

1 BILL NO. S-24-11-53

2 SPECIAL ORDINANCE NO. S-_____

3
4 AN ORDINANCE approving the awarding of ITB #8355844 -
5 SERVICE AGREEMENT – CLEAN-UPS FOR
6 NEIGHBORHOOD CODE - (\$250,000.00) between YARD
7 JOBS INC. and the City of Fort Wayne, Indiana, by and
8 through its Purchasing Department.

9
10 NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE
11 CITY OF FORT WAYNE, INDIANA;

12 SECTION 1. That ITB #8355844 - SERVICE AGREEMENT – CLEAN-UPS FOR
13 NEIGHBORHOOD CODE - between YARD JOBS INC. and the City of Fort Wayne,
14 Indiana, by and through its Purchasing Department, is hereby ratified, and affirmed and
15 approved in all respects, respectfully for:

16 All labor, insurance, material, equipment, tools, power, transportation,
17 miscellaneous equipment, etc., necessary for CLEANING UP TRASH AND
18 DEBRIS AND FILLING CISTERNS IN THE CITY OF FORT WAYNE;

19 involving a total cost of TWO HUNDRED FIFTY THOUSAND AND 00/100 DOLLARS –
20 (\$250,000.00) all as more particularly set forth in said ITB #8355844 - SERVICE
21 AGREEMENT – CLEAN-UPS FOR NEIGHBORHOOD CODE which is on file in the
22 Department of Purchasing, and is by reference incorporated herein, made a part hereof,
23 and is hereby in all things ratified, confirmed and approved.

24 SECTION 2. That this Ordinance shall be in full force and effect from and after its
25 passage and any and all necessary approval by the Mayor.

26 _____
27 Council Member

28 APPROVED AS TO FORM AND LEGALITY

29 _____
30 Malak Heiny, City Attorney

Annual Requirements for Clean-ups for the Neighborhood Code Compliance Department (#8355844)

Owner: Purchasing
 Solicitor: Fort Wayne IN, City of
 12/29/2022 11:00 AM EST

Section Tid Line Item Item Description
 Cost of filling cisterns. Note: All open unsecured cisterns shall be filled to top with #73 stone. Recycled stone acceptable.

- 1 Cost of stone
- 2 Labor
- 3 Truck charge. (NCC will only pay for specific time truck is being loaded and driven to cistern location)
- 4 Bobcat (if applicable)
- 5 Backhoe/Front End Loader (if applicable)

Type I: ALL-INCLUSIVE

- 6 Brush, limbs, and logs
- 7 General Refuse and Garbage (i.e. furniture, small appliances, toys, bags of garbage, junk, etc.)
- 8 Tires (up to 18 inches)
- 9 Tires (over 18 inches)
- 10 Tractor Tire
- 11 Televisions (up to 45 inches)
- 12 Televisions (over 45 inches)

Type II: TIME AND MATERIAL

- 13 Labor
- 14 Trucking
- 15 Equipment
- 16 Brush, limbs, and logs
- 17 General refuse
- 18 Tires (up to 18 inches)
- 19 Tires (over 18 inches)
- 20 Tractor Tire
- 21 Television (up to 45 inches)
- 22 Television (over 45 inches)

Base Bid Total:

		Work Companies		Extension	
UoM	Quantity	Unit Price	Unit Price	Extension	Extension
Ton	1	\$23.00	\$23.00	\$23.00	\$23.00
Hour	1	\$45.00	\$45.00	\$45.00	\$45.00
Hour	1	\$55.00	\$55.00	\$55.00	\$55.00
Hour	1	\$75.00	\$75.00	\$75.00	\$75.00
Hour	1	\$90.00	\$90.00	\$90.00	\$90.00
Cu Yd	1	\$40.00	\$40.00	\$40.00	\$40.00
Cu Yd	1	\$82.00	\$82.00	\$82.00	\$82.00
Ea	1	\$15.00	\$15.00	\$15.00	\$15.00
Ea	1	\$23.00	\$23.00	\$23.00	\$23.00
Ea	1	\$28.00	\$28.00	\$28.00	\$28.00
Ea	1	\$25.00	\$25.00	\$25.00	\$25.00
Ea	1	\$38.00	\$38.00	\$38.00	\$38.00
Hour	1	\$48.00	\$48.00	\$48.00	\$48.00
Hour	1	\$55.00	\$55.00	\$55.00	\$55.00
Hour	1	\$80.00	\$80.00	\$80.00	\$80.00
Cu Yd	1	\$35.00	\$35.00	\$35.00	\$35.00
Cu Yd	1	\$75.00	\$75.00	\$75.00	\$75.00
Ea	1	\$13.00	\$13.00	\$13.00	\$13.00
Ea	1	\$20.00	\$20.00	\$20.00	\$20.00
Ea	1	\$25.00	\$25.00	\$25.00	\$25.00
Ea	1	\$20.00	\$20.00	\$20.00	\$20.00
Ea	1	\$35.00	\$35.00	\$35.00	\$35.00
Ea	1	\$948.00	\$948.00	\$948.00	\$948.00



CITY OF FORT WAYNE

~~CONFIDENTIAL~~

October 14, 2024

Mr. Monty Sorg
Yard Jobs Inc.
4961 N. Old Fort Wayne Road
Huntington, IN 46750
yardjobs@yahoo.com

Dear Mr. Sorg:

Subject: ITB #8355844- Annual Requirements for the Clean-ups for the Neighborhood Code Compliance Department

The City of Fort Wayne's Purchasing Department would like to extend the above subject contract from January 1, 2025, to December 31, 2025, at the existing pricing and specifications.

Please indicate your concurrence by signing below and faxing this letter to my attention at 260-427-1393 or email gayle.cooper@cityoffortwayne.org no later than Thursday November 7, 2024.

If this extension is accepted for this service, a purchase order will be issued after January 1, 2025.

Should you have any questions, please do not hesitate to contact our office at 260-427-1376.

Sincerely,

Yard Jobs, Inc.

Gayle Cooper

Signature of Authorized Representative

10-18-24

Date

ENHANCED QUALITY OF LIFE FOR ALL

CITIZENS SQUARE

200 E. Berry St. • Fort Wayne, Indiana • 46802 • cityoffortwayne.org

An Equal Opportunity Employer



SERVICE AGREEMENT: _____

SUPPLIER NAME <i>Varo Jobs</i>	CITY DEPARTMENT <i>Neighborhood Code</i>
STREET ADDRESS <i>4961 N. Old Fort Wayne Rd</i>	STREET ADDRESS <i>200 E. Berry St. Ste 320</i>
CITY, STATE, ZIP CODE <i>Huntington, IN 46750</i>	CITY, STATE, ZIP CODE <i>Fort Wayne, IN 46802</i>
ATTENTION/ PHONE <i>Monty Sorg</i>	

Service Description	Rates
<i>2025 Cleanups & filling cisterns Per ITB # 8355844</i>	<i>\$250,000⁰⁰</i>
Aggregate Price	

The following is made a part of this Agreement:

This Agreement is entered into between Supplier and the City. The additional terms and conditions on the reverse side hereof are part of this Agreement. Capitalized terms on this page are used as defined terms when the context so requires. The City may extend the Contract at its option, for an equivalent period, by written notice to the Supplier not less than thirty days prior to the expiration date.

SUPPLIER:

For Independent Contractors: Will any individuals other than yourself perform work on this project? Yes ☐ No ☐ o If yes, see reverse side for Worker's Comp. requirement.	CITY OF FORT WAYNE:
By (Signature): <i>Monty Sorg</i>	By (Signature):
Printed Name: <i>Monty Sorg</i>	Printed Name:
Date: <i>11-21-24</i>	Date:

Created With Tiny Scanner



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/05/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

CARPER-KOEPPE INSURANCE, INC.
PO BOX 129

HAMILTON

IN 46742

INSURED

R MONTY SORG
YARD JOBS INC
4961 N OLD FORT WAYNE ROAD
HUNTINGTON

IN 46750

CONTACT NAME: RANDALL L. KOEPPE

PHONE (A/C, No, Ext): 260-488-2636

E-MAIL ADDRESS: CARPERKOEPPEINSURANCE@GMAIL.COM

FAX (A/C, No):

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: AUTO OWNERS

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY	X	09982783	04/13/2024	04/13/2025	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					MED EXP (Any one person) \$ 10,000
	☐ POLICY ☐ PRD-JECT ☐ LOC					PERSONAL & ADV INJURY \$ 1,000,000
	OTHER:					GENERAL AGGREGATE \$ 2,000,000
	AUTOMOBILE LIABILITY					PRODUCTS - COM/OP AGG \$ 2,000,000
	☐ ANY AUTO					
	☐ OWNED AUTOS ONLY	☐ SCHEDULED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$
	☐ HIRED AUTOS ONLY	☐ NON-OWNED AUTOS ONLY				BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB	☐ OCCUR				
	EXCESS LIAB	☐ CLAIMS-MADE				EACH OCCURRENCE \$
	DED RETENTIONS					AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☒ Y ☐ N	N/A			PER STATUTE OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

CITY OF FORT WAYNE
200 EAST BERRY STREET SUITE 490
michelle.matzger@cityoffortwayne.org
FORT WAYNE

IN 46802

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
RANDALL L. KOEPPE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/16/2024 14:25

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Stroup, Adam 2815 N Jefferson St Huntington, IN 46750	CONTACT NAME: PHONE (AC, No, Ext): (260) 356-2522 FAX (AC, No): E-MAIL ADDRESS: Adam.Stroup@infarmbureau.com
INSURED YARD JOBS, INC. 4961 N OLD FORT WAYNE RD HUNTINGTON, IN 46750-9603	INSURER(S) AFFORDING COVERAGE INSURER A: United Farm Family Mutual Insurance Company NAIC # 15288 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			CAP8521314	04/10/2024	04/10/2025	COMBINED SINGLE LIMIT (Ea accident) \$500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Stroup, Adam
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/15/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER AMSTUTZ INS INC 4302 FLAGSTAFF CV FORT WAYNE, IN 46815	CONTACT NAME:		
	PHONE (A/C, No, Ext.):	FAX (A/C, No, Ext.):	
INSURED YARD JOBS, INC 4961-N OLD FT WAYNE RD HUNTINGTON, IN 46750	E-MAIL ADDRESS:		
	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA		
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	\$
	CLAIMS-MADE ☐ OCCUR ☐						DAMAGE TO RENTED PREMISES (Ea Occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$
	POLICY ☐ PROJECT ☐ LOC ☐						PRODUCTS - COMPROP AGG	\$
	OTHER							
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	ANY AUTO						BODILY INJURY (Per person)	\$
	OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐						BODILY INJURY (Per accident)	\$
HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY ☐						PROPERTY DAMAGE (Per accident)	\$	
								\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	EXCESS LIAB						AGGREGATE	\$
	DED ☐ RETENTION \$							
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	N/A	UB-6R27344-B-24	03/13/2024	03/13/2025	X PER STATUTE	OTH -ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)							
	If yes, describe under DESCRIPTION OF OPERATIONS BELOW						E.L. EACH ACCIDENT	\$100000
							E.L. DISEASE- EA EMPLOYEE	\$100000
							E.L. DISEASE - POLICY LIMIT	\$500000
							\$	\$
							\$	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

YARD JOBS, INC 4961-N OLD FT WAYNE RD HUNTINGTON, IN 46750	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS
	AUTHORIZED REPRESENTATIVE

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COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	ITB #8355844
Awarded To	Yard Jobs
Amount	\$250,000.00
Conflict of interest on file?	☐ Yes ☐ No
Number of Registrants	
Number of Bidders	2
Required Attachments	RFPs – attach Award Matrix; Bids – attach Tab Sheet

EXTENSIONS

Date Last Bid Out	12-29-22
# Extensions Granted To Date	2

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	
Sole Source/ Compatibility Justification	

BID CRITERIA (Take Buy Indiana requirements into consideration.)

Most Responsible, Responsive Lowest	☒ Yes ☐ No If no, explain below
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	
--	--

DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	<i>This bid covers the cost of cleaning up trash and debris and filling cisterns in the City of Fort Wayne</i>

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	

FUNDING SOURCE

<i>Account Information.</i>	<i>183UNSF3 5369</i>

**Neighborhood Code Compliance
200 East Berry St. Suite 320
Fort Wayne, IN 46802**

CKB 11/21/24

To: Council Members
From: Christopher Blauvelt, Deputy Director
Date: November 21, 2024
Subject: I.T.B. #8355844 Clean Ups

This bid covers the cost of cleaning up trash and debris and filling cisterns.

Neighborhood Code will be awarding Yard Jobs Inc. the 2025 bid for our clean-ups and filling of cisterns for \$250,000. Yard Jobs Inc has agreed to extend the 2023 ITB #8355844 contract from January 1, 2025 to December 31, 2025 at the existing pricing and specifications.

If we would not award this contract there would be trash & debris that would remain on properties and cisterns that are open and potentially hazardous.

We have budgeted for these clean-ups in the Unsafe Building Fund.