

**AN ORDINANCE** approving the purchase of financial reporting software for the City of Fort Wayne for a total cost not to exceed \$142,000 from and through Workiva Inc by the City of Fort Wayne, Indiana,

**Whereas**, The Government Accounting Standards Board develops and issues accounting standards through a transparent and inclusive process intended to promote financial reporting that provides useful information to taxpayers, public officials, investors and others who use financial reports;

**Whereas**, timely and accurate reporting lowers the cost of financial transactions required for running of the City of Fort Wayne and City Utilities, and provides accountability and financial disclosure;

**Whereas**, every year since 1990 the City of Fort Wayne has produced an Annual Comprehensive Financial Report (ACFR) and received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada;

**Whereas**, the City of Fort Wayne and City Utilities routinely use Workiva financial reporting software to increase the speed and accuracy of creating the ACFR;

**NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:**

**SECTION 1.** That the purchase of financial reporting software for the City's annual ACFR reporting from Workiva for a total cost to the City of \$142,000 is hereby approved in all respects.

**SECTION 2.** That the City is authorized and directed to take all action necessary for the purchase and installation through Workiva Inc.

**SECTION 3.** That this Ordinance shall be in full force and effect from  
and after its passage and any and all necessary approval by the Mayor.

\_\_\_\_\_  
Council Member

APPROVED AS TO FORM AND LEGALITY

\_\_\_\_\_  
Malak Heiny, City Attorney

Fort Wayne City Council  
c/o City Clerk' Office  
Fort Wayne, IN 46802

Subject: ACFR Reporting Software

Members of City Council:

This ordinance authorizes the purchase of financial reporting software. The cost of this software for the City is \$142,000. Civil City and City Utilities both use this software and share its cost.

Every year since 1990 the City of Fort Wayne has produced an Annual Comprehensive Financial Report (ACFR) and received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada.

The City of Fort Wayne has a long tradition of prudent management of tax dollars to move our community forward in the right direction. We are committed to making a meaningful difference by investing in projects and initiatives that make neighborhoods stronger and provide needed services to residents and businesses.

The City has used Workiva since 2017 and the purchase of Workiva financial software helps create the ACFR in the most efficient and accurate way possible.

If you have any questions, please contact me.

Bob Thiele  
CIO  
City of Fort Wayne  
260-427-1400

# COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). The Purchasing Department is providing this information to Council as an overview of this award.

## RFPs & BIDS

Bid/RFP #	
Awarded To	
Amount	N/A
Conflict of interest on file?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Number of Registrants	N/A
Number of Bidders	
Required Attachments	

## EXTENSIONS

Date Last Bid Out	
# Extensions Granted To Date	None

## SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback-- Authority)	
Sole Source/ Compatibility Justification	

## BID CRITERIA (Take Buy Indiana requirements into consideration.)

Most Responsible, Responsive Lowest	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, explain below</i>
If not lowest, explain	

# COUNCIL DIGEST SHEET

## COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	
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## DESCRIPTION OF PROJECT / NEED

<i>Identify need for project &amp; describe project; attach supporting documents as necessary.</i>	This helps generate the ACFR report and the budgeting process

## REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	N/A

## FUNDING SOURCE

<i>Account Information.</i>	Fund Dept Org Object = 00022603-5369