matrix; Bids – attach Tab Sheet

EXTENSIONS

Date Last Bid Out	N/A
# Extensions Granted To Date	None

SPECIAL PROCUREMENT

Contract #/ID *(State, Federal, Piggyback--Authority)*	
Sole Source/ Compatibility Justification	

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	☐ Yes ☐ No *If no, explain below*
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

Increase/decrease amount from prior years For annual purchase (if available).	

DESCRIPTION OF PROJECT / NEED

Identify need for project & describe project; attach supporting documents as necessary.	New Construction of Fire Station #5 at 2050 Lower Huntington Rd.

REQUEST FOR PRIOR APPROVAL

Provide justification if prior approval is being requested.	

FUNDING SOURCE

Account Information.	Fire Department Funds

CITY OF FORT WAYNE

SHARON TUCKER, MAYOR

Property Management Department
200 E. Berry St., Suite 510
Fort Wayne, IN 46802
(260) 427-1457
Fax: (260) 427-1393

November 20, 2024

City Council Members
City of Fort Wayne

RE: New Fire Station #5 Design & Construction Administration
Elevatus Architecture Professional Service Agreement

Dear Council Members:

We are asking for City Council approval of this Professional Service Agreement with Elevatus Architecture in the amount of $369,000.00 to perform the for design development and construction administration of the New Fire Station #5 located at 2050 Lower Huntington Rd.

The funds for these expenditures are appropriated from Fire Department Funds.

If you have any questions on the above, please feel free to contact me at 427-1457.

Sincerely,

Barry C. Marquart
Property Manager – 200 E. Berry St.