

1 BILL NO. S-25-11-10

2 SPECIAL ORDINANCE NO. S-_____

3 AN ORDINANCE approving the INCREASE FOR
4 PURCHASE ORDER #25803028 FOR PURCHASE
5 OF OEM TRUCK PARTS – (\$45,000.00) - by the City
6 of Fort Wayne, Indiana, by and through its Department
7 of Purchasing and SELKING INTERNATIONAL for the
8 FLEET DEPARTMENT.

9 NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF
10 THE CITY OF FORT WAYNE, INDIANA;

11 SECTION 1. That the INCREASE FOR PURCHASE ORDER #25803028
12 FOR PURCHASE OF OEM TRUCK PARTS – by the City of Fort Wayne, Indiana,
13 by and through its Department of Purchasing and SELKING INTERNATIONAL,
14 respectfully for:

15 increase Purchase Order #25803028 to continue to purchase OEM
16 truck parts;

17 involving a total cost of FORTY-FIVE THOUSAND AND 00/100 DOLLARS -
18 (\$45,000.00) - (original Purchase Order Amount is \$50,000; raised to \$90,000 on
19 06/04/25; Total Purchase Order Amount is now \$135,000) - all as more particularly
20 set forth in said INCREASE of PURCHASE ORDER #25803028 FOR PURCHASE
21 OF OEM TRUCK PARTS which is on file in the Office of the Department of
22 Purchasing, and is by reference incorporated herein, made a part hereof, and is
23 hereby in all things ratified, confirmed and approved.
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SECTION 2. That this Ordinance shall be in full force and effect from
and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Malak Heiny, City Attorney

DIGEST SHEET

Department: Fleet Management

Resolution Number: N/A

Title of Ordinance: Purchase Order Increase for P.O. 25803028 for the purchase of OEM truck parts.

Amount of PO Increase:
\$45,000

Description of Project (Be Specific):
This is to request an increase to the P.O. amount to continue to purchase OEM International truck parts.

What Are The Implications If Not Approved:
This vendor is a sole source OEM parts supplier, if this P.O. is not increased, we will need to purchase parts from vendors who do not offer us the sole source OEM parts pricing we currently receive.

If Prior Approval Is Being Requested, Justify:
NA

Additional Comments: We are not requesting additional funding, only an increase to the P.O. amount.

Signature

Date

Date: October 24, 2025

To: City of Fort Wayne

Members of Common Council

From: Todd Brookmyer

Director of Fleet Management

RE: Selking International OEM parts purchases.

The City of Fort Wayne Fleet Department is seeking approval to increase its purchase order with Selking International by \$45,000. This increase is to cover the following:

1. Increased parts purchased due to the number of International trucks the city owns.
2. Increased cost of parts due to inflation and tariffs.
3. Since moving the Fleet repair facility to its new location, we can now internalize more repair work due to increased space and facility upgrades.
4. Increased maintenance costs, as our fleet ages the expectation is we will incur more repair costs, by internalizing these repairs we reduce the outside labor costs but increase our parts purchases.
5. Selking is currently our oem part supplier due to them offering us a lower parts price for our oem parts needs.
6. Fleet is not asking for additional funding; we are only requesting the P.O. amount be increased. We have additional money for this increase already in our budget for this year.

In 2025, Fleet Management continued to expand our efforts to internalize repairs, making significant progress toward our goal of reducing costs. This year has presented challenges related to increased parts costs due to tariffs and supply chain issues. To help offset these expenses, Fleet has focused on refurbishing and rebuilding parts whenever possible, rather than relying on replacements. Our ongoing objective is to internalize all non-warranty repairs, achieving this will allow us to better utilize our skilled staff, improve turnaround times for departments, and ultimately enhance our ability to serve the residents of Fort Wayne.

If you have any question, please feel free to contact me @ 427-6391 to discuss this or our Fleet goals.