

**AN ORDINANCE** approving the 2026 EXTENSION of ITB #4092 – BUILDING SECURITY AT CITIZENS SQUARE and PUBLIC SAFETY ACADEMY – between ISI SERVICES INC and the City of Fort Wayne, Indiana, by and through its Department of Purchasing, for the PROPERTY MANAGEMENT DEPARTMENT.

**NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;**

**SECTION 1.** That the 2026 EXTENSION OF ITB #4092 – BUILDING SECURITY AT CITIZENS SQUARE and PUBLIC SAFETY ACADEMY – between ISI SERVICES INC and the City of Fort Wayne, Indiana, by and through its Department of Purchasing, for the Property Management Department, respectfully for:

An additional one year term beginning January 1, 2026 through December 31, 2026. Amending to less than or equal to the QPA bid rate at \$44.00/\$28.50 per man-hours;

involving an estimated annual cost of FOUR HUNDRED THIRTEEN THOUSAND TWO HUNDRED NINETY-TWO AND 00/100 DOLLARS – (\$413,292.00) – all as more particularly set forth in said ITB #4092 - BUILDING SECURITY AT CITIZENS SQUARE and PUBLIC SAFETY ACADEMY - which is on file in the Office of the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.



**SECTION 2.** That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Malak B. Heiny, City Attorney





## CITY OF FORT WAYNE

— HARBOR FRONT BLVD —

January 6, 2026

Mr. John Paul  
ISI Services  
1116 Saint Joseph Blvd  
Fort Wayne, IN 46805

Dear Mr. Paul,

**Subject: Annual Requirement for Building Security at Citizens Square and Public Safety Academy**

The City of Fort Wayne's Purchasing Department would like to extend the above subject contract from January 1, 2026, to December 31, 2026, amending the armed hourly rate to \$44.00 and the unarmed hourly rate to \$28.50, with the existing specifications.

Please indicate your concurrence by signing below and returning this letter via email: [michelle.metzger@cityoffortwayne.org](mailto:michelle.metzger@cityoffortwayne.org) at your earliest convenience. If you are not able to hold your pricing, please advise via email.

If this extension is accepted, a purchase order will be issued after January 1, 2026. Should you have any questions, please do not hesitate to contact our office at (260) 427-1103. Thank you in advance for your assistance.

Sincerely,

ISI Services

**Michelle Metzger**  
Michelle Metzger  
Purchasing

Handwritten signature of John D. Paul in black ink.  
Signature of Authorized Representative

1-23-2026  
Date



Qty Purchase Agreement QPA Number		Page
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Requisition Nbr.:	Security Guard Services	
Effective Date:	03/01/2020	
Expiration Date:	02/28/2026	
Agency Number:		
Facility:	ASA RFP 19-059	
Vendor ID:	0000214622	
Vendor Telephone Nbr:	574-675-0883	
Name Of Contact Pers:		
Contact Email:	BSTOLL@MAJESTICSECURITY.COM	
FAX Number:	574-674-7400	

Name and Address of Vendor:	MAJESTIC SECURITY INC 10590 MCKINLEY HIGHWAY OSCEOLA IN 46561
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Line Number	Quantity	UNIT	Article and Description	Unit Price
			Security Guard Services Vendor Contact: Brad Stoll BStoll@Majesticsecurity.com Vendor Phone: 574-294-1181	
			Vendor Contract Manager: Muneer Alam Mualam@idoa.IN.gov 317-941-4528	
			This Quantity Purchase Agreement (QPA) with Majestic Security is for Security Guard Services. QPA # 40144	

State Form 9955(R10/7-08)-Electronic Version-Approved by State Board Of Accounts, 2008



# Quantity Purchase Agreement With The State Of Indiana

Vendor MAJESTIC SECURITY INC  
Remit to: MAJESTIC SECURITY, INC  
PO BOX 8337  
SOUTH BEND IN 46660

Name and Address of Vendor: MAJESTIC SECURITY INC  
10590 MCKINLEY HIGHWAY  
OSCEOLA IN 46561

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<b>Vendor Telephone Nbr:</b>	574-675-0883	
<b>Name Of Contact Pers:</b>		
<b>Contact Email:</b>	BSTOLL@MAJESTICSECURITY.COM	
<b>FAX Number:</b>	574-674-7400	

In accordance with your bid, submitted in response to the above referenced solicitation, the Vendor agrees that the Indiana Department of Administration, Procurement Division, has the option to purchase the items listed below under the terms of this agreement.

The Vendor agrees to charge these prices for any products ordered on any QPA release received after the expiration of the QPA but issued prior to the expiration date. The quantity listed herein is an estimate of the requirements. The state may order substantially more or substantially less pursuant to the terms of this agreement.

Orders are to be delivered only upon receipt of properly approved Quantity Purchase Award Release.

Line Number	Quantity	UNIT	Article and Description behavior, contact county/city emergency personnel if needed	Unit Price
13	99,999,999.00	HUR000000000100353023	REGION 1 - ARMED SECURITY SERVICES - LEVEL 2 - Overtime Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed	38.6300
14	99,999,999.00	HUR000000000100367625	REGION 1 - ARMED SECURITY SERVICES - LEVEL 3- Regular - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed	26.5000
15	99,999,999.00	HUR000000000100367626	REGION 1 - ARMED SECURITY SERVICES - LEVEL 3 - Overtime Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed	39.7500
16	99,999,999.00	HUR000000000100353024	REGION 1 - ARMED SECURITY OFFICER - LEVEL 4 - Regular Shift Academy trained, excellent communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-In-Charge in the absence of Site Supe	29.5000
17	99,999,999.00	HUR000000000100353025	REGION 1 - ARMED SECURITY OFFICER - LEVEL 4 - Overtime Academy trained, excellent communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-In-Charge in the absence of Site Sup	44.2500
18	99,999,999.00	HUR000000000100353026	REGION 1 - ARMED SECURITY OFFICER - LEVEL 5 - Regular Shift Academy trained, excellent communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-In-Charge in the absence of Site Supe	55.0000
19	99,999,999.00	HUR000000000100353027	REGION 1 - ARMED SECURITY OFFICER - LEVEL 5 - Overtime- Academy trained, excellent communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-In-Charge in the absence of Site Supe	67.5000
20	99,999,999.00	HUR000000000100353028	* Lake County DCS ONLY * REGION ONE, HOLIDAY SHIFT - Level 1 Armed Security GUARD	28.9200
21	99,999,999.00	HUR000000000100353029	REGION 2 - UNARMED SECURITY SERVICES - Level 1 - Regular - Basic site monitoring, perimeter survey, public information assistance, holds a single post. Basic communication skills and requires direction in emergency situations. Follows duties in the exec	22.8000
22	99,999,999.00	HUR000000000100353030	REGION 2 - UNARMED SECURITY SERVICES - Level 1 - Overtime - Basic site monitoring, perimeter survey, public information assistance, holds a single post. Basic communication skills and requires direction in emergency situations. Follows duties in the exe	34.2000
23	99,999,999.00	HUR000000000100353031	REGION 2 - UNARMED SECURITY SERVICES - Level 2 - Regular - Maintain secure restricted site access, perimeter survey, emergency notification and assistance, public information assistance, and may be able to work at more than one post. Good communication	24.7500
24	99,999,999.00	HUR000000000100353032	REGION 2 - UNARMED SECURITY SERVICES - Level 2 - Overtime - Maintain secure restricted site access, perimeter survey, emergency notification and assistance, public information assistance, and may be able to work at more than one post. Good communication	37.1300



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Contact Email:	BSTOLL@MAJESTICSECURITY.COM
FAX Number:	574-674-7400

Name and Address of Vendor:	MAJESTIC SECURITY INC 10590 MCKINLEY HIGHWAY OSCEOLA IN 46561
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Line Number	Quantity	UNIT	Article and Description	Unit Price
25	99,999,999.00	HUR000000000100353033	REGION 2 - UNARMED SECURITY SERVICES - Level 3 - Regular - Good situational awareness at assigned post, cross trained and proficient at more than one post. Ability to respond to emergency situations with some assistance. Basic knowledge and understandi	26.5000
26	99,999,999.00	HUR000000000100353034	REGION 2 - UNARMED SECURITY SERVICES - Level 3 - Overtime - Good situational awareness at assigned post, cross trained and proficient at more than one post. Ability to respond to emergency situations with some assistance. Basic knowledge and understand	39.7500
27	99,999,999.00	HUR000000000100353035	<u>REGION 2 - UNARMED SECURITY SERVICES - Level 4 - Regular - Good all-around situational awareness of complete site operations. Complete knowledge and understanding of site operations and personnel assignments. Good interpersonal skills, takes direction w</u>	28.5000
28	99,999,999.00	HUR000000000100353036	REGION 2 - UNARMED SECURITY SERVICES - Level 4 - Overtime - Good all-around situational awareness of complete site operations. Complete knowledge and understanding of site operations and personnel assignments. Good interpersonal skills, takes direction	42.7500
29	99,999,999.00	HUR000000000100353037	REGION 2 - ARMED SECURITY SERVICES - Level 1 - Regular - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Basic communication skills and direction required in emergency situations.	24.8000
30	99,999,999.00	HUR000000000100353038	REGION 2 - ARMED SECURITY SERVICES - Level 1 - Overtime - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Basic communication skills and direction required in emergency situations.	37.2000
31	99,999,999.00	HUR000000000100353039	REGION 2 - ARMED SECURITY SERVICES - Level 2 - Regular - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Has the ability to work remote posts. Excellent communication skills and	25.7500
32	99,999,999.00	HUR000000000100353040	REGION 2 - ARMED SECURITY SERVICES - Level 2 - Overtime - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Has the ability to work remote posts. Excellent communication skills and	38.6300
33	99,999,999.00	HUR000000000100367627	REGION 2 - ARMED SECURITY SERVICES - LEVEL 3- Regular -- Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed, can act as officer-in-charge	26.5000
34	99,999,999.00	HUR000000000100367628	REGION 2 - ARMED SECURITY SERVICES - LEVEL 3 - Overtime Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed, can act as Office-in-Charge	39.7500
35	99,999,999.00	HUR000000000100353041	REGION 2 - ARMED SECURITY OFFICER - LEVEL 4 - Regular Shift Academy trained, supervisory skills: communication, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-in-Charge in the absence of Site S	29.5000
36	99,999,999.00	HUR000000000100353042	REGION 2 - ARMED SECURITY OFFICER - LEVEL 4 -	44.2500



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Line Number	Quantity	UNIT	Article and Description	Unit Price
37	99,999,999.00	HUR000000000100353043	<p>Overtime - Academy trained, supervisory skills: communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-in-Charge in the absence o</p> <p><u>REGION 2 - ARMED SECURITY OFFICER - LEVEL 5 - Regular</u></p> <p>Shift Academy trained, excellent communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-in-Charge in the absence of Site Supe</p>	55.0000
38	99,999,999.00	HUR000000000100353044	<p>REGION 2 - ARMED SECURITY OFFICER - LEVEL 5 -</p> <p>Overtime - Academy trained, excellent communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-in-Charge in the absence of Site Supe</p>	67.5000
39	99,999,999.00	MON000000000100353046	<p>REGION 2 - PATROL VEHICLE, CLEARLY MARKED, MONTHLY</p> <p>RATE</p>	400.0000

The following UN/CEFACT Unit of Measure  
Common Codes are used in this document:  
HUR Hour  
MON Month

Signature of Purchasing Officer	Typed Name	Signature Of Approval Office Of the State Attorney General	
	Date Signed	Typed Name	Date Signed
Authorized Signature	Indiana Department Of Administration Procurement Division 402 West Washington Street, Rm W468 Indianapolis, Indiana 46204 Telephone: (317) 232-3150		







# COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

## RFPs & BIDS

Bid/RFP #	ITB #4092 - EXTENSION
Awarded To	ISI SERVICES
Amount	CSQ-Armed Security - \$44/HR; PSA-Unarmed Security - \$28.50/HR
Conflict of interest on file?	X Yes <input type="checkbox"/> No
Number of Registrants	
Number of Bidders	
Required Attachments	RFPs – attach Award Matrix; Bids – attach Tab Sheet

## EXTENSIONS

Date Last Bid Out	11/3/2016
# Extensions Granted To Date	Five – Ordinance S-25-03-19

## SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	STATE OF INDIANA QPA
Sole Source/ Compatibility Justification	

## BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	X Yes <input type="checkbox"/> No <i>If no, explain below</i>
If not lowest, explain	



# COUNCIL DIGEST SHEET

## COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	Increase CSQ-Armed \$11/HR; PSA-Unarmed \$6.60/HR
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## DESCRIPTION OF PROJECT / NEED

<i>Identify need for project &amp; describe project; attach supporting documents as necessary.</i>	BUILDING SECURITY AT CITIZENS SQUARE & PUBLIC SAFETY ACADEMY

## REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	

## FUNDING SOURCE

<i>Account Information.</i>	CITIZENS SQUARE BUDGET #0002BER3-531M
	PUBLIC SAFETY ACADEMY #0002PSA3-531M





# CITY OF FORT WAYNE

SHARON TUCKER, MAYOR

Property Management Department  
200 E. Berry St., Suite 490  
Fort Wayne, IN 46802  
(260) 427-1457

February 10, 2026

City Council Members  
City of Fort Wayne

RE: ITB #4092 – 2026 Extension and Amendment  
Building Security at Citizens Square and Public Safety Academy  
ISI Services

ISI Services Inc approved an extension of the Citizens Square and Public Safety Academy Building Security contract amending the armed hourly rate to \$44.00 and the unarmed rate to \$28.50 from January 1, 2026, to December 31, 2026 at an estimated monthly cost of \$34,441.00.

We are asking for City Council approval of this extended contract through December 2026. The funds for these expenditures will be appropriated out of Funds 0002BER3-531M and 0002PSA3-531M.

If you have any questions on the above, please feel free to contact me at 427-1457.

Sincerely,

Barry C. Marquart  
Director – Buildings & Grounds

ENHANCED QUALITY OF LIFE FOR ALL

CITIZENS SQUARE

200 E. Berry St. • Fort Wayne, Indiana • 46802 • [cityoffortwayne.org](http://cityoffortwayne.org)

An Equal Opportunity Employer