

1 **BILL NO. S-25-11-07**

2 **SPECIAL ORDINANCE NO. S-_____**

3 **AN ORDINANCE** approving the INCREASE FOR
4 PURCHASE ORDER #25803006 FOR PIERCE FIRE
5 TRUCK PARTS – (\$40,000.00) - by the City of Fort
6 Wayne, Indiana, by and through its Department of
Purchasing and MACQUEEN EQUIPMENT for the
FLEET DEPARTMENT.

7 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF**
8 **THE CITY OF FORT WAYNE, INDIANA;**

9 **SECTION 1.** That the INCREASE FOR PURCHASE ORDER #25803006
10 FOR PIERCE FIRE TRUCK PARTS by the City of Fort Wayne, Indiana, by and
11 through its Department of Purchasing and MACQUEEN EQUIPMENT for the
12 FLEET DEPARTMENT, respectfully for:

13
14 increase Purchase Order #25803006 to continue to purchase OEM
15 Pierce Fire Truck parts;

16 involving a total cost of FORTY THOUSAND AND 00/100 DOLLARS -
17 (\$40,000.00) - (original Purchase Order Amount is \$75,000, raised to \$95,000 on
18 8/4/25; Total Purchase Order Amount is now \$135,000) - all as more particularly
19 set forth in said INCREASE of PURCHASE ORDER #25803006 FOR PIERCE
20 FIRE TRUCK PARTS which is on file in the Office of the Department of
21 Purchasing, and is by reference incorporated herein, made a part hereof, and is
22 hereby in all things ratified, confirmed and approved.
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SECTION 2. That this Ordinance shall be in full force and effect from
and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Malak Heiny, City Attorney

DIGEST SHEET

Department: Fleet Management

Resolution Number: N/A

Title of Ordinance: Purchase Order Increase for P.O. 25803006 for the purchase of Pierce Fire Truck parts.

Amount of PO Increase:
\$40,000

Description of Project (Be Specific):
This is to request an increase to the P.O. amount to continue to purchase OEM Pierce Fire Truck parts.

What Are The Implications If Not Approved:
This vendor is a sole source OEM parts supplier, if this P.O. is not increased, we will need to purchase parts from vendors who do not offer us the sole source OEM parts pricing we currently receive.

If Prior Approval Is Being Requested, Justify:
NA

Additional Comments: We are not requesting additional funding, only an increase to the P.O. amount.

Signature

Date

Date: October 24, 2025
To: City of Fort Wayne
Members of Common Council
From: Todd Brookmyer
Director of Fleet Management
RE: MacQueen Equipment LLC

The City of Fort Waynes Fleet Department is seeking approval to increase its purchase order with MacQueen Equipment LLC by \$40,000. This increase is to cover the following:

1. Increased parts purchases due to the amount of Pierce fire trucks the City owns.
2. Inflation and market conditions have increased the cost of vehicle parts across all categories.
3. With the relocation of Fleet operations to the new facility, the department now has greater capacity to perform repairs in-house. The upgraded space allows staff to complete more work internally rather than outsourcing.
4. MacQueen Equipment LLC is the City's sole authorized supplier for Pierce fire truck parts due to manufacturer requirements.
5. This request does not require additional funding. The Fleet Department has sufficient funds in its existing 2025 budget to accommodate the proposed purchase order increase.

Fleet Management will continue to expand its capacity for internal repairs over the next 12 months, aiming to bring all non-warranty repairs in-house. This strategy will reduce reliance on outside vendors, improve turnaround times, and enhance service delivery for all City departments, ultimately benefiting the residents of Fort Wayne.

If you have any question, please feel free to contact me @ 427-6391 to discuss this or our Fleet goals.