

BILL NO. S-26-10-04

SPECIAL ORDINANCE NO. S-_____

AN ORDINANCE approving PURCHASE ORDER INCREASE FOR P.O. #26803026 FOR MISCELLANEOUS ASSET REPAIR PARTS by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and RIDGE NAPA for the FLEET DEPARTMENT.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;

SECTION 1. That the PURCHASE ORDER INCREASE FOR P.O. #26803026 FOR MISCELLANEOUS ASSET REPAIR PARTS by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and RIDGE NAPA for the FLEET DEPARTMENT, respectfully for:

increase Purchase Order #26803026 to continue to purchase miscellaneous asset repair parts;

involving a total cost of TWENTY THOUSAND AND 00/100 DOLLARS - (\$20,000.00) - (original Purchase Order Amount is \$17,000.00; Total Purchase Order Amount is now \$37,000.00) all as more particularly set forth in said INCREASE FOR P.O. #26803026 FOR MISCELLANEOUS ASSET REPAIR PARTS which is on file in the Office of the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

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SECTION 2. That this Ordinance shall be in full force and effect from
and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Malak Heiny, City Attorney

DIGEST SHEET

Department: Fleet Management

Resolution Number: N/ A

Title of Ordinance: Purchase Order Increase for P.O. 26803026

Amount of PO Increase:
\$20,000

Description of Project {Be Specific}:
This is to request an increase to the P.O. amount to continue to purchase repair parts.

What Are The Implications If Not Approved:
This vendor offers many different repair parts needed for all city owned assets from vehicles to lawn mowers etc. at an affordable rate.

If Prior Approval Is Being Requested, Justify:
NA

Additional Comments: We are not requesting additional funding, only an increase to the P.O. amount.

Signature

Date

Date: September 23,
2026

To: City of Fort Wayne
Members of Common
Council

From: Todd Brookmyer
Director of Fleet Management
RE: Ridge Napa/ Misc. Repair parts

The City of Fort Waynes Fleet Department is seeking approval to increase its purchase order with Ridge Napa by \$20,000 for misc. asset repair parts. This increase is to cover the following:

1. Fleet continues to internalize all city asset repairs.
2. The cost of all asset parts has risen across all categories due to ongoing inflation and supply chain conditions.
3. The city's Fleet Department has greater capacity to perform all repairs internally, improving efficiency and turnaround times.
4. This request does not require additional funding. The Fleet Department has sufficient funds within its existing 2026 budget to cover the proposed purchase order increase.

Throughout 2026, Fleet Management has made significant strides in improving preventative maintenance across all departments. Prioritizing all our asset repairs has ensured that all city vehicles leaving the Fleet facility meet the highest safety standards. To further grow operations and workforce development, the department partnered with Anthis Career Center and currently hired 3 of our former interns after graduation, supporting ongoing maintenance efforts and contributing to one of the safest, most reliable municipal fleets in recent years.

If you have any questions, please feel free to contact me at 427-6391 to discuss this or our Fleet goals.