

1 BILL NO. S-25-03-19

2 SPECIAL ORDINANCE NO. S-_____

3
4 AN ORDINANCE approving the EXTENSION FOR
5 BUILDING SECURITY AT CITIZENS SQUARE &
6 PUBLIC SAFETY ACADEMY – by the City of Fort
7 Wayne, Indiana and ISI SERVICES INC. by and
8 through its Department of Purchasing for the
9 PROPERTY MANAGEMENT DEPARTMENT.

10 NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF
11 THE CITY OF FORT WAYNE, INDIANA;

12 SECTION 1. That the EXTENSION FOR BUILDING SECURITY AT
13 CITIZENS SQUARE & PUBLIC SAFETY ACADEMY - between the City of Fort
14 Wayne, Indiana and ISI SERVICES INC. by and through its Department of
15 Purchasing for the PROPERTY MANAGEMENT DEPARTMENT, respectfully for:

16 An additional one year term beginning January 1, 2025 through
17 December 31, 2025;

18 involving an estimated annual cost of THREE HUNDRED SIXTY-ONE
19 THOUSAND NINE HUNDRED FIFTY-SIX AND 00/100 DOLLARS –
20 (\$361,956.00) – (based on the QPA bid rate of \$33.00/\$21.90 per man-hour) all
21 as more particularly set forth in said ITB #4092 - BUILDING SECURITY AT
22 CITIZENS SQUARE - which is on file in the Office of the Department of
23 Purchasing, and is by reference incorporated herein, made a part hereof, and is
24 hereby in all things ratified, confirmed and approved.
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SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Malak B. Heiny, City Attorney



CITY OF FORT WAYNE

SHARON TUCKER, MAYOR

January 6, 2025

Mr. John Paul
ISI Services
1116 Saint Joseph Blvd
Fort Wayne, IN 46805

Dear Mr. Paul,

Subject: Annual Requirement for Building Security at Citizens Square

The City of Fort Wayne's Purchasing Department would like to extend the above subject contract from January 1, 2025, to December 31, 2025 at the existing pricing and specifications.

Please indicate your concurrence by signing below and returning this letter via fax: (260) 427-1393 or email: michelle.metzger@cityoffortwayne.org at your earliest convenience. If you are not able to extend this contract, please advise via email.

Should you have any questions, please do not hesitate to contact our office at (260) 427-1103. Thank you in advance for your anticipated assistance.

Sincerely,

ISI Services

Michelle Metzger

Michelle Metzger

John D. Paul
Signature of Authorized Representative

02-26-2025
Date

Quantity Purchase Agreement With The State Of Indiana

Vendor MAJESTIC SECURITY INC
Remit to: MAJESTIC SECURITY, INC
PO BOX 8337
SOUTH BEND IN 46060

Name and Address of Vendor:	MAJESTIC SECURITY INC 10590 MCKINLEY HIGHWAY OSCEOLA IN 46561
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Qty Purchase Agreement QPA Number		Page
00000000000000000000000040144		3 of 4
Requisition Nbr.:	Security Guard Services	
Effective Date:	03/01/2020	
Expiration Date:	02/28/2023	
Agency Number:		
Facility:	ASA RFP 19-059	
Vendor ID:	0000214622	
Vendor Telephone Nbr:	574-675-0883	
Name Of Contact Pers:		
Contact Email:	BSTOLL@MAJESTICSECURITY.COM	
FAX Number:	574-674-7400	

In accordance with your bid, submitted in response to the above referenced solicitation, the Vendor agrees that the Indiana Department of Administration, Procurement Division, has the option to purchase the items listed below under the terms of this agreement.

The Vendor agrees to charge these prices for any products ordered on any QPA release received after the expiration of the QPA but issued prior to the expiration date. The quantity listed herein is an estimate of the requirements. The state may order substantially more or substantially less pursuant to the terms of this agreement.

Orders are to be delivered only upon receipt of properly approved Quantity Purchase Award Release.

Line Number	Quantity	UNIT	Article and Description	Unit Price
64	99,999,999.00	HUR000000000100353034	REGION 2 - UNARMED SECURITY SERVICES - Level 3 - Overtime - Good situational awareness at assigned post, cross trained and proficient at more than one post. Ability to respond to emergency situations with some assistance. Basic knowledge and understand	31.3400
65	99,999,999.00	HUR000000000100353035	REGION 2 - <u>UNARMED</u> SECURITY SERVICES - Level 4 - Regular - Good all-around situational awareness of complete site operations. Complete knowledge and understanding of site operations and personnel assignments. Good interpersonal skills, takes direction w	21.9000
66	99,999,999.00	HUR000000000100353036	REGION 2 - UNARMED SECURITY SERVICES - Level 4 - Overtime - Good all-around situational awareness of complete site operations. Complete knowledge and understanding of site operations and personnel assignments. Good interpersonal skills, takes direction	32.8500
67	99,999,999.00	HUR000000000100353037	REGION 2 - ARMED SECURITY SERVICES - Level 1 - Regular - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Basic communication skills and direction required in emergency situations.	19.3000
68	99,999,999.00	HUR000000000100353038	REGION 2 - ARMED SECURITY SERVICES - Level 1 - Overtime - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Basic communication skills and direction required in emergency situations.	28.9500
69	99,999,999.00	HUR000000000100353039	REGION 2 - ARMED SECURITY SERVICES - Level 2 - Regular - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Has the ability to work remote posts. Excellent communication skills and	19.6000
70	99,999,999.00	HUR000000000100353040	REGION 2 - ARMED SECURITY SERVICES - Level 2 - Overtime - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Has the ability to work remote posts. Excellent communication skills and	29.4000
71	99,999,999.00	HUR000000000100367627	REGION 2 - ARMED SECURITY SERVICES - LEVEL 3- Regular -- Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed, can act as officer-in-charge	21.7400
72	99,999,999.00	HUR000000000100367628	REGION 2 - ARMED SECURITY SERVICES - LEVEL 3 - Overtime Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed, can act as Office-In-Charge	32.6100
73	99,999,999.00	HUR000000000100353041	REGION 2 - ARMED SECURITY OFFICER - LEVEL 4 - Regular Shift Academy trained, supervisory skills: communication, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-In-Charge in the absence of Site S	25.7000
74	99,999,999.00	HUR000000000100353042	REGION 2 - ARMED SECURITY OFFICER - LEVEL 4 - Overtime - Academy trained, supervisory skills: communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-In-Charge in the absence o	38.5500

Quantity Purchase Agreement With The State Of Indiana

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PO BOX 8337
SOUTH BEND IN 46660

Name and Address of Vendor: MAJESTIC SECURITY INC
10590 MCKINLEY HIGHWAY
OSCEOLA IN 46561

Qty Purchase Agreement QPA Number		Page
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Requisition Nbr.:	Security Guard Services	
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Agency Number:		
Facility:	ASA RFP 19-059	
Vendor ID:	0000214622	
Vendor Telephone Nbr:	574-675-0883	
Name Of Contact Pers:		
Contact Email:	BSTOLL@MAJESTICSECURITY.COM	
FAX Number:	574-674-7400	

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Line Number	Quantity	UNIT	Article and Description	Unit Price
75	99,999,999.00	HUR000000000100353043	REGION 2 - ARMED SECURITY OFFICER - LEVEL 5 - Regular Shift Academy trained, excellent communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-In-Charge in the absence of Site Supe	33.0000 CSQ
76	99,999,999.00	HUR000000000100353044	REGION 2 - ARMED SECURITY OFFICER - LEVEL 5 - Overtime - Academy trained, excellent communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-In-Charge in the absence of Site Supe	49.5000
77	99,999,999.00	MON000000000100353046	REGION 2 - PATROL VEHICLE, CLEARLY MARKED, MONTHLY RATE	400.0000

The following UN/CEFACT Unit of Measure
Common Codes are used in this document:
HUR Hour
MON Month

Signature of Purchasing Officer	Typed Name	Signature Of Approval Office Of the State Attorney General	
	Date Signed	Typed Name	Date Signed
Authorized Signature	Indiana Department Of Administration Procurement Division 402 West Washington Street, Rm W468 Indianapolis, Indiana 46204 Telephone: (317) 232-3150		

2025

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Effective Date:	03/01/2020	
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Facility:	ASA RFP 19-059	
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Vendor Telephone Nbr: 574-675-0883		
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25	99,999,999.00	HUR000000000100353033	REGION 2 - UNARMED SECURITY SERVICES - Level 3 - Regular - Good situational awareness at assigned post, cross trained and proficient at more than one post. Ability to respond to emergency situations with some assistance. Basic knowledge and understandi	26.5000
26	99,999,999.00	HUR000000000100353034	REGION 2 - UNARMED SECURITY SERVICES - Level 3 - Overtime - Good situational awareness at assigned post, cross trained and proficient at more than one post. Ability to respond to emergency situations with some assistance. Basic knowledge and understand	39.7500
27	99,999,999.00	HUR000000000100353035	REGION 2 - <u>UNARMED</u> SECURITY SERVICES - Level 4 - Regular - Good all-around situational awareness of complete site operations. Complete knowledge and understanding of site operations and personnel assignments. Good interpersonal skills, takes direction w	28.5000
28	99,999,999.00	HUR000000000100353036	REGION 2 - UNARMED SECURITY SERVICES - Level 4 - Overtime - Good all-around situational awareness of complete site operations. Complete knowledge and understanding of site operations and personnel assignments. Good interpersonal skills, takes direction	42.7500
29	99,999,999.00	HUR000000000100353037	REGION 2 - ARMED SECURITY SERVICES - Level 1 - Regular - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Basic communication skills and direction required in emergency situations.	24.8000
30	99,999,999.00	HUR000000000100353038	REGION 2 - ARMED SECURITY SERVICES - Level 1 - Overtime - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Basic communication skills and direction required in emergency situations.	37.2000
31	99,999,999.00	HUR000000000100353039	REGION 2 - ARMED SECURITY SERVICES - Level 2 - Regular - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Has the ability to work remote posts. Excellent communication skills and	25.7500
32	99,999,999.00	HUR000000000100353040	REGION 2 - ARMED SECURITY SERVICES - Level 2 - Overtime - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Has the ability to work remote posts. Excellent communication skills and	38.6300
33	99,999,999.00	HUR000000000100367627	REGION 2 - ARMED SECURITY SERVICES - LEVEL 3- Regular - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed, can act as officer-in-charge	26.5000
34	99,999,999.00	HUR000000000100367628	REGION 2 - ARMED SECURITY SERVICES - LEVEL 3 - Overtime Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed, can act as Office-in-Charge	39.7500
35	99,999,999.00	HUR000000000100353041	REGION 2 - ARMED SECURITY OFFICER - LEVEL 4 - Regular Shift Academy trained, supervisory skills: communication, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-in-Charge in the absence of Site S	29.5000
36	99,999,999.00	HUR000000000100353042	REGION 2 - ARMED SECURITY OFFICER - LEVEL 4 -	44.2500

PSA
rate not used

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			Overtime - Academy trained, supervisory skills: communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-in-Charge in the absence o	
37	99,999,999.00	HUR	0000000000100353043 REGION 2 - <u>ARMED</u> SECURITY OFFICER - LEVEL 5 - Regular Shift Academy trained, excellent communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-in-Charge in the absence of Site Supe	55.0000
38	99,999,999.00	HUR	0000000000100353044 REGION 2 - ARMED SECURITY OFFICER - LEVEL 5 - Overtime - Academy trained, excellent communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-in-Charge in the absence of Site Supe	67.5000
39	99,999,999.00	MON	0000000000100353046 REGION 2 - PATROL VEHICLE, CLEARLY MARKED, MONTHLY RATE	400.0000

CSQ
rate not used

The following UN/CEFACT Unit of Measure
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Signature of Purchasing Officer	Typed Name	Signature Of Approval Office Of the State Attorney General	
	Date Signed	Typed Name	Date Signed
Authorized Signature	Indiana Department Of Administration Procurement Division 402 West Washington Street, Rm W468 Indianapolis, Indiana 46204 Telephone: (317) 232-3150		

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	ITB #4092 - EXTENSION
Awarded To	ISI SECURITY INC
Amount	CSQ-Armed Security - \$33/HR; PSA-Unarmed Security - \$21.90/HR
Conflict of interest on file?	X Yes ☐ No
Number of Registrants	
Number of Bidders	
Required Attachments	RFPs – attach Award Matrix; Bids – attach Tab Sheet

EXTENSIONS

Date Last Bid Out	11/3/2016
# Extensions Granted To Date	Three – Ordinance S-23-01-07

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback - Authority)	STATE OF INDIANA QPA
Sole Source/ Compatibility Justification	

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible; Responsive Lowest	X Yes ☐ No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	INCREASE \$13/HR RATE
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project, attach supporting documents as necessary.</i>	BUILDING SECURITY AT CITIZENS SQUARE & PUBLIC SAFETY ACADEMY

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	

FUNDING SOURCE

<i>Account Information:</i>	CITIZENS SQUARE BUDGET #0002BER3-531M
	PUBLIC SAFETY ACADEMY #0002PSA-531M



CITY OF FORT WAYNE

SHARON TUCKER, MAYOR

Property Management Department
200 E. Berry St., Suite 490
Fort Wayne, IN 46802
(260) 427-1457
Fax: (260) 427-1393

March 13, 2025

City Council Members
City of Fort Wayne

RE: ITB #4092 – 2025 Extension
Building Security at Citizens Square and Public Safety Academy
ISI Security Inc.

ISI Security Inc. approved an extension of the Citizens Square and Public Safety Academy security contract from January 1, 2025, to December 31, 2025 at an estimated monthly cost of \$30,163.00.

We are asking for City Council approval of this extended contract through December 2025. The funds for these expenditures will be appropriated out of Funds 0002BER3-531M and 0002PSA3-531M.

If you have any questions on the above, please feel free to contact me at 427-1457.

Sincerely,

A handwritten signature in black ink, appearing to read "Barry C. Marquart".

Barry C. Marquart
Director – Buildings & Grounds

ENHANCED QUALITY OF LIFE FOR ALL

CITIZENS SQUARE

200 E. Berry St. • Fort Wayne, Indiana • 46802 • cityoffortwayne.org

An Equal Opportunity Employer